Sponsored and Organized by the Bergen County Division of Historic and Cultural Affairs

<u>Liaison Information Packet</u> <u>Preliminary Registration / Invoice Form</u>

> May 10 – 14, 2021 8:30 a.m. to 3:30 p.m.

Bergen County, New Jersey

October 1, 2020

TO: 2021 Teen Arts Festival Liaisons

FROM: Cynthia Forster, Director

Bergen County Div. of Historic & Cultural Affairs Bergen County Teen Arts Festival

We are doing things a little bit differently this year, but the quality of our Teen Arts Festival will certainly not falter. We are pleased to announce that the 46^{th} Annual Bergen County Teen Arts Festival will be held the week of May 10 - 14, 2021 from 8:30 AM until 3:30 PM completely online. Preparations are well under way and the application process is beginning.

This document contains your General Information and the Preliminary Registration Form (which also serves as an invoice for your school business office). The Final Application Forms for each of the six arts areas will be sent by email to all School Liaisons and will be posted at: https://www.co.bergen.nj.us/cultural-historic-affairs/teen-arts-program (or by googling "Bergen County Teen Arts Festival). Final Applications will be mailed to any school that is unable to access them.

Remember, if just a middle or high school is attending, the fee is \$400. If students from both middle and high schools are attending, the fee is \$800. Of course the \$800 fee means you have double the performance slots and more students will be able to attend the 35+ workshops that are presented each year.

The Preliminary Registration Form should be emailed or mailed back to us as soon as you receive approval from your administration to attend the festival. You do not need to wait for your Purchase Order to be issued to send the Preliminary Registration Form.

Please play close attention to the deadlines listed in this packet. These dates have been established to allow for efficient organization and scheduling of our program. The festival will be a more effective celebration of the arts in Bergen County if all schools adhere to the guidelines listed herein.

Our offices are located in the Bergen County Administration Building at:

Bergen County Teen Arts Festival Division of Historic & Cultural Affairs One Bergen County Plaza – 4th Floor Hackensack, New Jersey 07601-7076 Office telephone: (201) 336-7276.

Email: <u>cforster@co.bergen.nj.us</u> FAX: (201) 336-7262.

Please note the following for 2021:

- 1. The Bergen County Teen Arts Festival date frequently coincides with the last day of the Advanced Placement Testing. The dates for our virtual Festival coincides with the closest dates that Bergen Community College has given us in the past.
- 2. Because we are going virtual in 2021, groups will be submitting videos of their performances to the Teen Arts Director ONE MONTH PRIOR TO FESTIVAL WEEK. The Director will then submit them to the critiquers. There will be dates and times as to when groups will be critiqued. As before, APPLICATION SUBMISSION DEADLINES WILL BE ADHERED TO MORE STRICTLY. Late applications may not be honored and groups may be turned away.
- 3. The main online platform to access workshops, receive critiques, and enjoy the art wall will be determined in the next few weeks.
- 4. Our full program will also be available on the Teen Arts mobile-friendly website. Students and teachers will be able to access times and locations of critiques and workshops through their web-enabled devices. Small Group Vocal Music and Piano Performance sites will not be combined this year. They will have separate critique sites so more performances will be possible.
- 5. In place of the "Spotlight Performance" that usually took place in the cafeteria at Bergen Community College, we will have a freeform page to do an additional performance that will not be critiqued (to be submitted prior to festival week).
- 6. Video and Creative Writing entries will be submitted digitally. Continued refinements in the Creative Writing submission process will be made.
- 7. Because we are offering a virtual weeklong Teen Arts Festival, this will allow students to attend multiple workshops throughout the week. There will be a limit to how many students can participate in any given workshop, however we will be offering the same workshop over the course of the week. As in previous years, if the workshop is popular, we cannot guarantee a place for everyone at all workshops.
- 8. We are bringing back many workshop artists that were scheduled to attend in 2020, however we have a few new artists attending as well! We will continue to renew and refresh our workshop line-up while retaining favorite workshops from the past several years. Please watch for our new workshop line-up early next spring.
- 9. We will continue to make our critique process as effective as possible. Recorded critiques, amplified critiques and written critiques will be used appropriately at various sites.
- 10. Upon the recommendation of the Dance Planning Committee, Small Dance groups will now be 7 students or less (instead of 5) and Large Dance groups will be 7 students or more.
- 11. The very successful Art Show is going virtual!
- 12. There will be no volunteer or "in lieu of" fee for 2021.

Please note - all forms, Preliminary, Final or Information – have once again been created with PDF "Text Fields". You may complete the forms by typing directly into them or printing them out and completing them by hand.

The entire Teen Arts Festival Application Form Packet is available as a download from the county web site at: https://www.co.bergen.nj.us/cultural-historic-affairs/teen-arts-program (or by searching "Bergen County Teen Arts Festival"). If you have any questions, please let us know. We look forward to working with you again, and thank you for your continued support.

Vivian E Davis, Teen Arts Director Bergen County Division of Historic & Cultural Affairs Bergen County Teen Arts Festival

DEADLINE DATES

Preliminary Registration Form due
Voucher for school registration fee (\$400 per building) for us to sign & returnNovember 19, 2020
Final Application Forms due
Insurance certificate due (from your insurance company)February 12, 2021
Registration fees due (\$400 or \$800)February 12, 2021
Changes or additions to final applications submitted by January 17March 5, 2021
All entries (minus Visual Arts) submitted to Teen Arts DirectorApril 9, 2021
Visual Arts entries submitted to Teen Arts Direct
*If the April dates conflict with your school's Spring Break, it is your responsibility to submit the

Please note that the earlier you send in your final application forms, the better chance you have of getting a preferred time slot for critiques. Also, the Creative Writing and Film & Video Final Application forms should be sent in with the rest of the final application forms in order to schedule critique times before the program is uploaded. The actual writing or film entries are not needed until the deadline dates indicated above.

If you have any questions, please call 201-336-7252 OR 201-956-4428 (cell).

required materials prior to the deadline date, not afterwards.

General Instructions

Enclosed are General Information and your Preliminary Registration Form & Invoice.

