

## Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (\*), which are mandatory and require a response.

## 1A. Continuum of Care (CoC) Identification

### Instructions:

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**1A-1. CoC Name and Number:** NJ-501 - Bergen County CoC

**1A-2. Collaborative Applicant Name:** Bergen County

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Bergen County

## 1B. Continuum of Care (CoC) Engagement

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**1B-1. CoC Meeting Participants.**

**For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:**

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	No	No	Yes
Local Jail(s)	No	No	No
Hospital(s)	Yes	Yes	Yes
EMS/Crisis Response Team(s)	No	No	No
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	No
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	No
LGBT Service Organizations	Yes	Yes	No
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	No
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
N/A	Not Applicable	No	No

**1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.**

**Applicants must describe how the CoC:**

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

1)The CoC meetings are held 6 times a year and are open to the public. Meeting notices are distributed to various human service and community development list serves as well as announced at community meetings as a means of informing interested community members about the meetings. The CoC targets various community stakeholders for participation in ad-hoc and subcommittee work and engages elected officials and other stakeholders in strategy development conversations as needed.

2)CoC meetings focus on key system issues with discussions centered on the primary barriers and proposed strategies to address those barriers. Additionally, meeting agendas include committee updates and time for community partners to raise issues not included in the agenda but relevant to community needs. Periodically CoC meetings feature training opportunities.

3)There are number of subcommittee meetings focused on specific system areas where participants discuss barriers and strategies. The chronic/at-risk

task force meetings serve for case conferencing and identification of system barriers to housing people from the prioritization list as quickly as possible. The committee identified that documentation of disability status was a barrier to quickly connecting clients to rental assistance resources and used the committee structure to engage mental health providers in the community to create enhanced access services to ensure documentation of disability did not hold up placement in housing. The CoC committee has focused strategy development conversations on key areas such as racial disparities, connection to employment and ending youth homelessness. In response to these areas of need the CoC has worked with local elected officials to establish a Homeless Youth Task Force.

4) Meeting notices are sent out via email 1-week prior to the meeting with any attachments provided in word or pdf formats. The CoC periodically checks to ensure email formats and attachments are accessible.

### **1B-2. Open Invitation for New Members.**

**Applicants must describe:**

- 1. the invitation process;**
  - 2. how the CoC communicates the invitation process to solicit new members;**
  - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
  - 4. how often the CoC solicits new members; and**
  - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

1. Individuals or organizations wishing to become members of the CoC must submit a request to the CoC Lead agency which places the request to a vote at the full membership CoC meeting. Once approved by a majority of the full membership committee, the nomination is submitted to the CoC Leadership Committee for final approval. Membership nominations must obtain a majority vote from the CoC Leadership in order to pass and are accepted on a rolling basis.
2. The CoC by-laws, posted on the CoC website, include the membership and invitation process. The Lead Agency announces the process for membership at the annual CoC meeting and throughout the year at various other community meetings.
3. The membership process is announced at a variety of community meetings and posted on the CoC website in electronic formats that are accessible. The CoC periodically checks the accessibility of the website and posted documents to ensure effective communication to persons with disabilities
4. The CoC solicits new members on a rolling basis year round. As CoC Leadership and general membership agencies interact with community members and other committee on issues related to homelessness, an invitation is extended to all new stakeholders to participate in bi-monthly CoC meetings and to consider membership.
5. The CoC works through the sheltering and housing programs to identify persons with lived experience interested in participating in the CoC. During the annual meeting providers are encouraged to inform persons they have served

about the CoC and encourage and facilitate their participation. The CoC has requested support from the Garden State Leaders program, a training program for persons with lived experience to assist them in using their voice and story to engage in advocacy, to identify potential CoC members from among their program graduates. A graduate of the program has expressed interest in participating in the CoC and has been invited to the CoC meetings.

**1B-3. Public Notification for Proposals from Organizations Not Previously Funded.**

**Applicants must describe:**

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
- 3. the date(s) the CoC publicly announced it was open to proposal;**
- 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
- 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**  
**(limit 2,000 characters)**

1.The CoC released a request for concept papers from any agency interested in applying for CoC funding. The request included a process for both renewal projects as well as new projects and specifically identified that “No prior experience in operating CoC funded programs {is} required” in order to apply for funding. Agencies not previously funded were encouraged to apply. Concept papers were to be submitted by email for all interested agencies.

2.The Performance and evaluation committee reviews and scores each project submitted based on local concept paper, renewal project monitoring and renewal project performance review. The concept paper scores projects on agency capacity, project type, project meeting local priorities and adherence to housing first, monitoring scores review project compliance with hud regulations and performance scores review utilization rates, ability to connect households to income and benefits, ability to connect and stabilize households in permanent housing and rate of negative program terminations. Project scores in each area are combined to determine the overall project score which is used in ranking the project. The committee then review program expenditure rates to determine if funding will be reallocated from the project. Projects with low scores or significant compliance and performance issues will not be selected for funding.

3.The CoC announced the local selection process on April 18, 2019 and concept papers were due on May 17, 2019

4.The request for concept papers was sent out via email on April 18, 2019 and posted on the CoC website. The email and website contained the local concept paper request and application documents in an accessible pdf format. Additionally, information about the local concept paper process was announced at the May CoC meeting and interested agencies were able to receive further

technical assistance about the process and eligible project types.

# 1C. Continuum of Care (CoC) Coordination

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## 1C-1. CoCs Coordination, Planning, and Operation of Projects.

**Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.**

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Not Applicable
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	



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**1C-2. CoC Consultation with ESG Program Recipients.**

**Applicants must describe how the CoC:**  
**1. consulted with ESG Program recipients in planning and allocating ESG funds;**  
**2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and**  
**3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.**  
**(limit 2,000 characters)**

- 1. The Bergen County Division of Community Development is the only ESG recipient and con plan jurisdiction in the CoC and also serves as the CoC Lead Agency. Due to this structure, there is full integration and coordination between the ESG and CoC planning process. Both the CoC & ESG committees that determine funding are composed of agencies that participate in the full CoC or CoC Leadership Committee. Through this process all funding decisions for the Con Plan, ESG and CoC take into account the full scope of need in the community and how each resource can serve as a complement to each other to minimize gaps in the system and reduce overlap between the ESG & CoC funding as well as outside sources.
- 2. The CoC performance standards are applied to both CoC and ESG funded projects and performance outcomes are factored into the funding/project selection process for both CoC and ESG applicants. The CoC leadership committee reviews system performance annually and evaluates outcomes from ESG & CoC funded projects.
- 3. As part of the integrated process, all portions of the consolidated plan regarding homeless planning are completed/reviewed by the CoC prior to finalizing the information in the Consolidated plan. Information regarding the level of need is generated from HMIS, PIT and CoC case conference committees and strategies included in the Con Plan are created through the CoC planning process.

**1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.** Yes to both

**Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.**

**1C-2b. Providing Other Data to Consolidated Plan Jurisdictions.** Yes

**Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it**

**can be addressed in Consolidated Plan updates.**

**1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.**

**Applicants must describe:**

- 1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

1. When a person identifies an experience with DV they are immediately referred to the Alternatives to Domestic Violence (ADV) or Center for Hope and Safety (CHS) hotline. These agencies are the primary victim service providers in Bergen County and are active members of the CoC. ADV and CHS assess the safety needs of the household and determine whether DV program placement at CHS facilities are the most appropriate fit. If there is not an immediate safety risk, households are referred to other homeless programs. The CoC emergency transfer plan requires all providers to make reasonable accommodations for transfer when a safety risk is identified and a transfer request is submitted. When a transfer request has been submitted households are immediately connected with ADV and CHS to assess the safety risk. Programs are required to accommodate transfer requests within the scope of their program or in coordination with other community programs when a safety risk has been verified. Households requesting a transfer are connected with ADV and CHS who have staff trained in trauma informed care that can complete safety assessments in a victim centered supportive and empowering way.

2. The CoC housing prioritization list includes de-identified client information submitted by all agencies including DV specific agencies. This allows households fleeing DV to have access to the full array of PH options available. All CoC and EST funded agencies participate in CoC sponsored trainings on serving victims of DV to ensure they incorporate the basics of safety planning and trauma informed care into their program structure. Once a DV survivor is identified on the list, CHS reviews the housing opportunity with the client including safety issues and works with them to complete the housing application process if it is a good fit. If the client declines housing offered they remain on the list in the same position until more appropriate housing is identified.

**1C-3a. Training–Best Practices in Serving DV Survivors.**

**Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:**

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
- 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**

**(limit 2,000 characters)**

- 1.The CoC hosts an annual training to covers a variety of topics related to serving survivors of DV. The training is mandatory for all emergency shelter and transitional housing providers as well as all CoC and ESG funded programs. Agencies are encouraged to have front-line staff participate in the trainings to ensure direct service staff are aware of the differing needs of DV survivors. The training is provided by Center fo Hope and Safety (CHS), one of the designated DV agencies in the county. Topics covered through the training include recognizing DV signs, considerations in safety planning, cultural competency when serving DV survivors and trauma informed care. All CoC and ESG funded agencies must incorporate safety planning and trauma informed care practices in their intake process. Annual project monitoring includes a review of trainings completed by staff, best practices implemented in program services and a review of program procedures.
- 2.The Bergen CoC coordinated entry process is administered by shelters, transitional housing programs and street outreach teams whose staff conduct the assessment survey on persons experiencing homelessness that they encounter. As part of the annual training requirements, all coordinated entry assessment staff participate in the training coordinated by the DV providers in the community.

**1C-3b. Domestic Violence–Community Need Data.**

**Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.  
 (limit 2,000 characters)**

Center for Hope and Safety (CHS), the designated DV agency in Bergen County, submits weekly de-identified data on persons served in emergency shelter and transitional housing for inclusion on the housing prioritization list. This data is combined with HMIS data from shelter and outreach providers to develop a comprehensive list of those experiencing homelessness in the community. Information on survivors of DV is pulled from both the DV specific agencies as well as the general sheltering and outreach programs in the community to better understand the scope of the population in Bergen County. Additionally, the CoC collects data on DV experiences through the annual point in time count. Data from those fleeing domestic violence is analyzed to determine the characteristics of DV survivors and service needs as identified on the point in time survey.

**\*1C-4. PHAs within CoC. Attachments Required.**

**Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g.,
<div style="display: flex; justify-content: space-between;"> <span>FY2019 CoC Application</span> <span>Page 11</span> <span>09/25/2019</span> </div>			

			Moving On
Bergen County Housing Authority	27.00%	Yes-HCV	Yes-HCV
NJ Department of Community Affairs	10.00%	Yes-HCV	Yes-HCV

**1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.**

**Applicants must:**

**1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or**

**2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)**

1.The two largest PHAs in the region are actively involved in the CoC planning process. The Bergen County Housing Authority sits on the CoC Leadership Committee and manages the Bergen Housing Health and Human Services Center which serves as the one-stop center and sheltering location for individuals experiencing homelessness. HABC has established a limited homeless preference with 20% of vouchers set aside for use through the coordinated assessment process. Additionally HABC has established a moving on policy and via coordinated assessment case conferencing, works with service providers to identify households with CoC vouchers that no longer need the level of service and would be appropriate to transition to HCV vouchers without services attached.

2.The Englewood Housing Authority is the second largest housing authority in the CoC region. Englewood Housing Authority also sits on the CoC Leadership committee and has established a homeless preference.

