

# NOMINATION FORM



## 2019 BERGEN COUNTY HISTORIC PRESERVATION AWARDS

*Celebrating 37 years of Historic Preservation Achievement in Bergen County.*

**T**he first Bergen County Historic Preservation Awards were presented in 1982 to honor outstanding Historic Preservation achievements by individuals, students, organizations and businesses in Bergen County. These awards were created to encourage the preservation, restoration and adaptive use of the county's valuable and irreplaceable historic built environment: houses, schools, train stations, libraries, borough halls, places of worship, theaters, commercial buildings, cemeteries, historic districts or landscapes.

**A**wards will be given to projects, individuals or organizations in Bergen County that have demonstrated outstanding merit in the field of Historic Preservation. Nominations may be submitted from individuals or organizations. Owners of historic properties are encouraged to nominate their historic buildings. The Bergen County Historic Preservation Advisory Board reviews all nominations and selects the award winners.

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The 2019 Bergen County Preservation Awards Ceremony will be held  
Thursday, May 9, 2019  
during *National Historic Preservation Month*. The awards will be presented by the  
Bergen County Executive and the Board of Chosen Freeholders.

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**Nomination Deadline: Monday, March 18, 2019**

# NOMINATION'S HISTORIC PRESERVATION CATEGORY CRITERIA

Choose one category and circle on the Nomination Form page.

- \***A. Restoration:** For the *successful restoration of buildings for original or museum use on their original site.*
  - \***B. Continuing Preservation and Use:** For *actively preserved buildings still used for their original or similar function that have maintained their architectural integrity due to continued and sensitive maintenance.* Examples include, but are not limited to, schools, firehouses, diners, governmental, commercial or ecclesiastical buildings.
  - \***C. Adaptive Use:** For the successful rehabilitation of a building *on its original site for changed use while maintaining its original architectural integrity.*
  - \***D. Preservation or Restoration of a Structure or Historic Site:** For the *successful preservation or restoration of a site* (for example: cemetery, historic landscape, archaeological site) or *an architectural structure on its original site* (barns, bridges, monuments).
  - E. Education:** For educational programs, publications, media projects, walking tours or other efforts that *contribute and increase our knowledge about Historic Preservation and the Historic Built Environment in Bergen County.*
  - F. Historic Preservation Leadership:** For individuals, groups or agencies who have exhibited outstanding leadership in *Historic Preservation in Bergen County.*
  - \***G. Youth Preservation Project:** For individual or group projects that *contribute to local historic preservation, or the promotion and public awareness of the County's historic built environment.* Nominees must be *high school age or younger.*
- \* Projects guided by the *Secretary of Interior's Standards for the Treatment of Historic Properties* are given additional consideration. To read the Standards, log-on to: <https://www.nps.gov/tps/standards.htm>

## NARRATIVE INSTRUCTIONS

All nominations must include a typed Narrative (*one-page minimum*) explaining why the property, project or individual deserves recognition. **It must meet the preservation criteria** (*described above*) and substantiate the exceptional quality and success of the nominated project or individual's contribution in terms of Historic Preservation in Bergen County.

**For categories A, B, C, D, and G:** Provide a description, history and use of the structure and/or property, and description of the completed work including conditions before work began, materials used and time period. Describe the historic preservation methodology used, such as those found in the *Secretary of Interior Standards*. Identify the individuals, organizations or firms involved. If referring to photographs please label each image.

**For categories E and G:** Describe the long-term Historic Preservation goals and how they support and contribute to Historic Preservation education in Bergen County. Describe the project or program's accessibility and how it is available to the local population.

**For category F:** Describe the contributions of the individual or agency to local Historic Preservation. Include a biographical description.

Awards are made to projects, organizations or individuals judged to demonstrate exceptional merit in the field of Historic Preservation, on how the Criteria is met, the quality of the Narrative and supporting documentation. The reviewers reserve the right to change nomination category to one more appropriate.

**PLEASE NOTE: A pure *history-based* nomination that *does not meet Historic Preservation Criteria* described above does not qualify for a Historic Preservation Award.**

**2019 BERGEN COUNTY HISTORIC PRESERVATION AWARDS**  
**NOMINATION FORM**

**NOMINATION CATEGORY** (Check one)

- |                          |                                   |                          |  |                          |                          |                               |
|--------------------------|-----------------------------------|--------------------------|--|--------------------------|--------------------------|-------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/>               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>      |
| <b>A</b>                 | <b>B</b>                          | <b>C</b>                 | <b>D</b>                               | <b>E</b>                 | <b>F</b>                 | <b>G</b>                      |
| Restoration<br>Project   | Continuing<br>Preservation or Use | Adaptive<br>Use          | Preservation of<br>a Structure or Site | Education                | Leadership               | Youth<br>Preservation Project |

**Name of Historic Building/Property, Organization or Individual nominated, or Title of Nominated Project:**

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[Maximum of 10 words.]