<u>Preliminary Registration Form</u>. Please return by email to the Teen Arts Director by November 19, 2020. This form will advise us that your school intends to participate in the festival and will allow us to determine how many workshops and critiquers will be needed.

<u>Voucher for payment.</u> If you are paying the registration fee by purchase order please send a voucher as soon as possible in the amount of \$400 for us to sign and return to your board office for payment by February 12, 2021.

<u>Insurance Certificates</u> covering your school/students on the festival date in the amount of one million dollars should be in our office by February 12, 2021. The Certificate must show the insured as Bergen Community College, 400 Paramus Road, Paramus, N.J. AND also the Bergen County Department of Parks, Division of Historic & Cultural Affairs, One Bergen County Plaza, 4th Floor, Hackensack, NJ 07601 as additionally insured.

<u>Final Application Forms</u> that tell us what genres your students will be entering and the amount of art you expect to display. Final Application Forms will be emailed to all School Liaisons and will be available on our webpage: https://www.co.bergen.nj.us/cultural-historic-affairs/teen-arts-program This information assists in the creation of effective schedules. Every effort is made to schedule critiques YOU indicate on these forms. **DUE BY JANUARY 15, 2021.**

<u>Creative Writing entries</u>: Although the actual entries are not due until **April 9, 2021**, we do need the Final Application Form returned to us so that we may schedule your school for a critique time. This single page should list the total number of submitted work. Please forward the Final Application Form to us by the **January 15, 2021** deadline date.

<u>Video entries:</u> Again, the actual video entries are not due until **April 16, 2021**, but we do need the Final Application Form returned to us by **January 15, 2021** indicating your school will be submitting entries. This allows us to schedule critique times for you prior to the program being published online. <u>Please do not list your school if the video entry will not be ready in the seven months from school opening until the deadline date.</u>

THE REGISTRATION FEE ENTITLES EACH PARTICIPATING SCHOOL:

10	Creative Writing Entries	Each with a four-page limitation. Please adhere to the guidelines in the final application.
1	Dance Entry – Large Group	Any type group (over 7 students)
1	Dance Entry – Small Group	Any type Solo/Duo/Small (up to and including 7 students)
2	Film & Video Entries	Any type and length
1	Instrumental Music Entry- Large Group	Jazz Band, Rock Band, Concert Band, Orchestra, String Ensemble over 10 students
1	Instrumental Music Entry - Small Group	Solo/Duo/Small Group up to 10 students – multiple performances permitted but each entry must not exceed 10 minute limit
1	Piano Entry	Solo Piano Performance
1	Vocal Music Entry - Large Group	Vocal Ensemble over 10 students
1	Vocal Music Entry - Small Group	Solo/Duo/Small Ensemble up to 10 students - multiple performances permitted but each entry must not exceed 10 minute limit
1	Theater Entry – Large Group	Large Ensembles including musicals, over 5 students
1	Theater Entry – Small Group	1 Solo/Duo/Small Ensemble up to and including 5 students
1	0 Visual Art Entries	Can be any size so long as it can be photographed in Hi-Res. Total number includes sculpture (3-D).

All entries beyond those which are listed above are \$20 per STUDENT or ITEM. For example, an additional choral group of 12 students performing in large vocal music would be an additional \$240. Over 10 submissions in creative writing, the cost would be \$20 per each additional entry. If you have extra art, either 2D or 3D, the fee is \$20 per piece. The above also depends upon space and time being available in order to accept the additional performance or critique entries. Purchase orders or checks for these additional entries must be received by Teen Arts by March 5, 2021 prior to the program being published online.

PRELIMINARY REGISTRATION FORM & INVOICE

for Registration Fee of \$400.00 per school building.

Note: Checks and/or vouchers should be made out to:
"BERGEN COUNTY TEEN ARTS FESTIVAL"
PLEASE RETURN THIS FORM BY NOVEMBER 13, 2020.

This form may be completed by typing directly into it or printing it out and completing by hand.

School Name:			
School Phone & Ext.	()	Ext	-
Liaison Name:			
Cell Phone:	()		
Principal's Name:			
Superintendent's Nan	ne:		

Please return this original form to the Teen Arts office by email or hard copy (addresses below). Also send a voucher for signature for payment in the amount of either \$400 for each school attending the festival. Middle schools and high schools from the same district should be considered as two separate entries. Please be sure to send a copy of the Insurance Certificate covering your school's attendees on the festival day – **May 10 -14, 2021**

If your business office needs an invoice, consider this form as such and after completing the above information, make a copy for them, and send the original back to Teen Arts. Mail to:

Bergen County Teen Arts Festival
Bergen County Division of Historic & Cultural Affairs
One Bergen County Plaza – 4th Floor
Hackensack, New Jersey 07601-7076

Or email to: vdavis@co.bergen.nj.us

Sponsored and Organized by the Bergen County Division of Historic and Cultural Affairs

Liaison Final Application Forms

May 10 – 14, 2021 8:30 a.m. to 3:30 p.m.

Bergen County, New Jersey

FINAL APPLICATION FORMS DEADLINE IS JANUARY 15, 2021

Email to: vdavis@co.bergen.nj.us

Or Mail completed applications to:
Administrator, Teen Arts Festival
Bergen County Division of Historic & Cultural Affairs
One Bergen County Plaza – 4th Floor
Hackensack, New Jersey 07601-7076

APPLICATION AND INSTRUCTIONS

To be completed by teachers and returned to liaisons. The liaison must return all final application forms to the Teen Arts office by the deadline date – **January 15, 2021.**

Read and follow all guidelines carefully.

Names, addresses, and school names must be spelled out in full.

Be sure to return the Final Application Cover Sheet and Summary Information along with the final individual arts area forms for all arts areas that the school is entering.

All critiques will be prompt. Do not be late in order to keep the entire schedule running on time.