**1C-4b. Moving On Strategy with Affordable Housing Providers.**

**Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.**

Yes

**If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)**

The CoC has developed a moving on strategy in coordination with the Bergen County Housing Authority. Through monthly case conferencing meetings the HABC meets with service providers to discuss placements for currently homeless households and review needs of currently housed persons. At monthly meetings case managers identify households no longer requiring the higher level of service connected with the CoC voucher are transitioned to HCV vouchers as vacancies become available.

**1C-5. Protecting Against Discrimination.**

**Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)**

The CoC Leadership Committee implemented an anti-discrimination policy in 2016. The policy was updated in 2019 to strengthen language prohibiting any form of discrimination from all programs serving persons experiencing homelessness and requiring all programs to ensure program policies and implementation are done in compliance with fair housing and equal access rules. All CoC and ESG funded programs are monitored on an annual basis and a review of program policies is conducted along with staff interviews to ensure program implementation is in accordance with fair housing and equal access rules.

The CoC hosts mandatory trainings on fair housing and equal access for all programs serving persons experiencing homelessness to ensure they are aware of regulations and requirements. Hudson Pride, a local LGBT advocacy organization, conducts training on equal access and completed an audit of all programs to ensure implementation protocols in compliance with the equal access rule and structured to create welcoming and safe spaces for members of the LGBT community. Upon completion of the audit, Hudson Pride offered recommendations to each program to help build more inclusive and trauma informed environments that serve the needs of the LGBT community.

The CoC requires all programs to inform participants of fair housing rules and provide information on the process of filing formal complaints. All fair housing complaints are filed with the fair housing counsel of Northern NJ. If complaints arise are raised against homeless service programs the CoC works with projects to evaluate protocols and provides additional training to minimize potential violations of fair housing and equal access rules.

**\*1C-5a. Anti-Discrimination Policy and Training.**

**Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:**

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

**\*1C-6. Criminalization of Homelessness.**

**Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.**

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**1C-7. Centralized or Coordinated Assessment System. Attachment Required.**

**Applicants must:**

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

1.ES, TH and Street Outreach (SO) programs conduct the assessment on all households at intake and enter the information in HMIS. To maximize coverage, any agency encountering homeless persons may administer the VI-SPDAT and submit a copy to the Bergen County Housing Health and Human Service Center (BCHHH) Next Step Program (Next Step). Next Step enters client information in HMIS for inclusion on the housing prioritization list. Through the network of trained and affiliated service providers, the CoC has full coverage of the geographic region. BCHHH has relationships with police departments and hospitals and regularly trains stakeholders to refer all homeless persons to BCHHH. Local police routinely transport unsheltered persons to BCHHH where the Next Step program completes assessments for inclusion in the process.

2.BCHHH provides training to community groups in the CoC region to inform them of the services and encourage agencies to connect persons to BCHHH. Engaged stakeholders include police departments, hospitals, local business districts, the faith-based communities and local community organizations. SO teams work with these groups and homeless persons to identify locations and effective engagement strategies. These partnerships help the CoC engage

persons that don't usually come in for services.

3. All persons are assessed using VI-SPDAT at intake or upon connection the BCHHH and entered into HMIS. The Housing Prioritization List (HPL) is generated weekly, and organized by chronic homeless status, vulnerability, veteran status, current location (prioritizing those on the streets) and length of time homeless. PH providers review the list when vacancies arise and pull referrals from the top of list identifying the highest prioritized person eligible for their program. BCHHH and the Next Step program host monthly case conferencing meetings to discuss vacancies, new additions to the list and client service needs facilitating rapid exits.

# 1D. Continuum of Care (CoC) Discharge Planning

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**1D-1. Discharge Planning Coordination.**

**Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).**

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>



# 1E. Local CoC Competition

## Instructions

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### **\*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.**

**Applicants must indicate whether the CoC:**

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

### **1E-2. Project Review and Ranking–Objective Criteria.**

**Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:**

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

### **1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.**

FY2019 CoC Application	Page 17	09/25/2019
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**Applicants must describe:**  
**1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and**  
**2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.**  
**(limit 2,000 characters)**

1.The CoC prioritizes funding for projects serving the chronically homeless population. 3 points are awarded in the scoring process to projects dedicating their beds to the chronically homeless. Additionally, the CoC prioritizes projects implementing a housing first framework as these programs are better equipped to serve highly vulnerable populations and implement policies and services designed to support and stabilize highly vulnerable people in housing. 3 points are awarded to projects implementing a housing first model and renewal project monitoring includes points for programs that provide adequate training to staff on best practices such as housing first and motivational interviewing.  
 2.For renewal projects, the program performance review takes into consideration the vulnerability of the population served when reviewing outcomes. Projects are evaluated on their ability to help participants obtain and maintain cash benefits and non-cash benefits. Connection to employment income and increases in employment income are only evaluated for program participants not connected to SSI/SSD. A total of 5 points are awarded on the performance review for connecting non-SSI/SSD clients to employment income.

**1E-4. Public Postings–CoC Consolidated Application. Attachment Required.**

**Applicants must:**  
**1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or**  
**2. check 6 if the CoC did not make public the review and ranking process; and**  
**3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or**  
**4. check 6 if the CoC did not make public the CoC Consolidated Application.**

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>

4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

**1E-5. Reallocation between FY 2015 and FY 2018.**

**Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.**

**Reallocation: 9%**

**1E-5a. Reallocation–CoC Review of Performance of Existing Projects.**

**Applicants must:**

- 1. describe the CoC written process for reallocation;**
  - 2. indicate whether the CoC approved the reallocation process;**
  - 3. describe how the CoC communicated to all applicants the reallocation process;**
  - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
  - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

1.The CoC issues a request for new and renewal projects each cycle. Projects are evaluated on agency capacity, program fit with local priorities and project soundness. Renewal are also scored on compliance with HUD regs and program performance. The Performance & Evaluation committee reviews project application, performance, monitoring results, and expenditure rates. Projects returning an average of 20%+ of funding over the previous 3 years and programs with significant compliance and outcome issues will be reviewed for reallocation. The committee may request additional information including current monthly expenditure rates and proposed changes to implementation before making final determinations.

2.The CoC reallocation process is in the local selection policies which are approved by the Leadership committee and shared with the full CoC membership.

3.The annual request for proposal announcement letter identifies that renewal projects may be subject to reallocation. The process is described and discussed in the CoC meeting following the announcement. Local selection policies and proposal documents are posted on the CoC website.

4.All renewal programs are evaluated on compliance with HUD regs, use of housing first, use of coordinated assessment and performance outcomes including utilization rates, connection to income and benefits, helping clients obtain or maintain permanent housing and minimizing terminations due to non-compliance and client returns to homelessness. History of expenditure rates in

the prior 3 years are reviewed. Projects with low monitoring and performance scores and poor expenditure rates are the first identified for potential reallocation.

5. In this cycle the CoC did not identify significantly low performing projects requiring reallocation. The CoC did identify programs demonstrating poor expenditure rates and reallocated funds from programs returning an average of 20%+ of funding over the last 3 years.

## DV Bonus

### Instructions

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**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 1F-1 DV Bonus Projects.

**Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing:** Yes

**1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.**

1. PH-RRH	<input type="checkbox"/>
2. Joint TH/RRH	<input checked="" type="checkbox"/>
3. SSO Coordinated Entry	<input checked="" type="checkbox"/>

### \*1F-2. Number of Domestic Violence Survivors in CoC's Geographic Area.

**Applicants must report the number of DV survivors in the CoC's geographic area that:**

Need Housing or Services	
the CoC is Currently Serving	

**Applicants must provide a value for both entries in 1F-2.**

**1F-2a. Local Need for DV Projects.**

**Applicants must describe:**

1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and
  2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).
- (limit 500 characters)

**1F-3. : SSO-CE Project–CoC including an SSO-CE project for DV Bonus funding in their CoC Priority Listing must provide information in the chart below about the project applicant and respond to Question 1F-3a.**

DUNS Number	033805698
Applicant Name	Care Plus NJ

**1F-3a. Addressing Coordinated Entry Inadequacy.**

**Applicants must describe how:**

1. the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, or stalking; and
  2. the proposed project addresses inadequacies identified in 1. above.
- (limit 2,000 characters)

1. The current coordinated assessment process features a no wrong door approach where service providers complete the assessment for the clients in their program and PH providers with vacancies contact the assessing agency to begin the process of program enrollment. The majority of PH opportunities available through the coordinated assessment are voucher opportunities where clients must identify apartments on their own. Depending on the PH service provider clients are connected to, they may or may not have

**1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.**

**Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing–using the list feature below.**

Applicant Name	DUNS Number
Center For Hope A...	154805600

## 1F-4. PH-RRH and Joint TH and PH-RRH Project

### Applicant Capacity

DUNS Number:	154805600
Applicant Name:	Center For Hope And Safety
Rate of Housing Placement of DV Survivors–Percentage:	86.50%
Rate of Housing Retention of DV Survivors–Percentage:	90.00%

#### 1F-4a. Rate of Housing Placement and Housing Retention.

**Applicants must describe:**

- 1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)**

1. Housing Placement rates are calculated by destination from ES and TH. PH exits include new placements, acquiring old resident from perpetrator, permanently living with friends and family, or other shared living arrangements. The rate was calculated by total PH exits divided by total program exits. Housing Retention rates are calculated based on former residents who remain engaged in services that retain housing.
2. Data is collected from a HMIS comparable system and administrative data

#### 1F-4b. DV Survivor Housing.

**Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)**

Case managers complet a biopsychosocial assessment which identifies clients' strengths and barriers to acquiring housing upon program intake. As part of the program service provision, case managers screen households and provide support in addressing trauma and other emotional concerns. Safety planning is included in the development of individualized service plan and is reviewed on an on-going basis.

Case managers provide assistance to each household in creating an individualized housing plan that leverages client choice and strengths. The clients work with case managers to create action plans to address barriers identified.

Center for Hope and Safety's participation in the CoC and coordinated assessment process has assisted clients in accessing permanent housing resources. In 2019 73% of emergency shelter residents and 100% of transitional housing residents exited to permanent housing. The average length of stay in shelter was 54 days and the average length of stay in transitional housing was 20 months.

**1F-4c. DV Survivor Safety.**

**Applicants must describe how project applicant:**

- 1. ensured the safety of DV survivors experiencing homelessness by:**
  - (a) training staff on safety planning;**
  - (b) adjusting intake space to better ensure a private conversation;**
  - (c) conducting separate interviews/intake with each member of a couple;**
  - (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;**
  - (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;**
  - (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and**
- 2. measured its ability to ensure the safety of DV survivors the project served.**  
**(limit 2,000 characters)**

All staff complete training on serving DV survivors, including trauma informed care, safety planning, client center services and cultural competency.

**1F-4d. Trauma-Informed, Victim-Centered Approaches.**

**Applicants must describe:**

- 1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and**
- 2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:**
  - (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
  - (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
  - (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**
  - (d) placing emphasis on the participant's strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
  - (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
  - (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
  - (g) offering support for parenting, e.g., parenting classes, childcare.****(limit 4,000 characters)**

**1F-4e. Meeting Service Needs of DV Survivors.**

**Applicants must describe how the project applicant met services needs**



**and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:**

- **Child Custody**
- **Legal Services**
- **Criminal History**
- **Bad Credit History**
- **Education**
- **Job Training**
- **Employment**
- **Physical/Mental Healthcare**
- **Drug and Alcohol Treatment**
- **Childcare**

**(limit 2,000 characters)**

## 2A. Homeless Management Information System (HMIS) Implementation

**Intructions:**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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**2A-1. HMIS Vendor Identification.** Foothold Technology, Inc.

**Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.**

**2A-2. Bed Coverage Rate Using HIC and HMIS Data.**

**Using 2019 HIC and HMIS data, applicants must report by project type:**

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	156	36	120	100.00%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	218	40	178	100.00%
Rapid Re-Housing (RRH) beds	61	0	61	100.00%
Permanent Supportive Housing (PSH) beds	425	0	349	82.12%
Other Permanent Housing (OPH) beds	0	0	0	

**2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.**

**For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:**

- 1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and**
- 2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.**  
**(limit 2,000 characters)**

The CoC works with all PSH providers to ensure their data is entered into HMIS. Currently the only program not entering data into the HMIS is the HUD-VASH program. For the state of NJ, the HUD VASH program is operated by the NJ Department of Community Affairs and the local VA office. Due to the nature of the grantee and sponsor agency for the program, both the NJDCA and VA offices are unable to enter data directly into the local HMIS. While HUD VASH data is not shared in HMIS, the VA participates in the veteran committee meetings and provides data for the by name list as well as access to HUD VASH resources for eligible veterans.

The CoC will continue to meet with the VA to stress the importance and benefits of having them enter information into HMIS. The CoC will also explore the option of having the VA or NJDCA upload their data into HMSI to avoid multiple data entry efforts.

**\*2A-3. Longitudinal System Analysis (LSA) Submission.**

**Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.** Yes

**\*2A-4. HIC HDX Submission Date.**

**Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).** 04/30/2019  
**(mm/dd/yyyy)**

## 2B. Continuum of Care (CoC) Point-in-Time Count

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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**2B-1. PIT Count Date.** 01/22/2019

**Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).**

**2B-2. PIT Count Data–HDX Submission Date.** 04/30/2019

**Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).**

**2B-3. Sheltered PIT Count–Change in Implementation.**

**Applicants must describe:**

**1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**

**2. how the changes affected the CoC’s sheltered PIT count results; or**  
**3. state “Not Applicable” if there were no changes.**

**(limit 2,000 characters)**

1. The 2019 Point-in-Time survey was updated to improve accuracy in data collection and reduce duplication. A question was added to the beginning of the survey to determine if participants completed the survey already. Adjustments were also made to questions regarding homeless history, episodes of homelessness and length of time for each episode to eliminate confusion and improve accuracy of data collection. With the changes to the survey, the CoC expanded training to ensure all volunteers were prepared to administer the survey in the new format. The CoC created a youth addendum designed to capture information about the specific experience of youth experiencing

homelessness and expanded the reach of volunteers trained in and participating in the count to better identify youth experiencing homelessness. 2. The addition of the question regarding prior completion of the survey helped to reduce duplicate surveys and the adjustments to the questions around homeless history improved accuracy in identifying chronically homeless persons. The training resulted in reduced errors on surveys submitted improving overall data quality and coverage.

**\*2B-4. Sheltered PIT Count—Changes Due to Presidentially-declared Disaster.**

**Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count.** No

**2B-5. Unsheltered PIT Count—Changes in Implementation.**

**Applicants must describe:**

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
  - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
  - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

1. The 2019 Point-in-Time survey was updated to improve accuracy in data collection and reduce duplication. A question was added to the beginning of the survey to determine if participants completed the survey already. Adjustments were also made to questions regarding homeless history, episodes of homelessness and length of time for each episode to eliminate confusion and improve accuracy of data collection. With the changes to the survey, the CoC expanded training to ensure all volunteers were prepared to administer the survey in the new format. The CoC created a youth addendum designed to capture information about the specific experience of youth experiencing homelessness and expanded the reach of volunteers trained in and participating in the count to better identify youth experiencing homelessness. 2. The addition of the question regarding prior completion of the survey helped to reduce duplicate surveys and the adjustments to the questions around homeless history improved accuracy in identifying chronically homeless persons. The training resulted in reduced errors on surveys submitted improving overall data quality and coverage.

**\*2B-6. PIT Count—Identifying Youth Experiencing Homelessness.**

**Applicants must:**

**Indicate whether the CoC implemented** Yes

**specific measures to identify youth experiencing homelessness in their 2019 PIT count.**

**2B-6a. PIT Count–Involving Youth in Implementation.**

**Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:**

- 1. plan the 2019 PIT count;**
  - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
  - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

The CoC worked with the Homeless Youth Taskforce which includes youth service providers and youth who have experienced homelessness to develop an outreach plan for engaging youth in the 2019 Point in Time Count. The taskforce assisted the PIT committee in identifying youth specific locations to target such as local malls and community colleges. The committee developed youth specific questions as an addendum to the full PIT survey and worked with the taskforce to educate providers serving youth about the survey and the importance of the count.

**2B-7. PIT Count–Improvements to Implementation.**

**Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:**

- 1. individuals and families experiencing chronic homelessness;**
  - 2. families with children experiencing homelessness; and**
  - 3. Veterans experiencing homelessness.**
- (limit 2,000 characters)**

1. The CoC made adjustments to the survey to more accurately capture information about homeless history. Adjustments were made around the formatting and questions regarding episodes of homelessness and lengths of each of those episodes. With over half of the Point-in-Time data pulled directly from HMIS, the CoC offered extensive training to volunteers completing paper surveys and data entry specialist completing HMIS intake to ensure full understanding of the chronic homeless definition and the questions associated with chronic homeless determinations to improve accuracy of data collection.

2. The PIT planning committee include agencies serving families with children as well as representatives from the McKinney Vento Homeless Liaisons programs. The committee worked to engage new partner agencies encountering homeless and at-risk families to inform them of the count. Additional the CoC hosts a Project Homeless Connect event in conjunction with the count to encourage people to access services and complete the PIT survey.

3. The Bergen County Division of Veteran Services along with all the community based vet service agencies including 3 SSVF agencies and VA representatives are active members of the CoC and monthly case conferencing process. The vet organizations completed surveys for persons they encountered on the night of the count and following days and coordinated to ensure all vets that were on the by-name list were also included in the count as

appropriate.

## 3A. Continuum of Care (CoC) System Performance

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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### \*3A-1. First Time Homeless as Reported in HDX.

#### Applicants must:

Report the Number of First Time Homeless as Reported in HDX.
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701
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### 3A-1a. First Time Homeless Risk Factors.

#### Applicants must:

1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

1. While the total number of first time homeless increased from 2018 to 2019, the rate of first time homelessness remained the same at 86%. The CoC collects information on cause of homelessness and homeless history through the Point in Time data annually. Analysis of the PIT and HMIS data provide information about the risk factors associated with first time homelessness. The Leadership committee reviews this data on an annual basis. The Chronic/At-Risk committee also reviews data on a case by case basis through monthly case conferencing and identifies patterns in causes of homelessness and other associated risk factors which are reported to the Leadership committee
2. Strategies developed to address these issues include:



- Strengthening coordination of prevention resources. Stakeholders administering prevention resources are part of a committee to review prevention resources and develop coordination protocols to better target resources and share information.
  - Increase prevention resources – Bergen County has implemented a County Homeless Trust Fund which provides flexible funding to assist in efforts to end homelessness. A portion of the funding raised annually is allocated to prevention programs targeting families and individuals at 30% - 80% of AMI filling a gap for those households at risk of homelessness that do not qualify for ESG or other state and federal funds.
  - Single Point of Entry – the Bergen County Housing Health and Human Service Center provides a single point of access for those at risk of homelessness to connect to prevention services. Through the center, coordination of mainstream benefits, employment services and legal services help to stabilize precariously housed persons in order to prevent unnecessary entry into the sheltering system.
- 3.The CoC Leadership committee is responsible for reviewing progress and the Bergen Center and Division of Community development responsible for oversight and implementation.

**\*3A-2. Length of Time Homeless as Reported in HDX.**

**Applicants must:**

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	211
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**3A-2a. Strategy to Reduce Length of Time Homeless.**

**Applicants must:**

- 1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;**
  - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
  - 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

The CoC had an 8% decrease in the average length of time (LOT) homeless.

1.Strategies to reduce the LOT homeless include:

- The coordinated assessment housing prioritization list (HPL) prioritizes households by vulnerability and length of time homelessness.
- The Division of Community Development funded housing stabilization services through the Bergen Housing Health and Human Services Center (BCHHH). The program offers support to the homeless to connect them to housing resources and PH placement.
- The CoC coordinates housing opportunities through the BCHHH including HCV, HOME TBRA and state funded rental assistance which is paired with the housing search and placement services funded locally.
- The CoC targets RRH to households with minimal barriers to prevent them from becoming long-term homeless. The CoC encourages provider to apply for

state funding for ESG and is looking to partner with the mainstream benefits program to expand the way those resources are utilized to model a RRH response.

2.The Coordinated Assessment is completed by all sheltering and outreach programs. Persons connected to the BCHHH who aren't staying the shelter complete the assessment when they access services at the center. The VI-SPDAT is used to identify vulnerability and homeless history to identify households with the longest histories of homelessness. The HPL is ranked by vulnerability and length of time homeless. Housing providers work from the top of the HPL to fill vacancies. At monthly case management meetings housing, shelter, outreach and service providers talk through difficult cases and strategize solutions. Monthly case conferencing identify people that remain on the list too long and brainstorm solutions. Through these efforts the CoC has been able to maintain functional zero of chronic and veterans homelessness.

3.The CoC Leadership committee is responsible for oversight and the Case Conferencing committee is responsible for implementing strategies.

**\*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	52%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	94%

**3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.**

**Applicants must:**

1. describe the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

**(limit 2,000 characters)**

1.Strategies include:

- The Bergen PHA (HABC) has a homeless preference for the HCV program. HABC works with the Chronic/At Risk subcommittee to target households from the Housing Prioritization (HPL) list to fill HCV vacancies
  - The CoC is working to connect prevention programs with security deposits and first month rent to the coordinated assessment.
  - Bergen County has dedicated local funds to cover the cost of supportive services for households in need of moderate levels of time limited support to succeed in housing. The household connected to this program receive rental assistance through the HABC and are provided with support services to obtain housing and maintain stability.
  - The CoC is seeking funding through the FY2019 application to implement a larger Housing Search and Placement program for persons utilizing shelter and transitional housing to expedite their exit to PH
  - The CoC is exploring ways to increase RRH resources to increase opportunities for persons in ES and TH to exit to permanent housing.
- 2.The CoC Leadership Committee is responsible for oversight and implementation of these strategies.
- 3.Strategies for maintaining high levels of stability in housing include:
- HABC notifies agencies when households miss 2 rent payments so case managers can intervene to assist the household in communicating with the landlord and develop a payment plan that works for them
  - The Bergen Housing Health and Human Service Center (BCHHHC) has an open door policy so former clients previously sheltered in the facility can return for support and community connection. The BCHHHC is able to maintain contact with former residents and assist with connecting them to community services when housing stability is threatened.
  - The Division of Community Development (BCCD) has funded support services to assist households in accessing additional services to maintain housing stability.
- 4.BCCD is responsible for oversight of strategy implementation.