**Name of president/director of nominated Organization, Property Owner or nominated Individual:**

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[This person will be notified if receiving a Historic Preservation Award.]

**Address of Nominated Property, Individual or Organization:** \_\_\_\_\_

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**Project Team for nominated Property or Project:** Please attach a separate sheet with these names.

*List the people or organization who contributed to the preservation of the nominated property or participated in the nominated project.*

**Nominated by:** \_\_\_\_\_

[ONLY this person will be notified if the nomination is NOT APPROVED.]

**Address:** \_\_\_\_\_

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**Telephone: (day)** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**APPLICATION INFORMATION CHECKLIST**

(\*Required items. Please check items submitted with the Nomination Package.)

- \*Nomination Form
- \*Narrative
- \*Disk or flash drive of digital photos & images, architectural drawings.
- \*List of Project Team members.
- \*List of people to receive invitations to Awards Ceremony. Please include addresses. (Maximum of 10. If you wish to invite more than ten people, the invitation will be e-mailed for you to distribute.)
- Printed architectural drawings and/or photographs.
- Letters of support.
- Other attachments.

**Attach this page to the front of all copies of the Nomination.**

# NOMINATION INSTRUCTIONS

- **NOMINATIONS MUST BE COMPUTER GENERATED. HANDWRITTEN NOMINATIONS WILL NOT BE ACCEPTED!**  
This Nomination Form and instructions may be downloaded from [www.co.bergen.nj.us](http://www.co.bergen.nj.us) or email [jstrom@co.bergen.nj.us](mailto:jstrom@co.bergen.nj.us)
- **ONE (1) ORIGINAL AND ELEVEN (11) PRINTED COPIES OF THE COMPLETE NOMINATION MUST BE SUBMITTED.**
- **Awards will be made to projects where accepted preservation methodology**, such as those found in the Secretary of Interior Standards (<https://www.nps.gov/tps/standards.htm>), and materials were used. Nominated buildings, structures and sites must be at least 50 years old, located in Bergen County and have architectural or historical significance. All restoration and preservation projects must be complete.

## **PHOTOGRAPHS:**

- **A minimum of six (6) digital photographs/images (no PDFs)** on a disk or flash drive must be submitted for **Categories A, B, C, D, and G**. They must show before and after views of the exterior and, if applicable, the interior. Please label the images.
- **A minimum of three (3) digital photographs/images (no PDFs)** on a disk or flash drive must be submitted for **Categories E and F**.
- **Only one (1) disk or flash drive of photographs and images is required with original nomination.** Printed copies of those images must be attached to the twelve (12) copies of the nomination package. Please label images.
- **PLEASE submit only scans or digital images of historic photographs. NO ORIGINALS PLEASE!**
- **Nominations of individuals must include digital photos (no PDFs) of the individual(s)** on a disk or flash drive.
- **PUBLICATIONS: If a printed publication is nominated, a minimum of five (5) copies of the publication must be submitted with the nomination and** will become the property of the Division of Cultural Affairs Library and Archives. These nominations are required to submit a digital image (no PDFs!) of the publication's cover on a disk or flash drive.
- **DVDs: If a DVD is nominated, a minimum of five (5) copies must be submitted with the nomination and** will become the property of the Division of Cultural Affairs Library and Archives.
- **Awards may not be given in all categories; more than one award may be given in the same category.**
- **PLEASE NOTE: Nominations that do not meet the Preservation Criteria (page 2) do not qualify for a Preservation Award.**
- **Organizations or individuals that received a 2018 Award in Leadership may not be nominated for this category in 2019.**
- **County-owned historic sites, current employees of the Department of Parks, and current members of the Bergen County Historic Preservation Advisory Board, are ineligible for a 2019 Bergen County Historic Preservation Award.**

**Nomination packages must be mailed or delivered by 4:30 pm, MONDAY, MARCH 18, 2019 to the:**

**Bergen County Historic Preservation Advisory Board  
Division of Cultural & Historic Affairs,  
One Bergen County Plaza - 4<sup>th</sup> Floor  
Hackensack, NJ 07601-7076**

**TO RECEIVE THIS NOMINATION FORM or IF YOU HAVE ANY QUESTIONS ABOUT A NOMINATION:  
E-MAIL [jstrom@co.bergen.nj.us](mailto:jstrom@co.bergen.nj.us) or call 201-336-7267**



**COUNTY EXECUTIVE  
James J. Tedesco III**

**BOARD OF CHOSEN FREEHOLDERS**

**Germaine M. Ortiz, Chairwoman ♦ Mary J. Amoroso, Vice Chairwoman ♦ Dr. Joan M. Voss, Chair Pro Tempore  
David L. Ganz ♦ Thomas J. Sullivan Jr. ♦ Steven A. Tanelli ♦ Tracy S. Zur**

**DIVISION OF CULTURAL & HISTORIC AFFAIRS  
BERGEN COUNTY HISTORIC PRESERVATION ADVISORY BOARD**