Final Application Form Cover Sheet

2021 Bergen County Virtual Teen Arts Festival Final Application Forms – Due January 15, 2021

•	npleted by typing directly into it or printing it ou	
School Name:		
Address:		
Phone:	()	
Liaison Name:		
Home Phone:	()EMAIL:	

PLEASE BE SURE TO SEND THIS FORM BACK WITH YOUR FINAL APPLICATION FORMS

2021 Teen Arts Festival Final Application Forms Summary Sheet

This form may be completed by typing directly into it or printing it out and completing by hand.

School Name:					
Our students will be performing or submitting work in the following categories:					
Art (10 Entries permitted) Number of 2DNumber of 3D Total Art					
Creative Writing (10 separate entries permitted) Total Creative Writing (Actual entries are not due in our office until April 9, 2021)					
Film & Video (2 separate entries permitted) Total Film & Video (Actual entries are not due in our office until April 16, 2021)					
One entry permitted in each of the following categories:					
Small Group Dance, 7 students or less, 10 minute time limit					
Large Group Dance, more than 7 students, 10 minute time limit					
Small Group Instrumental Music, 10 students or less, 15 minute time limit					
Large Group Instrumental Music, more than 10 students, 20 minute time limit					
Piano Performance, solo, 15 minute time limit					
Small Group Vocal Music, 10 students or less, 15 minute time limit					
Large Group Vocal Music, more than 10 students, 20 minute time limit					
Small Group Theater, 5 students or less, 15 minute time limit					
Large Group Theater, more than 5 students, 15 minute time limit					

PLEASE BE SURE TO SEND THIS FORM BACK WITH YOUR FINAL APPLICATION FORMS

CREATIVE WRITING APPLICATION FORMS AND INSTRUCTIONS

This section includes:

- 1. Creative Writing Application Instructions Please read carefully
- 2. Creative Writing Application Form To be returned to your school liaison for return to Teen Arts by January 15, 2021
- 3. Creative Writing Final Summary Form To be submitted by April 9, 2021
- 4. Creative Writing Critique Form Please complete identifying information in top section and submit a separate form for each student submission by April 9, 2021

CREATIVE WRITING APPLICATION INSTRUCTIONS 2021 Bergen County Virtual Teen Arts Festival

The application form is due on **January 15, 2021**.

The actual entries are due to be submitted no later than April 9, 2021.

Entries will be submitted online by emailing them to vdavis@co.bergen.nj.us or mailing them to our offices.

Your registration fee entitles you to submit 10 entries

- 1. Each entry should be a maximum of four (4) letter size pages in length. Please use a font no smaller than 12 point. Margins should be 1" on all four sides.
- 2. Please identify each work with the student name and school in the title of the file.
- 3. Please identify each work with the full name of the student, age, grade, and school at the beginning of the file.
- **4.** Teachers are encouraged to submit examples of imaginative student writing rather than expository essays.
- 5. Students may submit as many selections in any genre as will fit in 4 pages. Indicate the genre on the Critique Form.
- 6. Original works are accepted in poetry, short story, flash fiction, drama or novel excerpts.
- 7. Please complete the Creative Writing Summary Form that is included in this packet and submit it along with the student entries.
- 8. A Critique sheet is included in this packet so that you can show students what elements are used in the critique. However, NEW THIS YEAR, you do not have to complete Critique sheets for each student. That will be done by the Teen Arts office.
- 9. Share entries to vdavis@co.bergen.nj.us from your Google Drive or email them as attachments to the same address. Please include your Summary Form and one Creative Writing Critique Form for each student entry. Alternately, entries may be mailed to our offices.
- 10. Schools that submit less than 10 entries may be scheduled for a shorter critique session to permit all students the most effective critique.
- 11. One of the most positive aspects of the festival is its ability to have professional artists and educators critique work and give an unbiased, honest, evaluation of their entries. With that in mind, these same students should be encouraged to attend not only the critique session for their school, but should be confident enough to attend the open microphone, "The Poet's Voice" workshop and read their entry to their peers.

Additional entries over those included in your school Registration Fee will be accepted as our schedule permits. The fee for additional entries is \$20 each.

Creative Writing Application Form 2021

This form may be completed by typing directly into it or printing it out and completing by hand.

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be sent by **January 15, 2021** so that we can effectively schedule your school for a critique time slot. The actual Creative Writing entries, the Summary Form and Individual Critique Forms are NOT due until April 9, 2021. School: Sponsoring Teacher: _____ Sponsoring Teacher's email address_____ Number of Creative Writing entries that will be submitted_____ Time with critiquer on day of the festival will be adjusted if number of entries varies from the usual 10. Every effort will be made to avoid scheduling conflicts for groups and students from the same school. Please list any specific conflicts to avoid in scheduling for students participating in the Creative Writing critique. In addition, let us know of any other specific scheduling issues that you might have.

Final Creative Writing Summary Form, 2021

This form may be completed by typing directly into it or printing it out and completing by hand.

Please email entries, Critique Forms with identifying information completed (not the critique) and Summary Form to vdavis@co.bergen.nj.us by April 9, 2021.

Please list each title and author for all the creative writing entries that you are submitting for critiquing. The professionals who will be critiquing the entries will be given access to your submissions shortly after the April 9 due date. They read and compose a written critique of each student's work. On the day of the festival, each school that submitted entries will be assigned a time slot in order to have the authors meet with the professional who has done their critique.

School:	
ponsoring Teacher:	
Author's Name	Genre (Drama, Short Story, Poetry, Novel Excerpt, etc.)
1	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Creative Writing Critique Form 2021 Bergen County Virtual Teen Arts Festival

	Strong	See Comments
		Below
FOCUS (Shows; doesn't tell)		
FORM (Demonstrates an awareness of structure.		
Narrative/Dramatic Arc)		
DICTION (Precisely chooses words. Uses compressed language. Rhyme		
(feels forced?) Uses other auditory effects.)		
TECHNICAL ASPECTS (Spelling, Punctuation, etc.)		
VOICE (Characters speak/act consistent with the established world of		
the selection. Uses language appropriate to subject, theme,		
historical period, etc.)		
ORIGINALITY (Shows unusual perspective, vision)		

COMMENTS: (continued on reverse, if needed)

Critiquer's Name:	 Date: May	7 10-14	., 2021
Cituquei s Ivaille.	 . Date. May	10-14	:, Z

DANCE APPLICATION FORMS AND INSTRUCTIONS

This section includes:

- 1. Dance Application Instructions Please read carefully
- 2. Small Group Dance Application Form –

 To be returned to your school liaison for return to Teen Arts by January 15, 2021.
- 3. Large Group Dance Application Form –

 To be returned to your school liaison for return to Teen Arts by January 15, 2021.