**\*3A-4. Returns to Homelessness as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	5%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	7%

**3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.**

**Applicants must:**

1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.

**(limit 2,000 characters)**

Bergen County reduced the returns to homeless by 17% at the 6 month interval and 7% at the 12 month interval between 2018 and 2019 SPM.

1. At program intake shelters, transitional housing and outreach programs collect data on homeless history to determine if a participant has been homeless in the recent past. The Bergen Housing Health and Human Service Center assesses all persons seeking services and identifies persons previously housed that return to the shelter. When those individuals return, their cases are prioritized at the monthly case conferencing meetings.

2. The CoC works to reduce returns to homelessness through prioritizing programs that operate using a Housing First Model. These programs are monitored for adherence to the model to ensure low barrier program entry and specialized client centered services to reduce terminations. The CoC has invested additional funding to ensure appropriate levels of support services are connected to permanent housing. All projects have sufficient levels of case management to address the needs of highly vulnerable populations.

Coordinated Assessment vulnerability scores are used to assist in identifying appropriate levels of supportive housing. Households with lower levels of vulnerability are connected with rapid rehousing while households with higher levels are connected to permanent supportive housing.

3. The CoC Leadership Committee and Bergen County Division of Community Development are responsible for oversight and strategy implementation.

**\*3A-5. Cash Income Changes as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	

**3A-5a. Increasing Employment Income.**

**Applicants must:**

- 1. describe the CoC's strategy to increase employment income;**
- 2. describe the CoC's strategy to increase access to employment;**
- 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
- 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.**

**(limit 2,000 characters)**

1. The CoC partners with workforce development to help connect persons utilizing the Housing Health and Human Service Center (BCHHH) to employment services. Staff from workforce provide services out of BCHHH on

a weekly basis and assist clients with completing employment assessments, resume writing, job search and additional resources to secure employment. PH programs complete assessments of clients at program entry to determine if employment should be part of their service plan and connect them with mainstream employment services to help them access employment.

- 2.The BCHHH works with agencies that provide supported employment opportunities to complete jobs at the center and to encourage center residents to engage in supported employment as appropriate
- 3.The CoC has begun conversations with the Workforce Investment Board to identify strategies to successfully help households engage in and maintain employment. Through the BCHHH and PH providers, the CoC will develop specialized training and employment search services to assist homeless and formerly homeless households.
- 4.The CoC Leadership Committee is responsible for oversight and implementation of these strategies.

### **3A-5b. Increasing Non-employment Cash Income.**

**Applicants must:**

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

1.New Jersey has recently updated regulations impacting access to cash benefits and emergency assistance benefits. The CoC has worked to ensure all providers are aware of the program changes by including discussion of the program in bi-monthly CoC meetings and encouraging all programs to re-connect clients not currently enrolled in cash assistance to the Board of Social Services (BSS) for a re-evaluation of eligibility.

2.CoC protocols require all agencies to refer clients to BSS at intake to determine eligibility for cash and non-cash benefits. Program case managers are listed as alternate contacts on new applications for assistance so agencies can assist clients with navigating the process. Agencies provide supports such as accompanying clients to appointments, assisting with securing documentation and following up on applications to ensure benefits are secured. BSS staff are co-located at the Bergen Housing Health and Human Services Center (BCHHH), the CoCs one-stop facility for homeless services, once a week and facilitate client enrollment in benefits on site as well as schedule follow-up appointments as necessary. Legal Services is an active partner with on-site hours scheduled at BCHHH on a regular basis. Legal Services participates in monthly case conferencing meetings and assist clients in filing appeals when they have been denied benefits. When veterans are identified at BCHHH, upon signing of release forms, their info is sent to the Bergen County Division of Veterans Services where staff check eligibility and enrollment in VA services. For eligible clients not fully connected, Vet Services coordinates with BCHHH to schedule appointments and collect required documents to complete the enrollment process.

3.The Bergen County Division of Community Development and the CoC Leadership Committee are responsible for strategy oversight and implementation.

**3A-5c. Increasing Employment. Attachment Required.**

**Applicants must describe how the CoC:**

- 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**
  - 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**
- (limit 2,000 characters)**

**3A-5d. Promoting Employment, Volunteerism, and Community Service.**

**Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:**

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

**3A-6. System Performance Measures** 05/17/2019  
**Data–HDX Submission Date**

**Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)**

## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

**Resources:**

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 3B-1. Prioritizing Households with Children.

**Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.**

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input checked="" type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

### 3B-1a. Rapid Rehousing of Families with Children.

**Applicants must:**

**1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;**

**2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once**

**assistance ends; and**  
**3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)**

- 1.As families with children enter the system they are immediately assessed using the VI-SPDAT and placed on the housing prioritization list. According to their placement on the list, highly vulnerable families are connected with permanent supportive housing through CoC funded vouchers or Housing Choice vouchers coupled with services, and families with mid-level barriers are connected with rapid rehousing or housing choice vouchers without services connected. Monthly case conferencing meetings enable the community to quickly match identified families to available housing opportunities and the providers working with those families provide the necessary supports to complete application processes and secure housing.
- 2.Households placed in permanent supportive housing and rapid rehousing receive assistance from program entry with developing individualized service plans that are geared towards promoting stability and growth at the family’s pace. Each program is fully equipped with case managers that connect families to education supports, employment and training supports, mental health and addiction services as needed, legal services and mainstream benefits if they are not already connected.
- 3.The CoC Leadership committee and At Risk/Chronic task force are responsible for overseeing and implementing these strategies.

**3B-1b. Antidiscrimination Policies.**

**Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.**

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input checked="" type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>

**3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.**

**Applicants must indicate whether the CoC’s strategy to address the**



**unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:**

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

**3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.**

**Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.**

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad Credit or Rental History	<input checked="" type="checkbox"/>

**3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.**

**Applicants must describe how the CoC increased availability of housing and services for:**

**1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**

**2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.**

**(limit 3,000 characters)**

Bergen County has established a Young Adult Homelessness Task force which is charged with ending Youth Homelessness in Bergen County. The Taskforce focuses on the needs of youth 18 - 24 and is made up of representatives from youth services programs, local government, shelters, mental health and addiction services, McKinney Vento Local Education Agencies and other stakeholders working with youth experiencing homelessness.

The taskforce is working to replicate the strategies that have enabled the Community to end Chronic Homelessness and Veteran's homelessness. Strategies developed through the monthly meetings include:

- Targeting new resources for homeless youth. The committee is reviewing various federal funding opportunities including YHDP, FYI, FUP and Keeping Families Together. Additionally the committee is reviewing the efficacy of establishing an RRH program for homeless youth.
- Establishing a “Take-down” number – the committee is working with community partners to get a comprehensive count of youth experiencing homelessness in the region. As part of this process the committee developed an addendum to the PIT survey that was completed with all unaccompanied youth 24 and under, the committee is also partnering with the community college and LGBT organizations to strategize effective ways of identifying and counting youth experiencing homelessness.
- Youth Specific Assessment tool – The Committee has approved the use of a specialized youth VI-SPDAT to more accurately assess the vulnerabilities of youth experiencing homelessness. The use of the tool combined with the efforts to get a better handle on the youth population will enable the CoC to effectively develop a prioritization process that enables the CoC to house youth experiencing homelessness.

**3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.**

**Applicants must:**

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

The CoC expects to accomplish not only an end to youth homelessness through the implementation of new strategies, but also an increase in resources targeting youth experiencing homelessness.

Strategy success will be measured through the increase in services and resources to provide permanent housing to homeless youth as well as a better targeting of existing resources.

The CoC will review HMIS data to identify the number of homeless youth in the system and determine their connection to housing and income resources. The HMIS Lead Agency will prepare Quarterly reports to review trends in youth homelessness for the CoC as a means of evaluating the effectiveness of existing programs in achieving positive outcomes of connecting youth to income and housing.

In addition to measurable changes in resources available to youth and improvement in program targeting and positive outcomes, the CoC will access the youth task force and youth advisory committee to understand first hand how the changes are working at the client level from the perspective of the youth.

The CoC seeks not only to have quantitative changes but also qualitative changes and will work through the task force to better understand how the strategies implemented are received in the community and the perceived impact they have.

**3B-1e. Collaboration–Education Services.**

**Applicants must describe:**

- 1. the formal partnerships with:**
  - a. youth education providers;**
  - b. McKinney-Vento LEA or SEA; and**
  - c. school districts; and**
  
- 2. how the CoC collaborates with:**
  - a. youth education providers;**
  - b. McKinney-Vento Local LEA or SEA; and**
  - c. school districts.**

**(limit 2,000 characters)**

The McKinney-Vento Local Education Agency liaison is a member of the CoC full membership committee and the CoC Leadership Committee. As a member, the LEA actively participates in all planning activities of the CoC and provides expertise on issues related to homeless youth needs and education services in the region. The LEA provides trainings to the CoC full membership on the McKinney Vento regulations covering educational institutions and the services available to families with school aged children experiencing homelessness.

CoC provider agencies serving homeless families are members and active participants in the Children's Interagency Coordinating Council (CIACC). CIACC provides an opportunity for local government, services providers, local schools, state officials and families to meet monthly in an effort to identify barriers to service and address the needs of children requiring specialized supports, including children experiencing homelessness.

**3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.**

**Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.**  
**(limit 2,000 characters)**

All programs serving households with school aged children are required to address the educational needs of children in the program through in-house services or by connecting those households with outside service providers specializing in addressing the educational needs of school aged children. At intake agencies must assess the educational status of children in the program identifying the school they are enrolled in and providing the head of household information about their educational rights and services to which they are entitled. Agencies may work with households to connect them to the homeless liaison in the school they are enrolled in to begin the process of accessing the

needed educational services. Agencies shall also provide assistance in connecting households to early childhood education resources as necessary.

**3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.**

**Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.**

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	No	No
Head Start	Yes	No
Early Head Start	Yes	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	No
Healthy Start	No	No
Public Pre-K	No	No
Birth to 3 years	No	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

**3B-2. Active List of Veterans Experiencing Homelessness.**

**Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC.** Yes

**3B-2a. VA Coordination–Ending Veterans Homelessness.**

**Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness.** Yes

**3B-2b. Housing First for Veterans.**

**Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach.** Yes

**3B-3. Racial Disparity Assessment. Attachment Required.**

**Applicants must:**  
**1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or**  
**2. select 7 if the CoC did not conduct a Racial Disparity Assessment.**

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

**3B-3a. Addressing Racial Disparities.**

**Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:**

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

## 4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

**Instructions:**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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**Resources:**

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The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 4A-1. Healthcare—Enrollment/Effective Utilization

**Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.**

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	No	No
Non-Profit, Philanthropic:	No	No
Other: (limit 50 characters)		

#### 4A-1a. Mainstream Benefits.

**Applicants must:**

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

**health insurance;**  
**4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and**  
**5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.**  
**(limit 2,000 characters)**

1. The Bergen County Board of Social Services, the local county welfare agency, attends bi-monthly CoC meetings where they update CoC membership about changes in mainstream benefits programs. During bi-monthly CoC meetings agencies can discuss directly with Social Services, program changes, eligibility questions and program access questions.
2. Information about mainstream benefits programs is shared at the CoC meetings bi-monthly and subsequently sent out via email in meeting minutes that are shared with the full membership committee. The monthly Chronic/At-Risk case conferencing committee also discusses mainstream benefits programs and any changes on a monthly basis.
3. Representatives from local hospitals participate in the monthly Chronic/At-Risk case conferencing meetings. During the meetings participating agencies discuss what services and benefits, including healthcare benefits, clients are connected to and how to help them quickly access any additional services for which they may be eligible. Additionally, the Bergen Housing Health and Human Service Center (BCHHH), the single point of entry, has representatives from mainstream benefits organizations providing office hours and completing enrollment applications at BCHHH on a weekly basis.
4. A number of service providing agencies are eligible to bill Medicaid under the community support services waiver program approved by NJ and CMMS. As such, all persons connected to the system are assessed for benefit eligibility and enrollment. All persons eligible for mainstream benefits, including Medicaid, are immediately enrolled to facilitate specialized services as applicable.
5. The Bergen County Division of Community Development and CoC Leadership Committee are responsible for oversight of these strategies.

