

# 2019 Bergen County Teen Arts Festival

Sponsored and Organized by the  
Bergen County Division of Historic and Cultural Affairs

Liaison Final Application Forms

Friday – May 17, 2019  
8:30 a.m. to 3:30 p.m.

Bergen Community College, Paramus, N.J.

## 2019 Bergen County Teen Arts Festival

### FINAL APPLICATION FORMS DEADLINE IS JANUARY 18, 2019

Mail completed applications to:  
Evan Cooper, Administrator, Teen Arts Festival  
Bergen County Division of Historic & Cultural Affairs  
One Bergen County Plaza – 4<sup>th</sup> Floor  
Hackensack, New Jersey 07601-7076

Or email to: [ecooper@co.bergen.nj.us](mailto:ecooper@co.bergen.nj.us)

### APPLICATION AND INSTRUCTIONS

*To be completed by teachers and returned to liaisons. The liaison must return all final application forms to the Teen Arts office by the deadline date – **January 18, 2019.***

Read and follow all guidelines carefully.

A list of all teachers and chaperones attending the festival must be submitted when you check in the morning of the festival but not before.

Arrival and departure times must be accurate. Students will be scheduled to perform between the times you indicate on the application form.

Names, addresses, and school names must be spelled out in full.

Be sure to return the Final Application Cover Sheet and Summary Information along with the final individual arts area forms for all arts areas that the school is entering.

All performing students are asked to arrive at their performance site two time slots prior to their performance time in order to keep the entire schedule running on time.

**Final Application Form Cover Sheet**

**2019 Bergen County Teen Arts Festival  
Final Application Forms – Due January 18, 2019**

**This form may be completed by typing directly into it or printing it out and completing by hand.**

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School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Liaison Name: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ EMAIL: \_\_\_\_\_

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**PLEASE BE SURE TO SEND THIS FORM BACK WITH YOUR FINAL APPLICATION FORMS**

## 2019 Teen Arts Festival Final Application Forms Summary Sheet

This form may be completed by typing directly into it or printing it out and completing by hand.

School Name: \_\_\_\_\_

We will be arriving at the festival at \_\_\_\_\_ a.m.

We will be leaving the festival at \_\_\_\_\_ p.m.

### Our students will be performing or submitting work in the following categories:

Art (10 Entries permitted)      Number of 2D \_\_\_\_\_ Number of 3D \_\_\_\_\_ Total Art \_\_\_\_\_.

Creative Writing (10 separate entries permitted) Total Creative Writing \_\_\_\_\_  
(Actual entries are not due in our office until April 12, 2019)

Film & Video (2 separate entries permitted) Total Film & Video \_\_\_\_\_  
(Actual entries are not due in our office until April 18, 2019)

### **One entry permitted in each of the following categories:**

\_\_\_\_ Small Group Dance, 7 students or less, 10 minute time limit

\_\_\_\_ Large Group Dance, more than 7 students, 10 minute time limit

\_\_\_\_ Small Group Instrumental Music, 10 students or less, 15 minute time limit

\_\_\_\_ Large Group Instrumental Music, more than 10 students, 20 minute time limit

\_\_\_\_ Piano Performance, solo, 15 minute time limit

\_\_\_\_ Small Group Vocal Music, 10 students or less, 15 minute time limit

\_\_\_\_ Large Group Vocal Music, more than 10 students, 20 minute time limit

\_\_\_\_ Small Group Theater, 5 students or less, 15 minute time limit

\_\_\_\_ Large Group Theater, more than 5 students, 15 minute time limit

PLEASE BE SURE TO SEND THIS FORM BACK WITH YOUR FINAL APPLICATION FORMS

2019 Teen Arts Festival Volunteers

Please note that each participating school is required to supply two (2) volunteers, who will be assigned to assist the Teen Arts Staff on the festival day. Each volunteer will work approximately 3 hours and be assigned to a specific workshop, exhibit or critique site. They will have the rest of the day without an assignment. Teachers or parents are acceptable volunteers. If teachers are submitted as volunteers, they will not be able to chaperone students from their home schools during their assignment time(s). If you cannot supply any volunteers, please remit a voucher for payment to the Teen Arts Festival in the amount of \$50 for each volunteer not being supplied. If you are sending both middle AND high school students, then your schools must supply 4 volunteers. Instructions will be mailed directly to the volunteers at the addresses listed below. We do not need telephone numbers.

As our festival grows the assistance of volunteers becomes a more and more important element in the success of our program. Schools are encouraged to send volunteers who are interested in being an active part of the Teen Arts Festival. Volunteers who will not monitor attendance at workshops or assist with student control or assist workshop or critique artists are of limited help. Please inform your volunteers that we need them to be active participants in the festival not observers. Several steps will be taken this year to increase communication and supervision of volunteers to make this process more effective.

**This form may be completed by typing directly into it or printing it out and completing by hand.  
This form is due in the Teen Arts Office no later than April 12, 2019.**

School Name: \_\_\_\_\_

Liaison Name: \_\_\_\_\_ Phone & Ext. \_\_\_\_\_

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1. Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_

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2. Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_