DANCE APPLICATION INSTRUCTIONS 2021 Bergen County Teen Arts Festival

The final application form is due on **January 15, 2021. The dance submission video is due by April 9, 2021.**You are permitted **one entry** in both small and large group dance.

Small Group Dance is for 7 or fewer students. Each entry is permitted 10 min.

Large Group Dance is for more than 7 students.

The Teen Arts Festival is an opportunity for the students to share and perform a finished piece of original, faculty, or student choreography in a studio or formal theater setting. Students are required to be in the same room when performing with only one take submitted. Kindly consider the following guidelines when submitting a piece for the critique/review process. In an attempt to maintain the high standards of the festival, we are providing these guidelines to facilitate appropriate subject matter. All art is about choice and when students are preparing for the festival, careful consideration should be given to the following:

- 1. The Teen Arts Festival is NOT a competition. It is a learning experience to expand and enhance the knowledge of dance and performance. Critiques are offered to deepen the understanding of dance performance, to determine what works and doesn't work on stage, and to point the dancers, choreographers and advisory in new and challenging directions. All who participate are "winners."
- 2. Gymnastics, lip-syncing, baton twirling and cheerleading are NOT eligible. Dance expression, however, takes many forms. Some stylistic elements or aspects of other activities, if incorporated in a dance as an artistic statement, are acceptable. When in doubt, ask "Am I making an artistic statement and does it reflect a point of view?"
- 3. Arrange for a showing of the piece for other students or faculty members and seek input. Often their informal critiques can help assist dance groups and soloists for performances at the festival. Original choreography is encouraged. Please remember: *Your students are representing your school and your community*. Be prepared to show choreography for audiences who might be middle school students. Dances that are inappropriate in content, choreography or costuming will be asked to stop.
- 4. Appropriateness of music/sound should also be considered. Music without lyrics is preferred. If the music contains lyrics, please be aware of its content. Please refrain from explicit or disturbing lyrics. Instrumental music is preferred.
- 5. Costume/Make Up If working as a group, please try to show a unified look on the stage. Costuming may be simple, but appropriate. Refrain from cleavage-baring or otherwise revealing costumes. Good taste never goes out of style. School officials should monitor student presentations.

- 6. **BE PROMPT.** Please make sure dancers arrive with for their critiques on time. Schedules will be sent in April of 2021. No time or facility will be provided for rehearsal or runthrough. Students who are not ready at their scheduled time will only be allowed to be critiqued at the end of the day, IF time allows.
- 7. Musical Theater entries can be submitted in either Theater or Dance. The entry must conform to the time limit including set-up and break-down time. Be sure to mark your Final Application Form accordingly to indicate "Musical Theater."
- 8. Please be certain that the school's liaison has the correct information for all dances. Please return the Final Application Form to the Teen Arts office and keep a copy for your files.

The above guidelines are meant as a reference tool to assist you in your rehearsal and planning for the festival performance. We look forward to seeing you on May 10-14, 2021.

Additional entries over those included in your school Registration Fee will be accepted as our schedule permits. The fee for additional entries is \$20 per student.

Small Group Dance Application Form 2021

Submit one form per school. Return it to your school liaison. All Application Forms need to be in the Teen Arts office by **January 15, 2021. Final video submissions due April 9, 2021. Your registration fee entitles you to one performance each in small and large group performance.** You may not send two groups in any one category without paying the additional required fees.

This form may be completed by typing directly into it or printing it out and completing by hand. School: Teacher/Advisor: Teacher/Advisor's email address Small groups (solos/duets/trios) – 7 students or less, 10 minute time limit Title of Dance Choreographer _____ Music/Composer _____ Duration (in min.) Number of Dancers_____ Every effort will be made to avoid critique scheduling conflicts for groups and students from the same school. Please list any specific conflicts to avoid in scheduling for students participating in Dance. In addition, let us know of any other specific scheduling issues that you might have.

Large Group Dance Application Form 2021

Submit one form per school. Return it to your school liaison. All Final Application Forms need to be in the Teen Arts office by **January 15, 2021. Final video submission due April 9, 2021. Your registration fee entitles you to one performance each in small and large group performance.** You may not send two groups in any one category without paying the additional required fees.

This form may be completed by typing directly into it or printing it out and completing by hand. School: Teacher/Advisor: Teacher/Advisor's email address Large group dance – more than 7 students, 10 minute time limit Title of Dance _____ Choreographer _____ Music/Composer _____ Duration (in min.) Number of Dancers_____ Every effort will be made to avoid scheduling conflicts for groups and students from the same school. Please list any specific conflicts to avoid in scheduling for students participating in Dance. In addition, let us know of any other specific scheduling issues that you might have.

VIDEO APPLICATION FORM AND INSTRUCTIONS

This section includes:

- 1. Video Application Instructions Please read carefully
- 2. Video Application Form To be returned by your school liaison by January 15, 2021
- 3. Final Video Summary Form to be completed and returned by April 9, 2021
- 4. Video Critique Form Identifying information to be completed for each video submitted and returned by April 9, 2021

VIDEO APPLICATION INSTRUCTIONS

It is the philosophy of the Bergen County Teen Arts Festival that all genres of student self-expression are equally valid and should be treated with consistency and respect within the framework of our festival. In the other five genres of arts expression included in the Festival, students have opportunities to perform, display and be critiqued on their efforts. Video should be no different. Therefore we encourage all participants in this area to participate in our formal critique process and in the display of their work

Please note: Student submissions should be 100% a product of student work. Submissions that have been produced, edited or assisted by any professional organization are not appropriate for a student arts festival.