**4A-2. Lowering Barriers to Entry Data:**

**Applicants must report:**

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	0%

**4A-3. Street Outreach.**

**Applicants must:**  
**1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are**

**identified and engaged;**  
**2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;**  
**3. describe how often the CoC conducts street outreach; and**  
**4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.**  
**(limit 2,000 characters)**

1. Comprehensive Behavioral Health Care operates the Bergen County PATH team. The PATH team conducts daily outreach and focuses on known locations. The PATH team and Bergen County Housing, Health and Human Service Center (BCHHH), the single point of entry, conduct outreach to local jails, libraries, churches, police, hospitals, and community agencies that may encounter persons experiencing homelessness and encourage them to refer those individuals to the outreach team or BCHHH. In addition to connecting with community providers, the PATH outreach teams actively engage homeless and formerly homeless clients to assist them in identify locations where unsheltered persons stay and to engage the hardest to serve unsheltered persons.
2. The outreach teams cover 100% of the geographic area
3. Outreach is conducted daily between the teams that operate 9-5 and the police and community partners that operate and refer clients 7 days a week.
4. The Bergen County Housing Health and Human Service Center acts as a One Stop providing opportunities for clients to engage through shelter provision, their feeding program, community support groups such as AA & NA and connection to other service providers such as Social Services, the local welfare agency, Workforce Investment, and medical services. Clients accessing the Center do not need to be shelter guests in order to access services providing an opportunity for unsheltered persons to come and go as they please while still getting connected to the system, services and the housing prioritization process. The CoC has seen great success in the use of word of mouth outreach style to engage new clients in shelter, services and housing. BCHHH and the PATH team have placed great emphasis on connecting with community partners such as local businesses, police departments, hospitals and churches to inform them of the services available in the community and to encourage them to refer unsheltered clients they identify.

**4A-4. RRH Beds as Reported in HIC.**

**Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.**

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	67	61	-6

**4A-5. Rehabilitation/Construction Costs–New No Projects.**

**Applicants must indicate whether any new project application the CoC ranked and**



**submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.**

**4A-6. Projects Serving Homeless under Other Federal Statutes.** No

**Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.**

## 4B. Attachments

**Instructions:**

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:  
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_ FY 2019 CoC Competition Report (HDX Report)	Yes	HDX Competition R...	09/25/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No	PHA Admin Plan- M...	09/25/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Admin Plan- H...	09/25/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	Coordinated Asses...	09/25/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Public Posting- 1...	09/25/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Public Posting- 1...	09/25/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Public Posting- 3...	09/25/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Public Posting- L...	09/25/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No		
3A. Written Agreement with State or Local Workforce Development Board.	No		
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity ...	09/25/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		
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## **Attachment Details**

**Document Description:** HDX Competition Report Bergen CoC

## **Attachment Details**

**Document Description:** PHA Admin Plan- Moving On

## **Attachment Details**

**Document Description:** PHA Admin Plan- Homeless Preference

## **Attachment Details**

**Document Description:** Coordinated Assessment System

## **Attachment Details**

**Document Description:** Public Posting- 15 Day Notification Outside of esnaps- Projects Accepted

## **Attachment Details**

**Document Description:** Public Posting- 15 Day Notification Outside of esnaps- Projects Rejected/Reduced

## **Attachment Details**

**Document Description:** Public Posting- 30 Day Local Competition Deadline

## **Attachment Details**

**Document Description:** Public Posting- Local Competition Annoucement

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** Racial Disparity Assessment

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
<b>1A. Identification</b>	09/17/2019
<b>1B. Engagement</b>	09/17/2019
<b>1C. Coordination</b>	09/17/2019
<b>1D. Discharge Planning</b>	No Input Required
<b>1E. Local CoC Competition</b>	09/22/2019
<b>1F. DV Bonus</b>	Please Complete
<b>2A. HMIS Implementation</b>	09/25/2019
<b>2B. PIT Count</b>	09/25/2019
<b>3A. System Performance</b>	Please Complete
<b>3B. Performance and Strategic Planning</b>	09/24/2019
<b>4A. Mainstream Benefits and Additional Policies</b>	09/24/2019
<b>4B. Attachments</b>	Please Complete

FY2019 CoC Application	Page 55	09/25/2019
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**Submission Summary**

No Input Required

**Notes:**

1F. DV Bonus list contains 1 incomplete item.



## 2019 HDX Competition Report

### PIT Count Data for NJ-501 - Bergen County CoC

#### Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	296	302	354	271
Emergency Shelter Total	148	118	143	147
Safe Haven Total	0	0	0	0
Transitional Housing Total	137	179	188	120
Total Sheltered Count	285	297	331	267
Total Unsheltered Count	11	5	23	4

#### Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	10	3	11	11
Sheltered Count of Chronically Homeless Persons	5	1	8	9
Unsheltered Count of Chronically Homeless Persons	5	2	3	2

## 2019 HDX Competition Report

### PIT Count Data for NJ-501 - Bergen County CoC

#### Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	39	35	45	30
Sheltered Count of Homeless Households with Children	39	35	45	30
Unsheltered Count of Homeless Households with Children	0	0	0	0

#### Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	27	10	16	19	13
Sheltered Count of Homeless Veterans	23	10	15	18	13
Unsheltered Count of Homeless Veterans	4	0	1	1	0

2019 HDX Competition Report  
HIC Data for NJ-501 - Bergen County CoC

**HMIS Bed Coverage Rate**

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	156	36	120	100.00%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	218	40	178	100.00%
Rapid Re-Housing (RRH) Beds	61	0	61	100.00%
Permanent Supportive Housing (PSH) Beds	425	0	349	82.12%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	860	76	708	90.31%

## 2019 HDX Competition Report

### HIC Data for NJ-501 - Bergen County CoC

#### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	108	104	172	154

#### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	7	12	15	12

#### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	40	56	67	61

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Summary Report for NJ-501 - Bergen County CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.**

**Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.**

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	584	620	72	67	-5	38	38	0
1.2 Persons in ES, SH, and TH	876	887	158	159	1	79	81	2

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	597	691	165	135	-30	70	70	0
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	889	958	229	211	-18	120	99	-21

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	0	0		0		0		0	
Exit was from ES	135	14	10%	3	2%	17	13%	34	25%
Exit was from TH	135	0	0%	0	0%	0	0%	0	0%
Exit was from SH	0	0		0		0		0	
Exit was from PH	127	7	6%	2	2%	9	7%	18	14%
TOTAL Returns to Homelessness	397	21	5%	5	1%	26	7%	52	13%

### Measure 3: Number of Homeless Persons

#### Metric 3.1 – Change in PIT Counts

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	302	354	52
Emergency Shelter Total	118	143	25
Safe Haven Total	0	0	0
Transitional Housing Total	179	188	9
Total Sheltered Count	297	331	34
Unsheltered Count	5	23	18

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	879	896	17
Emergency Shelter Total	587	628	41
Safe Haven Total	0	0	0
Transitional Housing Total	325	318	-7



## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	188	165	-23
Number of adults with increased earned income	19	18	-1
Percentage of adults who increased earned income	10%	11%	1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	188	165	-23
Number of adults with increased non-employment cash income	80	56	-24
Percentage of adults who increased non-employment cash income	43%	34%	-9%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	188	165	-23
Number of adults with increased total income	94	68	-26
Percentage of adults who increased total income	50%	41%	-9%

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	85	96	11
Number of adults who exited with increased earned income	49	46	-3
Percentage of adults who increased earned income	58%	48%	-10%

#### Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	85	96	11
Number of adults who exited with increased non-employment cash income	11	22	11
Percentage of adults who increased non-employment cash income	13%	23%	10%

#### Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	85	96	11
Number of adults who exited with increased total income	58	67	9
Percentage of adults who increased total income	68%	70%	2%

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	665	678	13
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	79	116	37
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	586	562	-24

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	715	812	97
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	98	111	13
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	617	701	84

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	0	0	0
Of persons above, those who exited to temporary & some institutional destinations	0	0	0
Of the persons above, those who exited to permanent housing destinations	0	0	0
% Successful exits			

Metric 7b.1 – Change in exits to permanent housing destinations

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	605	694	89
Of the persons above, those who exited to permanent housing destinations	311	364	53
% Successful exits	51%	52%	1%

#### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	346	370	24
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	329	346	17
% Successful exits/retention	95%	94%	-1%

# 2019 HDX Competition Report

## **FY2018 - SysPM Data Quality**

### **NJ-501 - Bergen County CoC**

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

## 2019 HDX Competition Report FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	120	120	120	120	172	172	172	172	599	436	401	403	34	40	56	67				
2. Number of HMIS Beds	120	120	120	120	172	172	172	172	532	360	328	328	34	34	56	67				
3. HMIS Participation Rate from HIC ( % )	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	88.81	82.57	81.80	81.39	100.00	85.00	100.00	100.00				
4. Unduplicated Persons Served (HMIS)	647	680	617	714	347	314	325	318	383	386	455	563	0	45	37	52	175	97	79	79
5. Total Leavers (HMIS)	551	587	509	614	226	168	184	292	32	40	57	134	0	11	5	28	87	17	0	0
6. Destination of Don't Know, Refused, or Missing (HMIS)	86	109	121	185	8	5	12	10	2	5	4	8	0	0	0	0	0	0	0	0
7. Destination Error Rate (%)	15.61	18.57	23.77	30.13	3.54	2.98	6.52	3.42	6.25	12.50	7.02	5.97		0.00	0.00	0.00	0.00	0.00		

# 2019 HDX Competition Report

## Submission and Count Dates for NJ-501 - Bergen County CoC

### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/22/2019	

### Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/30/2019	Yes
2019 HIC Count Submittal Date	4/30/2019	Yes
2018 System PM Submittal Date	5/17/2019	Yes



## 1C-4. PHA Administration Plan- Moving On Multifamily Assistance Housing Owner's Preference

1. New Jersey DCA Moving On Plan
2. Bergen County Housing Authority

# STATE OF NEW JERSEY 2018 Annual Action Plan



**State of New Jersey  
Phil Murphy, Governor**

**Department of Community Affairs  
Lt. Governor Sheila Oliver, Commissioner**

500 households who are involved with the child welfare system.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

New Jersey will continue its continuum of care approach to address and identify the needs of the homeless. This includes programs and services addressing each stage of the homeless continuum: homeless prevention, rapid re-housing, emergency shelter, temporary housing assistance and permanent supportive housing programs.

