

**BERGEN COUNTY**  
**HISTORIC PRESERVATION TRUST FUND**  
**Bergen County Open Space, Recreation, Floodplain Protection, Farmland**  
**and Historic Preservation Trust Fund**

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**2025 Declaration of Intent to Apply**

All prospective applicants must complete this **Declaration of Intent to Apply** for each project for 2025 funding. Please complete and return by **Friday, March-28<sup>th</sup>, 2025 at 4:30 pm** to Elaine Kiernan Gold, Historic Preservation Consultant, County of Bergen, Department of Parks, Division of Cultural & Historic Affairs, One Bergen County Plaza, 4<sup>th</sup> Floor, Hackensack, New Jersey 07601 or egold@co.bergen.nj.us. The grant application deadline is **Friday, April 25<sup>th</sup>, 2025 at 4:30 pm**.

**Applicant**

Name of organization/municipality: \_\_\_\_\_

Mailing address:

\_\_\_\_\_

Daytime Telephone: (\_\_\_\_\_) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Name & Address of Historic Site: \_\_\_\_\_

**Applicant type:**

County agency                       Municipal Government                       Religious Institution  
 Historical Society                       Other: \_\_\_\_\_

If you are a non-profit organization, do you have 501c(3) status under the Federal Internal Revenue Code of 1986?

Yes                       No                       Other: \_\_\_\_\_

Is your historic property listed on the New Jersey or National Register of Historic Places, individually or as part of an historic district listed on the New Jersey or National Register?

Yes                       No                       Other: \_\_\_\_\_

**Match and Request**

Total Project Cost \$ \_\_\_\_\_ Match \$ \_\_\_\_\_ Funding request \$ \_\_\_\_\_

Note: All Municipalities and any Charitable institutions with an annual budget of \$100,000 or higher must provide a 50% match; Charitable institutions with an annual budget below \$100,000 must provide a 25% match.

**Briefly explain the proposed purpose of the grant request:**

Signature of Authorizing Official \_\_\_\_\_ Date \_\_\_\_\_

Name & Title of Authorizing Official \_\_\_\_\_

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### **Attachments**

Please include the following items as supporting documentation:

\_\_\_\_\_ Labeled photographs of the site, at minimum

- Overview of the site
- Special features and/or associated structures
- Areas of concern (deterioration, structural issues etc.)

Photographs will be used to provide a reference point of current site conditions. They do not need to be high quality or printed professionally. An email with digital photographs or printed on regular paper and submitted with the completed Intent to Apply is acceptable.

\_\_\_\_\_ Proof of eligibility for or listing on the New Jersey or National Register of Historic Places either individually or as part of a historic district.

Please see the attached list of Bergen County historic sites listed on the New Jersey and National Register of Historic Places from the New Jersey Historic Preservation Office (NJ-HPO) website. If property/district is not listed on the Registers, you must apply to the NJ-HPO for a Certificate of Eligibility (CoE). The application for a CoE is included in this packet. The Bergen County Historic Preservation Advisory Board will not accept a grant application without either the CoE from NJHPO or verification that the site is already listed on the New Jersey or National Register of Historic Places.