Please read the following carefully:

All schools that submit Video entries will be scheduled for a 20 minute critique with an outstanding educator and artist in this field. These critique sessions will not necessarily include a full viewing of the entry and should be attended only by serious student film-makers. **Those students who attend** the critique session will then have their entries shown in a screening session that is open to all **Teen Arts students**.

The final application form is due on **January 15, 2021.**The actual film & video entry is not due to be submitted until **April 9, 2021. Your registration fee entitles you to submit two (2) entries.**

Entries should be submitted online to <u>vdavis@co.bergen.nj.us</u>. Be sure to title all attachments clearly. Also, please include a 5 second slate at the beginning of each video submission with your school name, the title of the video, student name(s), and the total length of the video.

In addition to the online submission of the actual Video entry, teachers must submit one Final Video Summary Form and a Video Critique Form with identifying information completed for each video. These must be submitted by the April 9 deadline.

Submit your entries to:

vdavis@co.bergen.nj.us

Additional entries over those included in your school Registration Fee will be accepted as our schedule permits. The fee for additional entries is \$20 each.

Video Application Form 2021

Be sure to fill out this form completely and legibly. Return it to your school's liaison. All final application forms must be in the Teen Arts office no later than **January 15, 2021.** The actual Video entry itself is NOT due until **April 9, 2021.**

Please note: this form has been created with PDF "Text Fields". You may complete the form by typing directly into it or printing it out and completing by hand.

School:	
Sponsoring Teacher:	-
Sponsoring Teacher's email address	-
Number of Video entries that will be submitted	
Every effort will be made to avoid scheduling conflicts for groups and students school. Please list any specific conflicts to avoid in scheduling for students partivideo. In addition, let us know of any other specific scheduling issues that you	icipating in

It is imperative that you return this form by **January 15, 2021** so that we can schedule your school for a critique time slot.

Final Video Summary Form, 2021

This form may be completed by typing directly into it or printing it out and completing by hand.

Please list each title and author for the creative video entries that you submit for critiquing. The professional doing the critique will view the video and create a written critique. On the day of the festival, each school that submitted entries will be assigned a time slot in order to have the authors meet with that professional. All written critiques will be returned to the students after their scheduled meeting at the festival. If students do not attend the critique session their critiques will be returned to the school liaisons.

School:
Sponsoring Teacher:
Sponsoring Teacher's email address
Entry #1
Title of Video
Student Name
Genre: □ Music Video □ Short Film □ Documentary □News □ PSA/Commercial □ Other
Entry #2
Title of Video
Student Name
Genre: □ Music Video □ Short Film □ Documentary □News □ PSA/Commercial □ Other

Please note: this form has been created with PDF "Text Fields". You may complete the form by typing directly into it or printing it out and completing by hand.

Please complete for each student submission and submit by April 9, 2021

Title of Video
Student Name
School:
Genre: □ Music Video □ Short Film □ Documentary □News □ PSA/Commercial □ Other
Parameters of the Assignment
Plot/Story Line:
Scripts/Screenplay:
Stylization/Aesthetics:
Camera Techniques:

Direction/Lighting/Editing:	:	
Overall Pacing:		
Sound, Soundtrack:		
Graphics:		
Additional Comments:		
Critiquer's Name		
Critiquer's Signature:		
Date:		

Instrumental and Vocal Music Application Forms and Instructions

This section includes:

- 1. Instrumental, Piano (New) and Vocal Music Application Instructions
- 2. Small Group Instrumental Music Application Form
- 3. Piano Application Form
- 4. Large Group Instrumental Music Application Form
- 5. Small Group Vocal Music Application Form
- 6. Large Group Vocal Music Application Form

All Forms to be returned to your school liaison for return to Teen Arts by January 15, 2021.

INSTRUMENTAL AND VOCAL MUSIC APPLICATION INSTRUCTIONS

The final application form is due on January 15, 2021. Final video due by April 9, 2021. Your registration fee entitles you to a total of five (5) musical entries. One small and one large vocal group AND one small and one large instrumental group AND (NEW) one Piano performance. You may not send two groups in any one category without paying the additional required fees. Please submit a separate application for each of the entries.

The 5 entries (1 of each type maximum) may be selected from the following:

Vocal – Solo/Duo/Small Group (up to 10 people)	15 Min. Maximum
Vocal – Large Group (over 10 people)	20 Min. Maximum
Instrumental – Piano Performance	15 Min. Maximum
Instrumental – Solo/Duo/Small Group (up to 10 people)	15 Min. Maximum
Instrumental - Large Group Concert Band/Orchestra	20 Min. Maximum
Instrumental – Large Group Jazz	30 Min. Maximum

- 1. Time limits <u>include set-up</u>, <u>warm-up</u>, <u>performance</u>, <u>critique</u>, <u>and break-down time</u>. Time limits will be enforced. Performers that run over the time allowed will not be viewed.
- 2. We ask our critique personnel to follow the time schedule as rigidly as possible. Groups or individuals that attend their critique session late will be bumped to the end of the day, time-permitting.
- 3. Please register for the appropriate site. Large groups are over 10 students and Small Groups are 10 students or less. Groups that do not conform to the appropriate participant limit will be asked to perform with appropriately populated groups or THEY WILL NOT BE CRITIQUED. Ignoring these limits has created difficult situations in the past for both the critique personnel and performers.
- **4. Piano Performance** –Piano performance will be a separate category and each entering school will receive one 15 minute time slot per application fee. Two pianists per slot are acceptable but will decrease the critique time for each. The critique time schedule will be strictly adhered to.
- 5. For vocal music, we strongly prefer live accompaniment. Recorded accompaniment will also be accepted this year.
- 6. All students will be ready for their critique on time. <u>If your group is not ready when</u> scheduled, the next group will be called and, if necessary, your critique will be placed at the end of the schedule.

Additional entries over those included in your school Registration Fee will be accepted as our schedule permits. The fee for additional entries is \$20 per student.

Small Group Instrumental Music Application Form 2021 Solo/Duo/Small Groups (10 students or less)

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be in the Teen Arts office by January 15, 2021. Your registration fee entitles you to choose one (1) Small Instrumental entry, one (1) Piano performance and one (1) Large Instrumental entry. Please check to make sure you are using the correct form.