Homelessness Prevention: The State of New Jersey will continue to provide temporary financial assistance to low- and moderate-income homeless households in imminent risk of homelessness due to a rental eviction through the Homelessness Prevention Program (HPP). The HPP can provide the following types of assistance:

1. Rental Arrears – a maximum of 3 months' back rent plus any court fees, legal fees and other late fees included as rent in a written lease.
2. Relocation: security deposit of up to 1 ½ months' rent and 2 months' rent.

ESG: The State of New Jersey will continue to provide rapid re-housing assistance through the Homelessness Prevention and Rapid Re-Housing Program to homeless households at or below 30% of Area Median Income (AMI). Rapid re-housing assistance includes financial assistance, case management, housing search and placement, credit repair, money management and budgeting.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The State will continue to provide funds to maintain shelter facilities through the ESG Program. The program provides funding to do the following:

1. Address life and safety issues in emergency shelters and transitional housing facilities.
2. Purchase equipment and furnishings that will provide direct benefits to the shelter's residents.
3. Create new emergency shelter beds when needed.

DCA and the State Parole Board will also continue the Another Chance program. The program expands housing resources available to inmates released from prison without a stable living arrangement. The program provides temporary housing assistance (up to six months) to offenders being released from designated Department of Corrections' facilities that do not have an approved residence of record. The program is currently operating in Camden, Newark, New Brunswick and Trenton.

**Helping homeless persons (especially chronically homeless individuals and families, families**

**with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The State will continue to apply for HUD Continuum of Care funding (CoC) provide rental assistance to homeless persons with disabilities, in collaboration with local social service providers. Funds for this program have been granted in Atlantic, Burlington, Cape May, Essex, Gloucester, Middlesex, Morris, Passaic and Warren Counties. In addition, the State through the Homelessness Prevention and Rapid Re-Housing Program will continue to provide rapid re-housing assistance to households up to 30% of Area Median Income.

The State's Housing First Initiative awarded 500 tenant-based State Rental Assistance Program (SRAP) vouchers and \$250,000 in supportive service funding to 12 agencies across the state. 425 vouchers will provide housing for chronically homeless people who are frequent users of public systems, and 75 vouchers will provide housing for homeless veterans. To date, 468 applicants were approved and 392 were leased up.

The State's Moving On Initiative provides SRAP vouchers to people in permanent housing programs who no longer need a high level of services. As people move on to the SRAP vouchers, currently homeless individuals and families will backfill the vacancies in the existing permanent supportive housing programs.

Rental assistance will continue to be provided to people who are homeless and working towards self-sufficiency through the Housing Choice Voucher, State Rental Assistance and the HOME Tenant-Based Rental Assistance programs.

DCA also administers 832 Veterans Administration Supportive Housing (VASH) vouchers and 273 project-based Housing Choice Vouchers for homeless and at-risk veterans. In addition, DCA has "graduated" 32 formerly homeless veterans from VASH to Housing Choice Vouchers.

DCA has also committed rental assistance to the Keeping Families Together Initiative with the Department of Children and Families (DCF). This program targets rental assistance and supportive services to extremely vulnerable families who are homeless or live in unstable housing, and who are involved with the child welfare system. The goal is to ensure that children are not removed from their families, or that families can reunify, with stable housing and services designed to support their tenancy. DCA committed 50 project-based Housing Choice Vouchers to this program in 2015 and 2016, and will commit an additional 100 vouchers in 2017. In addition, DCA has committed 100 vouchers for homeless and at-risk youths.

Rental assistance will continue to be provided to people who are homeless and working towards self-

sufficiency through the Housing Choice Voucher, State Rental Assistance and the HOME Tenant-Based Rental Assistance programs.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The State will continue to use a portion of its Emergency Solutions Grant funds along with State Homelessness Prevention funds to provide financial assistance and services to either prevent households from becoming homeless or rapidly re-house those who are homeless. In addition, the State will utilize Section 811 Supportive Housing for Persons with Disabilities program vouchers, recently awarded, along with State Rental Assistance Program and Division of Developmental Disabilities vouchers to provide rental assistance to low-income individuals being discharged from institutions.

## **Discussion**



ADMINISTRATIVE PLAN  
FOR THE  
HOUSING AUTHORITY OF BERGEN COUNTY  
HOUSING CHOICE VOUCHER PROGRAM

Presented to the HABC Board of Commissioners: May 2017  
Approved by the HA Board of Commissioners: TBD  
Submitted to HUD: TBD

## SECTION 3: SELECTION FOR HCV ASSISTANCE

### 4.3.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families receive assistance from the waiting list depends on the selection method chosen by the HABC and is impacted in part by any selection preferences that the family qualifies for. The source of HCV funding also may affect the order in which families are selected from the waiting list.

The HABC must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the HABC's selection policies [24 CFR 982.204(b) and 982.207(e)].

### 4.3.B. SELECTION AND HCV FUNDING SOURCES

#### Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the HABC may admit families that are not on the waiting list, or without considering the family's position on the waiting list. The HABC must maintain records showing that such families were admitted with special program funding.

#### Targeted Funding [24 CFR 982.204(e)]

HUD awards HABC funding for a specified category of families on the waiting list. The HABC must use this funding only to assist the families within the specified category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Chapter 4.3.C.

The HABC administers the following types of targeted funding:

- Home Investment Partnerships Program (HOME) Tenant Based Rental Assistance
- Continuum of Care
- Non-Elderly Disabled (formerly Mainstream)
- Family Self Sufficiency
- Housing Opportunities for Persons With AIDS/HIV (HOPWA)
- Choice mobility under Project Based Vouchers (PBV)

#### Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Chapter 4.3.C.

### 4.3.C. SELECTION METHOD

HABC uses the following methods for selecting applicant families from the waiting list, and the following system of admission preferences [24 CFR 982.202(d)].

#### Local Preferences [24 CFR 982.207]

HABC is permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the HABC to establish other local preferences, at its discretion. Any local preferences established must be consistent with the HABC plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

The HABC will offer the following preferences, in the following order:

- Insufficient Funding Termination: for families that have been terminated from the HABC HCV program due to insufficient program funding
- Homeless Preference: for families that are homeless, a guest of a Bergen County emergency shelter or receiving services from a Bergen County emergency shelter and referred through the Coordinated Assessment System for Bergen County; regardless of whether the waiting list is open or not. The HUD definition of homeless will be enforced in determining eligibility of homeless families.

In addition to the homeless eligibility requirements specified, the following additional factors will be considered when determining a household's level of need for receiving homeless preference for receiving assistance.

- No other subsequent housing options have been identified
- The household lacks the financial resources to obtain immediate housing or remain in its existing housing; and
- The household lacks appropriate support networks needed to obtain immediate housing, remain in its existing housing or maintain permanent housing.

This additional criterion requires the provision of information to determine the household has no other available housing options, support networks and other financial resources to obtain immediate housing, remain in current housing or maintain permanent housing. Additional criteria will aid in determining that homeless preference and HCV assistance is the most appropriate program for the household.

- Involuntary Displacement Preference: for families that have been involuntarily displaced and are not living in standard, permanent replacement housing as a result of a federal, state or locally declared disaster; regardless of whether the waiting list is open or not
- Targeted Funding Preference: for families currently receiving rental assistance from a targeted program



- Residency Preference: Bergen County communities, excluding those communities that provide its own Housing Choice Voucher program (e.g. Lodi, Englewood, Fort Lee, Cliffside Park, Edgewater). For families who live, work, or have been hired to work or are participating in a job training and/or vocation program; or sole member is elderly or disabled in a qualifying Bergen County community.
- Working Preference: for families where the head, cohead or spouse is employed, have been hired to work or are participating in a job training and/or vocation program; or to families whose head, co-head and spouse or sole member is elderly or disabled.

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the HABC's fiscal year. ELI families are defined as families whose income does not exceed the higher of 30 percent of the area median income or the federal poverty level. To ensure this requirement is met, the HABC may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

The HABC will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

### **Order of Selection**

The HABC system of preferences for selecting families is by date and time of application [24 CFR 982.207(c)]. When selecting families from the wait list HABC is required to use targeted funding to assist only those families who meet the specified criteria, and HABC is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)]. Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the HABC's hierarchy of preferences.

Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the HABC. Except that, families returned to the wait list for having been terminated due to insufficient funding will follow be assisted in the same chronologic manner, with the first household terminated being the first to be re-instated, except that NED, MS5, HUD-VASH and FUP families must be issued vouchers first until the PHA is assisting its required number of special purpose vouchers.

## 1C-4. PHA Administration Plan- Homeless Preference

- a. Bergen County Housing Authority
- b. Englewood Housing Authority
- c. Fort Lee Housing Authority
- d. Garfield Housing Authority
- e. Lodi Housing Authority

a. Bergen County Housing Authority Preference Documentation



ADMINISTRATIVE PLAN  
FOR THE  
HOUSING AUTHORITY OF BERGEN COUNTY  
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### 4.3.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families receive assistance from the waiting list depends on the selection method chosen by the HABC and is impacted in part by any selection preferences that the family qualifies for. The source of HCV funding also may affect the order in which families are selected from the waiting list.

The HABC must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the HABC's selection policies [24 CFR 982.204(b) and 982.207(e)].

### 4.3.B. SELECTION AND HCV FUNDING SOURCES

#### **Special Admissions [24 CFR 982.203]**

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the HABC may admit families that are not on the waiting list, or without considering the family's position on the waiting list. The HABC must maintain records showing that such families were admitted with special program funding.

#### **Targeted Funding [24 CFR 982.204(e)]**

HUD awards HABC funding for a specified category of families on the waiting list. The HABC must use this funding only to assist the families within the specified category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Chapter 4.3.C.

The HABC administers the following types of targeted funding:

- Home Investment Partnerships Program (HOME) Tenant Based Rental Assistance
- Continuum of Care
- Non-Elderly Disabled (formerly Mainstream)
- Family Self Sufficiency
- Housing Opportunities for Persons With AIDS/HIV (HOPWA)
- Choice mobility under Project Based Vouchers (PBV)

#### **Regular HCV Funding**

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Chapter 4.3.C.

### 4.3.C. SELECTION METHOD

HABC uses the following methods for selecting applicant families from the waiting list, and the following system of admission preferences [24 CFR 982.202(d)].

#### Local Preferences [24 CFR 982.207]

HABC is permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the HABC to establish other local preferences, at its discretion. Any local preferences established must be consistent with the HABC plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

The HABC will offer the following preferences, in the following order:

- Insufficient Funding Termination: for families that have been terminated from the HABC HCV program due to insufficient program funding
- Homeless Preference: for families that are homeless, a guest of a Bergen County emergency shelter or receiving services from a Bergen County emergency shelter and referred through the Coordinated Assessment System for Bergen County; regardless of whether the waiting list is open or not. The HUD definition of homeless will be enforced in determining eligibility of homeless families.

In addition to the homeless eligibility requirements specified, the following additional factors will be considered when determining a household's level of need for receiving homeless preference for receiving assistance.

- No other subsequent housing options have been identified
- The household lacks the financial resources to obtain immediate housing or remain in its existing housing; and
- The household lacks appropriate support networks needed to obtain immediate housing, remain in its existing housing or maintain permanent housing.

This additional criterion requires the provision of information to determine the household has no other available housing options, support networks and other financial resources to obtain immediate housing, remain in current housing or maintain permanent housing. Additional criteria will aid in determining that homeless preference and HCV assistance is the most appropriate program for the household.