Multiple performances by different solos or groups are permitted within the 15 minute time limit (performance and critique) in Small Group Instrumental Music. Entries that exceed the time limit will be assessed additional charges. Please be sure to enter your group in the proper classification - small groups are 10 students or less; large groups are more than 10 students. Groups who have inappropriately registered will not have their submission accepted.

School:		
Teacher/Advisor		
Teacher/Advisor Email	Address	
Indicate the type of your	performance and the length of performance:	
Student(s)	Perf. Medium (i.e. Flute Duet)	Time (15 min. max including critique)
1		
2		
3		
school. Please list any s	e to avoid scheduling conflicts for groups and stud becific conflicts to avoid in scheduling for students addition, let us know of any other specific scheduling	participating in

Piano Performance Music Application Form 2021

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be in the Teen Arts office by January 15, 2021. Final video due by April 9, 2021. Your registration fee entitles you to choose one (1) Small Instrumental entry, one (1) Piano performance and one (1) Large Instrumental entry. Please check to make sure you are using the correct form.

Piano Performance –Piano performance will be a separate category. One or Two performances by different pianists are permitted within the 15 minute time limit (performance and critique) in the Piano category but two performances will decrease individual critique time. Entries that exceed the time limit will be assessed additional charges.

School:	
Teacher/Advisor	
	Address
	performance and the length of performance:
Student(s)	Total Performance Time (15 min. max.
1	including critique)
2	
Every effort will be made	le to avoid critique scheduling conflicts for groups and students from the of any other specific scheduling issues that you might have.
Same school. Let us kild	——————————————————————————————————————

Large Group Instrumental Music Application Form 2021 (more than 10 students)

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be in the Teen Arts office by **January 15, 2021. Final video due by April 9, 2021.**

Your registration fee entitles you to choose one (1) Small Instrumental, (1) Piano performance and one (1) Large Instrumental performance. Please check to make sure you are using the correct form. Please be sure to enter your group in the proper classification. Small groups are 10 students or less; large groups are more than 10 students. You have 10-15 minutes to perform. Groups or individuals that perform longer within the time limit allotted will receive less critique. Groups who have inappropriately registered will not be have their submission accepted.

School: _			
Teacher/Advisor: _			
Teacher/Advisor Email A	.ddress		
Indicate the type of your Concert Group (i.e. String (Jazz Ensemble, Rock Ens	g Orchestra, Concert	length of performance. Orchestra, Concert Band, et	c.) or Jazz/Rock Group
Total number of students	performing	Total Perf. Time	(20 min. max.)
same school. Please list a	ny specific conflicts t	critique conflicts for groups to avoid in scheduling for st of any other specific schedu	udents participating in

Small Group Vocal Music Application Form 2021 Solo/Duo/Small Groups (10 people or less)

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be in the Teen Arts office by **January 15, 2021**. **Final video due by April 9, 2021**. Multiple performances by different solos or groups are permitted within the 15 minute time limit in Small Group Vocal Music. Entries that exceed the time limit will be assessed additional charges. Please allow time within the 15 minutes for a verbal critique. Groups or individuals that perform longer within the time limit allotted will receive less critique. Groups who have inappropriately registered will not be permitted to perform.

Sponsoring teachers should be careful about the accurate placement of Musical Theater entries in the Small Group Vocal Music and Small Group Theater categories. If the presentation contains singing, then the presentation should be entered in Small Group Vocal Music.

Your registration fee entitles you to choose one 1 Small and one 1 Large Vocal Music performance. Please check to make sure you are using the correct form.

School:		
Teacher/Advisor:		
Teacher/Advisor email address:		
	mance and the length of performance:	
	Perf. Medium (i.e. Duet, Solo) or instance 15 min. set-up and performance a	`
3		
school. Please list any specific co	oid scheduling conflicts for groups and studer onflicts to avoid in scheduling for students pa of any other specific scheduling issues that y	articipating in Vocal

Large Group Vocal Music Application Form 2021 (more than 10 students)

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be in the Teen Arts office by **January 15, 2021. Final video due by April 9, 2021.** Groups who have inappropriately registered <u>will not be permitted to perform.</u>

Your registration fee entitled you to choose one (1) Small and one (1) Large Vocal Music performance. Please check to make sure you are using the correct form.

School:		
Sponsoring Teacher/Advisor:		
Teacher/Advisor email address:		
Indicate the type of your performance and the l	length of performance.	
Гуре of Group (i.e. Jazz Choir, Chamber Choir,	Concert Choir):	
Total number of students performing (For instance 15 min	n. set-up and performance	
Every effort will be made to avoid critique sche same school. Please list any specific conflicts to Instrumental Music. In addition, let us know o might have.	avoid in scheduling for s	students participating in

THEATER APPLICATION FORMS AND INSTRUCTIONS

This section includes:

- 1. Theater Application Instructions Please read carefully
- 2. Small Group Theater Application Form –

 To be returned to your school liaison for return to Teen Arts by January 15, 2021
- 3. Large Group Theater Application Form –

 To be returned to your school liaison for return to Teen Arts by January 15, 2021

Final video submission due by April 9, 2021.

THEATER PERFORMANCE APPLICATION INSTRUCTIONS 2021 Bergen County Virtual Teen Arts Festival

The final application form is due on January 15, 2021. Final video submission due by April 9, 2021.

You are permitted one entry in both small and large group theater.

General Directions for both critique sites:

- 1. All performances must be content appropriate for a high school arts festival. It is suggested that performances be previewed by teachers or administrators at the sponsoring school to judge for appropriateness.
- 2. Be sure you are on time for your critique. Those who arrive late will be pushed to the end of the day if time allows.
- 3. All entries must conform to the time limit.
- 4. Please be considerate of your teaching colleagues, students, critiquers and the time restraints. Unless you are absolutely certain that you will have a theater piece to present, please do not apply. If you do have changes to your Final Application, please notify the Teen Arts office as soon as possible.