- Involuntary Displacement Preference: for families that have been involuntarily displaced and are not living in standard, permanent replacement housing as a result of a federal, state or locally declared disaster; regardless of whether the waiting list is open or not
- Targeted Funding Preference: for families currently receiving rental assistance from a targeted program

- Residency Preference: Bergen County communities, excluding those communities that provide its own Housing Choice Voucher program (e.g. Lodi, Englewood, Fort Lee, Cliffside Park, Edgewater). For families who live, work, or have been hired to work or are participating in a job training and/or vocation program; or sole member is elderly or disabled in a qualifying Bergen County community.
- Working Preference: for families where the head, cohead or spouse is employed, have been hired to work or are participating in a job training and/or vocation program; or to families whose head, co-head and spouse or sole member is elderly or disabled.

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the HABC's fiscal year. ELI families are defined as families whose income does not exceed the higher of 30 percent of the area median income or the federal poverty level. To ensure this requirement is met, the HABC may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

The HABC will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

### **Order of Selection**

The HABC system of preferences for selecting families is by date and time of application [24 CFR 982.207(c)]. When selecting families from the wait list HABC is required to use targeted funding to assist only those families who meet the specified criteria, and HABC is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)]. Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the HABC's hierarchy of preferences.

Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the HABC. Except that, families returned to the wait list for having been terminated due to insufficient funding will follow be assisted in the same chronologic manner, with the first household terminated being the first to be re-instated, except that NED, MS5, HUD-VASH and FUP families must be issued vouchers first until the PHA is assisting its required number of special purpose vouchers.

b. Englewood Housing Authority Preference Documentation



**ADMISSIONS AND CONTINUED OCCUPANCY POLICY  
FOR THE ENGLEWOOD HOUSING AUTHORITY  
PUBLIC HOUSING PROGRAM  
AND THE WESTMOOR GARDENS SECTION 8 NEW CONSTRUCTION PROGRAM**

**D. ORDER OF SELECTION FOR GENERAL OCCUPANCY (FAMILY)**

The PHA has established the following local admissions preferences for general occupancy (Family) developments.

- The PHA has established the following system to apply local preferences:

Each preference is assigned points as listed below. The more preference points an applicant has, the higher the applicant's place on the waiting list.

Local Resident (lives or works in the jurisdiction)	40 points
U. S. Veteran	30 points
Senior or disabled homeless	30 points

## Section 8 Administrative Plan

### Chapter 4

#### Section C Local Preferences [24 CFR 982.207]

The PHA uses the following local preference system:

- Date and time of receipt of a completed application.
- Residency Preference for families who live, work, or have been hired to work in the jurisdiction.
- U.S. Veterans

### Chapter 4

#### Section I Order of Selection [24 CFR 982.207(e)]

The PHA's method for selecting applicants from a preference category leaves a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in the administrative plan.

#### Local Preferences

- Local preferences will be used to select families from the waiting list.
- The PHA has selected the following system to apply local preferences:

Local Resident (lives or works in the jurisdiction)	40 points
Veteran	30 points
Senior or disabled homeless	30 points

### Chapter 7

#### Section J Verification of Waiting List Preferences [24 CFR 982.207]

Residency Preference: For families who live, work or have been hired to work in the jurisdiction of the PHA.

- In order to verify that an applicant is a resident, the PHA will require a minimum of one of more of the following documents: rent receipts, leases, utility bills, employer or agency records, drivers licenses, voter registration records, credit reports, statements from household with whom the family is residing.

For families who have been hired to work in the jurisdiction of the PHA, a statement from the employer will be required.

Working Preference: This preference is available for families with at least one member who is employed. The PHA will require a statement from the employer.

Disability Preference: This preference is available for families with a member who has a disability as defined in the Administrative Plan or is a senior.

- The PHA will require appropriate documentation from a knowledgeable professional. The PHA will not inquire as to the nature of the disability except as to verify necessity for accessible unit. Said unit will be considered when available under the appropriate program in order of the applicants' date of application. It will be noted that program waiting lists and programs are not co-mingled.
- Award letter or other proof of eligibility for Social Security Disability or Supplemental Security Income will be acceptable.

Veteran Preference: This preference is available to families with at least one member who is a veteran of a branch of the U.S. military service.

c. Fort Lee Housing Authority Preference Documentation

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 1927

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AUTHORIZING AN AMENDMENT TO THE ADMINISTRATION PLAN AND THE ADMISSIONS AND OCCUPANCY POLICY REGARDING THE PREFERENCE RATING SYSTEM.

WHEREAS, the Housing Authority's waiting list indicates the rank of each applicant based on the preference categories as follows:

Reside or Work in Fort Lee	5 points
Working Family; Elderly (62 yrs.) and Disabled	1 point
Rent Burden (50% of income used for rent)	1 point
Veteran	1 point
Domestic Violence	1 point
<b>Substandard Living Conditions</b> (including homelessness and foreclosure)	1 point

WHEREAS, there is a great need to provide housing to families and single persons who are disabled and collecting SSI.

WHEREAS, the Administrative Plan and the Admissions and Occupancy Policy shall be amended to add the following:

Disabled – classified by State and Federal Government	2 points
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WHEREAS, the above amendments shall address the concerns and the needs regarding the Section 8 Voucher subsidy distribution in a fair and proper method.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE IN THE COUNTY OF BERGEN that they hereby approve the following:

1. Authorization to make Amendments to the existing Administrative Plan and Admissions and Occupancy Policy of the Fort Lee Housing Authority in order to address the greatest needs of the very low income population.

2. That the Amendment shall be incorporated in the Annual Plan for Fiscal Year 2003, which was submitted to HUD.
3. That this Resolution shall take effect immediately.

INTRODUCED BY: Eric E. O'Neal

SECONDED BY: Keith Lewis

DATED: March 7, 2012

PREFERENCE POINT SYSTEM:

Applicants will be ranked according to the following:

- 1) Highest points accumulated
- 2) Time and date of application

PREFERENCES:

Residents of Fort Lee (or working in Fort Lee)	_____ (5 Points)
Veteran	_____ (1 Point)
Working family (or age 62 or older, disabled, or single working Fort Lee resident)	_____ (1 Point)
Rent Burden (paying more than 50% of income for rent)	_____ (1 Point)
<b>Substandard Housing</b>	_____ (1 Point)
Domestic Violence (Court Mandated)	_____ (1 Point)
Disabled – Classified by State and Federal Government	_____ (2 Points)
<b>TOTAL POINTS</b>	_____



d. Garfield Housing Authority Preference Documentation

3. The PHA shall publicize preferences by posting copies in each office where applications are received, and by furnishing copies to applicants or residents upon request;

**C. Local Preferences and Ranking**

The Housing Quality and Work Responsibility Act of 1998 permanently eliminated the Federal preference requirement; however, PHAs may adopt the Federal preference language and criteria as their local and/or ranking preferences.

The PHA will select and house applicants in accordance with the following preferences and priorities, in the order listed:

1. Limitations on Admission
  - a) Types of developments and units available;
  - b) Occupancy Standards (limitation on the minimum and maximum number of household members permitted to live in dwelling units of specified sizes).
2. Selection Preferences, as follows, in the order listed.

	<b>Preference</b>	<b>Ranking or Point Value</b>
1	Graduates or Participants of job training programs that have prepared the head of household, spouse or other adult member(s) to enter the job market. Documentation of the completion of the job training program will be required	3
2	Those enrolled currently in educational, training or upward mobility program	3
3	Families that include a person with disabilities, but not for persons with a specific disability	3
4	Single persons who are elderly, displaced, homeless, or persons with disabilities over other single persons	3
5	Households that contribute to meeting income requirements (targeting)	3
6	Veterans and veterans' families	2
7	Victims of domestic violence (spousal/child abuse)	1
8	Local residency preference for those living in the jurisdiction of the PHA at the time of application, subject to the following:	1

	<p>The preferences may not be based upon the length of time the applicant has resided in the jurisdiction;</p> <p>Applicants who are working or who have been notified that they are hired to work in the jurisdiction will be treated as residents of the jurisdiction;</p> <p>A residency preference may not have the "purpose or effect" of delaying or otherwise denying admission to a development or unit based on the race, color, ethnic origin, gender, religion, disability or age of any applicant family member;</p> <p>The "residency preference" refers to admission of persons who reside in a specified geographic area that may not be an area smaller than a county or municipality.</p>	
9	<b>Homelessness</b>	1

3. Date and Time of Application (in each of the above circumstances)

Applicants who meet all the eligibility requirements and who qualify for a preference will be assisted first according to the date and time of application. After all applicants with verified preferences are assisted, the PHA will then contact applicant families who are on the waiting list, according to date and time of application, and bedroom size needed.

4. Eligibility for Multiple Preferences

In the event that a family qualifies for multiple preferences, the PHA will award the points for the highest ranked single preference for which the family qualifies. Selection will not be based on the points from multiple preferences.

5. Denial of Local Preference(s) claim

Applicants must provide appropriate documentation to substantiate their claim for a local preference. Families who cannot provide the appropriate documentation to the agency will be notified in writing that they do not qualify for a local preference.

The PHA will provide a written notice if an applicant does not qualify for a preference. This notice will contain: a brief statement of the reasons for the determination, and a statement that the applicant has the right to meet with the PHA's designee to review the determination. This request must be received by the PHA no later than ten (10) calendar days from the postmarked date of the notice.

If the applicant requests the meeting, the PHA shall designate someone to conduct the meeting who is not the person who made the initial determination or reviewed the determination, a subordinate, or any other person designated by the PHA. A written summary of this meeting would be retained in the applicant's file. A letter informing

the applicant of the final determination as to their local preferences status will be mailed within ten (10) days from the conference/hearing.

## e. Lodi Housing Authority Admin Plan

**HOUSING AUTHORITY OF THE  
BOROUGH OF LODI**

**ADMINISTRATIVE PLAN  
FOR THE  
HOUSING CHOICE VOUCHER PROGRAM**

**Adopted By Board Resolution #01-37 on June 18, 2002**

The LHA will use Local Preferences in its selection procedures. The following Preference System will be applied in the Selection of Applicants from the waiting list:

Preferences for admission are of equal rank and shall be granted to applicant families whose verified circumstances at the time of the unit offer (prior to execution of a Lease).

The LHA uses the following Local Preference System:

- Date and Time
- Residency preferences for families who live, work, or have been hired to work [or who are attending school] in the jurisdiction.
- Veteran preference: [state law definition] (veterans or surviving spouses of veterans).
- Disability Preference: This preference is extended to disabled persons or families with a disabled member as defined in this Plan. Proof of disability will be required at time of selection. [HUD regulations prohibit admission preferences for specific types of disabilities]
- Families with at least one adult who is employed [and has been employed for 90 calendar days]. This preference is extended equally to elderly families or a family whose head or spouse is receiving income based on their inability to work.
- Families who are graduates of or active participants in educational and training programs designed to prepare the individual for the job market.
- Moderate Rehabilitation families who are currently residing in a unit which is overcrowded or under-occupied and there is no applicable unit available in the Moderate Rehabilitation development [or other Moderate Rehabilitation developments within the LHA's jurisdiction].
- Graduates of transitional housing programs for [homeless/substance abusers/victims of domestic abuse].