Small Group Theater (5 students or less)

- 1. Presentations should not be musical. Large Group Musical Theater entries should be submitted in Large Group Theater. Small Group Musical Theater entries should be entered in Small Group Vocal Music. No Piano or musical playback system will be provided. Attempting a musical presentation at the Small Group Theater site will put your students at a disadvantage.
- 2. Our expectation is that each school will perform for approximately 10 minutes. Total time will not exceed 15 minutes.

<u>Large Group Theater (more than 5 students)</u>

1. Time limit is 15 minutes maximum.

Additional entries over those included in your school Registration Fee will be accepted as our schedule permits. The fee for additional entries is \$20 per student.

Small Group Theater Application Form 2021

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be in the Teen Arts office by **January 15, 2021. Final video submission due by April 9, 2021.** Your registration fee entitles you to one (1) performance in Solo/Duo/Small Group, **AND** one (1) performance in Large Group. You may not send two groups in any one category without paying the additional required fees.

Please note: this form has been created with PDF "Text Fields". You may complete the form by typing directly into it or printing it out and completing by hand.

PLEASE NOTE:	NO MUSICAL PRESENTATIONS IN SMALL GROUP IS DEFINED AS 5 STUDENTS O	
School:		
Teacher/Advisor:		
Teacher/Advisor e	mail address:	
Student(s) (5 or les	rs) Perf. Medium (i.e. Monologue, Scene)	Time (10 min. max) (+5 min. critique)
Every effort will be school. Please list	e made to avoid scheduling conflicts for groups and st any specific conflicts to avoid in scheduling for studer know of any other specific scheduling issues that you	nts participating in Theater.

Large Group Theater Application Form 2021 (more than 5 students)

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be in the Teen Arts office by **January 15, 2021. Final video submission due by April 9, 2021.** Your registration fee entitles you to one (1) performance in Solo/Duo/Small Group, **AND** one (1) performance in Large Group. You may not send two groups in any one category without paying the additional required fees.

Please note: this form has been created with PDF "Text Fields". You may complete the form by typing directly into it or printing it out and completing by hand.

School:		
Teacher/Advisor:		
Teacher/Advisor email address:		
Indicate the type of your performance and the le		
Type of Performance (i.e. Musical, Comedy, I	Dramatic, etc.)	
Total number of students performing	Total Perf. Time	(10 min. max.) (+5 min. critique)
Every effort will be made to avoid scheduling coschool. Please list any specific conflicts to avoid In addition, let us know of any other specific sch	onflicts for groups and stud in scheduling for students	lents from the same participating in Theater.

2021 Bergen County Virtual Teen Arts Festival

VISUAL ART APPLICATION FORMS AND INSTRUCTIONS

This section includes:

- 1. Visual Art Application Instructions Please read carefully
- 2. Visual Art Application Form To be returned to your school liaison for return to Teen Arts by January 15, 2021.
- 3. The artwork must be emailed to vdavis@co.bergen.nj.us by Friday April 16, 2021.
- 4. Master Sheet of entries To be completed and submitted on **Friday, April 16, 2021** when the visual art entries will be uploaded.
- 5. Entry labels To be completed and sent with photo of artwork by Friday April 16, 2021.
- 6. Visual Art Critique Form Identifying information completed and attached to each Visual Art entry for use by the Visual Art critique personnel on **Friday April 16, 2021.**
- 7. Release of Liability Form Every work submitted must have an accompanying Release of Liability Form. To be duplicated and completed for all Visual Art entries, not just those moving on to the Special County Exhibit as in the past. Please submit these on April 16, 2021 with the art submission.
- 8. Program Cover Application Information
- 9. Program Cover Application Form To be submitted on Friday May 7, 2021.

VISUAL ART APPLICATION INSTRUCTIONS 2021 Bergen County Teen Arts Festival

The final application form is due on **January 15, 2021. Artwork due by Friday April 16, 2021.** Limit of 10 pieces per registration fee. This includes both 2-D and 3-D works.

General Directions

- 1. Art will be published by school name, not genre.
- 2. This year, each school will be allowed to submit any size artwork they wish. Please submit artwork in .jpg format and in high resolution.
- 3. The Master Sheet attached, <u>must be completely filled out and emailed to vdavis@co.bergen.nj.us</u> along with the submission of artwork. Student personal information will not be required on this form only on the Release of Liability Form. If you have more than 10 entries, copy the Master Sheet. There is no fee for more than 10 pieces, however please try to limit the amount of artwork. Ten (10) pieces is highly suggested. Three Dimensional works are included in the total number. The Master Sheet will be sent to the Art Advisory Committee.
- 4. Please duplicate the attached Visual Art Critique two sided, please. One for each piece of artwork you are exhibiting. Be sure to fill out the identifying information on the critique form completely. Teachers are responsible for attaching the critique form in the email with the artwork. No form no critique.
- 5. Please use the template on the next page so we can identify the work that will be displayed and email along with submitted artwork.
- 6. A Release of Liability Forms is included in this packet. Please duplicate and have each student complete, sign, obtain parents signature and submit with the Master Sheet on Friday, April 16, 2021. All works on display must have a Release of Liability Form or they will not be permitted to be part of the show.
- 7. Please do not take photos of artwork in frames. The glare from the glass/plastic will be a distraction and the artwork may not be able to be published.
- 8. Entries for the 2022 Teen Arts Festival Program Cover should be submitted by Monday May 3, 2021 and the appropriate application form (see below) should be completed.

Visual Art Application Form 2021

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be in the Teen Arts office by **January 15, 2021. Art submissions due by April 16, 2021.**

Your registration fee entitles you to display a combination of 10 pieces of 2-D and 3-D art. All 2-D pieces must fit onto a 4x8 foot panel. Sculpture (3-D work) will be placed on separate tables.

Please note: this form has been created with PDF "Text Fields". You may complete the form by typing directly into it or printing it out and completing by hand. School: Sponsoring Teacher: Teacher/Advisor email address: _____ Number of 2-D pieces _____ Number of 3-D pieces ____ Total ____ Number of 2-D and 3-D works will be submitted by April 16, 2021 ___ (If you choose the option to submit on April 18, you must remember this obligation!) Jewelry will NOT be accepted. Do NOT use glass in any frames. Please read and sign below: In consideration of being permitted by the County of Bergen and the Teen Arts Festival to participate in this exhibit, I agree that I understand and have explained to my students that the County of Bergen, the Teen Arts Festival staff and Bergen Community College are not responsible for theft of art work as a result of being in this exhibit. I have carefully read this release and fully understand its content. I understand that a Release of Liability Form must be submitted on April 16, 2021 for every participating work in the Teen Arts Visual Art display. (Signature of Art Teacher or School Representative)

2021 BERGEN COUNTY VIRTUAL TEEN ARTS FESTIVAL MASTER SHEET FOR VIRTUAL VISUAL ART DISPLAY

Please note: this form has been created with PDF "Text Fields". You may complete the form by typing directly into it or printing it out and completing by hand, and uploading it.

School	
Visual Art Teacher	
Visual Art Teacher's Email Address	
Number of Entries: 2D3D	Total Entries
Below is for reference. Please include all inf	formation or the submission may not be accepted.
1. Artist:	Category: 2D 3D
Title of Work:	Available for Exhibit: Yes No
2. Artist:	Category: 2D 3D
Title of Work:	Available for Exhibit: Yes No

Labels for Individual Visual Art Work (Each piece must include a label) Below is for reference. Please include all information or submission may not be accepted.

2021 Teen Arts Festival	
Title	Medium
Artist	Recognition
School	
Teacher	

2021 Teen Arts Festival	
Title	Medium
Artist	Recognition
School	
Teacher	

Visual Art Critique Form 2021

Please note: this form has been created with PDF "Text Fields". You may complete the form by typing directly into it or printing it out and completing by hand.

One of these forms should be attached to every piece of 2D and 3D art displayed.

Fill in all informatio	n legibly.		
Artist:			
Title of Work:			
School:			
Visual Art Teacher:			
The following item will be	among those conside	ered for critique:	
Use of Principles of Design	1	Expressive Content	
Use of Elements of Design		Technical Skills/Craftsmanship	
Communication of Theme/	/Idea	Originality/Creativity/Aesthetics	

Please see other side for additional critique information.		
Critiquer:	Date: May 10-14, 2021	

2021 Teen Arts Festival RELEASE OF LIABILITY FORM

ALL WORKS OF ART DISPLAYED AT THE TEEN ARTS FESTIVAL VISUAL ART EXHIBIT MUST HAVE A RELEASE OF LIABILITY FORM ON FILE. This signed form must accompany the art when it is submitted on April 16, 2021. No art will be permitted to be displayed if not accompanied by a signed Release of Liability Form.

Please note: this form has been created with PDF "Text Fields". You may complete the form by typing directly into it or printing it out and completing by hand.

Artist:	
Address:	
City, Zip:	
Home Phone: ()	
Daytime Phone: ()	
Title of Art:	
Medium: School:	
I acknowledge that I have agreed to have my artworl Festival Visual Art Exhibit. I am voluntarily participating work. Furthermore I understand that, if selected and copied and displayed at the Bergen County Administrate. In consideration of being permitted by the County of Bermy heirs, distributes, legal representative and assigning property of, or prosecute the County of Bergen and any result of being in this exhibit. I have carefully read this that this is a release of liability and a contract between Festival and I am signing it of my own free will.	Ing in this exhibit and assume all risks theft of my art of if I chose to participate, then my artwork may be tion Building, One Bergen Plaza, Hackensack, NJ. Ergen to participate in these exhibits, I agree that I and is will not make any claim against, sue, attach the Teen Arts Festival staff, for theft of my art work as a release and fully understand its content. I am aware on me and the County of Bergen and the Teen Arts
Artist's Signature:	
Parent/Guardian Signature:	Date:

2022 Teen Arts Festival Program Cover Application

PLEASE SUBMIT ENTRIES BY ON MONDAY MAY 3, 2021

The Teen Arts Festival Advisory Board and Art Planning Committee are requesting that student, grades 7-11, participating in the Annual Teen Arts Festival, if they wish, submit entries to be considered for use as the cover for the following year's Bergen County Teen Arts Festival program. There will be a limit of 10 submissions per school.

The cover of the 2022 program will be chosen by the Art Planning Committee from the entries submitted. Other entries will be used, as space permits, within the program. There is no guarantee on how many submissions per school will be used as program art as has been the case for the past two years. All artists whose work is used will be recognized in the program.

The requirements which must be strictly followed are as follows:

- 1. All entries must be emailed to vdavis@co.bergen.nj.us by Monday May 3, 2021.
- 2. Entries must be on card stock type material and be approximately 8.5 inches high by 11 inches wide. Entries that do not conform to these measurements may be resized appropriately to fit the requirements of the cover and the program.
- 3. Entries must be black and white. For example, they can be pen & ink or black cut paper placed on white paper, or white cut paper on black paper.
- 4. Entries should depict all the various artistic genres represented at the festival; art; creative writing; dance; film & video; instrumental music; vocal music, and theater.
- 5. The artists name, grade, address, home phone number and school must be printed on the back of the submitted piece of art.
- 6. Entries must be from students in grades 7 through 11 ONLY! No senior entries will be considered as they will have already graduated prior to the festival program being printed and issued at the festival.

2021 Teen Arts Festival Program Cover Application Form (Duplicate as necessary)

Artists to be in grades 7 through 11 ONLY – No Senior entries.

Please note: this form has been created with PDF "Text Fields". You may complete the form by typing directly into it or printing it out and completing by hand.

Artist: Home Address:		Grade:	_
Telephone: Art Teacher:	()	Artist's Age:	- -
School:			_
Artist: Home Address:		Grade:	
Telephone:		Artist's Age:	_
Art Teacher: School:			_

Submit your entries along with this application to vdavis@co.bergen.nj.us by Monday May 3, 2021. The winning entry will be chosen on the festival day by the Teen Arts Festival Art Planning Committee. A maximum of 10 entries per school will be permitted.