**Victims of Domestic Violence:** The LHA will offer a local preference to families that have been subjected to or victimized by a member of the family or household within the past year. The LHA will require evidence that the family has been displaced as a result of a fleeing violence in the home. Families are also eligible for this preference if there is proof that the family is currently living in a situation where they are being subjected to or victimized by violence in the home (LHA discretionary policy). The following criteria are used to establish a family's eligibility for this preference:

Actual or threaten physical violence directed against the applicant or the applicant's family by a spouse or other household member who lives in the unit with the family.

The actual or threatened violence must have occurred within the past 30 days or be of a continuing nature.

An applicant who lives in a violent neighborhood or is fearful of other violence outside the household is not considered involuntarily displaced.

To qualify for this preference, the abuser must still reside in the unit from which the victim was displaced. The applicant must certify that the abuser will not reside with the applicant unless the LHA gives prior written approval.

The LHA will consider approving the return of the abuser to the household under the following conditions:

- The abuser and victim can certify and verify [to the satisfaction of the LHA] that the abuser has received therapy or counseling that appears to minimize the likelihood of recurrence of violent behavior.
- A counselor, therapist or other appropriate professional recommends in writing that the individual be allowed to reside with the family.

If the abuser returns to the family without approval of the LHA, the LHA will deny or terminate assistance for breach of the certification.

- At the family's request, the LHA will take precautions to ensure that the new location of the family is concealed in cases of domestic abuse.

LHA has adopted the former Federal Preferences as LHA Preferences System for selection of applicants.

- Involuntarily Displaced
- Living in Substandard Housing
- Paying more than 50% of family income for rent

**NOTE:** The definitions of the Preferences are found in Section IV of these policies and include requirements for qualification. Review the definitions for specific verification requirements.

The LHA Preferences will not be combined or aggregated in any way. Applicants will be considered for admission based on any one of the LHA Preferences for which they qualify.

The LHA will apply the following local preference (employment). The local preferences are ranked equally.

A local preference for a family that can verify (working preference)

- While the family is on the waiting list- employment by a previously unemployed family member, age 16 or older, that lasts at least 90 calendar days. The employment must provide a minimum of 20 hours of work per week for the family member claiming the preference.
- Employment at the time of the offer- to receive the local employment preference the applicant family must have at least one family member, age 16 or older, employed at the time of LHA's offer of housing. Housing Authority employment at the time of the offer of housing and provide a minimum of 20 hours of work per week for the family member claiming the preference.



- Employment periods may be interrupted but to claim the preference a family must have an employed family member prior to the actual offer of housing as described above.
- A family member that leaves a job after receiving benefit of the preference will be asked to document the reasons for the termination. Someone who quits work (as opposed to layoff, or taking a new job) will be considered to have misrepresented the facts to LHA and will have their assistance terminated.
- The amount earned shall not be a factor in granting this local preference. This local preference shall also be available to a family if the head, spouse, or sole member is 62 or older, or is receiving social security disability, or SSI disability benefits, or any other payments based on the individual's inability to work.

A local preference for a family that can verify, at the time of initial application, participation in a job training program or graduation from such a program; OR can verify participation in a job training program or graduation from such a program while on the waiting list. The family must notify LHA if it enters such a program while on the waiting list and provide documentation of participation to LHA. LHA will not grant this preference if the family fails to provide notice. Notice and verification of the preference claim must be received prior to the offer of housing. To claim this preference applicant must be in good standing with respect to attendance and program rules.

LHA will not give a Preference to an applicant if any member of the applicant family is a person evicted during the past three (3) years because of drug-related criminal activity from housing assisted program under the 1937 Housing Act is required by 24 CFR 960.211 (b)(3). LHA may give an admission's preference in any of the following cases:

- If the LHA determines that the evicted person has successfully completed a rehabilitation program approved by the Authority; and has been drug free for one (1) year after completion of program (discretionary policy)
- If the LHA determines that the evicted person clearly did not participate in or know about the drug-related criminal activity; or
- If the LHA determines that the evicted person no longer participates in any drug-related criminal activity.

## **I. Administration of the Preferences**

1. LHA requires that applicants Certify to their qualifications for a Preference at the time of initial application.
2. At the time of initial application Preferences will be verified
3. At the time of initial application, the LHA will use a preference checklist to obtain the family's certification that it qualifies for a Preference. If a local preference is claimed, the housing authority will advise the family of the need to verify the claim. At the initial application interview the family will be advised to notify LHA of any change that may affect their ability to qualify for a preference.

4. Applicants that are otherwise eligible and are certified or verified as qualifying for a Preference will be placed on the waiting list in the LHA Preference System (formerly Federal Preferences) or local preference.

5. Families that do not qualify for a preference at the time of application will not be notified in writing and advised of their right to an informal meeting as described below. If otherwise qualified, the family's application will then be placed on the waiting list in the appropriate non-preference category.

6. Applicants that certify/verify to a preference at the time of initial application **must** be able to verify their preference status prior to the offer of unit. Applicants that cannot verify current preference status will lose their preference qualification and their standing on the waiting list.

7. Families that lose their LHA preference will be placed on the waiting list in accordance with their current preference status. Families that cannot qualify for any of the preferences will be moved into a non-preference category, in a lower position on the waiting list based on date and time of application.

#### **J. Qualifying for Preferences**

The definitions of Involuntary Displacement, Substandard Housing, Paying more than 50% of Income for Rent, and Standard, Permanent Replacement Housing can be found in Section XIII of these policies. An applicant qualifies for a LHA Preference by meeting one these definitions. In addition the following preference criteria apply:

**Involuntarily Displaced**- The applicant has been involuntarily displaced and are not living in standard, permanent replacement housing; or the applicant will be involuntarily displaced within no more than six months from the date of any preference status certification by the family or verification of the family's status by the LHA

Families are considered to be involuntarily displaced if they are required to vacate housing as a result of the following:

1. A disaster (fire, flood, earthquake, etc.) that has caused the unit to be uninhabitable.
2. Federal, state or local government action.
3. Action by a housing owner which is beyond an applicant's ability to control, and which occurs despite the applicant's having met all previous conditions of occupancy, and is other than a rent increase.

**NOTE:** Applicants may not qualify for this preference if they were a resident family and refused to comply with applicable program policies or procedures with respect to the occupancy of under occupied and overcrowded units; or failed to accept a transfer to another housing unit in accordance with a court decree or in accordance with the policies and procedures of a HUD-approved desegregation plan.

If the owner is an immediate family relative and there has been no previous rental agreement and the applicant has been part of the owner's family immediately prior to application, the applicant will not be considered involuntarily displaced (discretionary policy).

4. To avoid retribution because the family provided information on criminal activities to a law enforcement agency (family must be part of a Witness Protection Program, or the HUD Office or law enforcement agency must have notified the LHA that the family is part of a similar program).
5. If the family have been the victim(s) of one or more Hate Crimes.

Families that receive involuntary displacement preference because they will be involuntarily displaced within no more than six months of the date of preference status certification will lose the preference if they are not, in fact displaced within six months.

**Living in Substandard Housing-** Applicants must be homeless or living in substandard housing at the time of the preference verification required by LHA

**Paying more than 50% of Income for Rent-** a family must be paying more than 50% of income for rent for at least 90 calendar days at the time of the preference verification required by LHA

**NOTE:** An applicant may not qualify for the preference if he/she is paying more than 50% of income for rent because the applicant's housing assistance under any one of the following programs is terminated as a result of the applicant's failure to comply with program policies and procedures on the occupancy of under-occupied and overcrowded units. Programs covered under this provision are: Section 8 programs or public and Indian housing programs under the United States Housing Act of 1937; Section 101 of the Housing and Urban Development Act of 1965; or rental assistance payments under Section 236(f)(2) of the National Housing Act.

Local preferences require verification as described earlier in these policies.

**Required Verifications for the LHA Preference System (formerly Federal Preferences)-** Applicants will qualify for the LHA Preferences to the extent that their status is verified in accordance with LHA's procedure on verification.

#### **K. Notice and Opportunity for a Meeting:**

LHA will provide a written notice of determination in accordance with HUD rules and regulations in those cases where an applicant does not meet the criteria for receiving a LHA Preference. Said Notice shall contain: a brief statement of the reasons for the determination and a statement that the applicant has the right to meet with LHA's designee to review the determination.

If the applicant requests the meeting, LHA shall designate an officer or employee to conduct the meeting. This person(s) can be the person who made the initial determination or reviewed the determination of his or her subordinate. A written summary of this meeting shall be made and retained in the applicant's file.

This applicant will be advised that he/she may exercise other rights if the applicant believes that illegal discrimination, based on race, color, religion, national origin, age, disability, familial status, child born out of wedlock, sex, welfare recipients, marital status has contributed to the LHA's decision to deny the preference.

#### **L. Changes in Eligibility Prior to Effective Date of the Contract**

Changes that occur during the period between placement on the waiting list and issuance of a voucher may affect the family's eligibility or Total Tenant Payment. For example, if a family goes over the income limit prior to lease up, the applicant will not continue to be eligible for the program. They will be notified in writing of their ineligible status and their right to an informal review.

#### **M. Ineligible Families**

Families who are determined to be ineligible will be notified in writing of the reason for denial and given an opportunity to request an informal review, or an informal hearing if they were denied due to non-citizen status.

LHA will complete a criminal background check on all applicants including other adult members in the household or any member for which criminal records are available, including juveniles. Information on juveniles will be provided only to the extent that State or local laws authorize the release of such information.

**NOTE:** This information is also required of participant(s) with portability from the initial PHA. Initial PHA must conform to the requirements of the receiving PHA (LHA's discretionary policy).

#### **N. Implementation of System Devised:**

All applicants who qualify for a LHA Preference will be selected ahead of applicants who do not qualify, without regard to the other applicant's qualification for one or more preferences or priorities that are not provided LHA, place on the waiting list, or the time and date of application. Non-LHA Preferences will be used to differentiate between LHA Preference holders. Non-LHA Preferences are subordinate to the LHA Preferences.

**Priority 1:** Applicants, who have certified that they qualify for any of the three (3) LHA Preferences listed below:

- a) Involuntarily Displaced;
  - b) Living in Substandard Housing;
  - c) Paying more than 50% of family income for rent; and
- Who are local residents and/or qualify for any of the following local preferences;
- a) Veterans/Family of Veteran
  - b) Elderly
  - c) Disabled
  - d) Victim of Domestic Abuse

**Priority 2:** Applicants, who have certified that they qualify for any of the local preferences and are local residents.

**Priority 3:** Applicants, who do not certify that they qualify for any of the three LHA Preferences, and; who do not qualify for any of the local preferences and are local residents.

**Priority 4:** Applicants, who do not certify that they qualify for any of the three LHA Preferences, and: who qualify for any of the local preferences and are not local residents.

**Priority 5:** Applicants, who certify that they qualify for anyone of the three LHA Preferences, and; who do not qualify for any local preference.

**Priority 6:** Applicants who do not certify that they qualify for any of the three LHA Preferences, and; who do not qualify for any local preference.

In all cases, date of application will be a determining factor. The three preferences will not be combined or aggregated in any manner.

Applicants are considered based on one of the definitions listed. All LHA Preferences (formerly Federal Preferences) will be given equal weight. No additional consideration will be given to applicants who qualify for more than one LHA Preferences.

## **O. Evaluating Final Eligibility**

### **Applicant Interviews**

The L.H.A will provide the family with a written description of:

1. (a) Family obligations while receiving assistance, explanation of the program to applicants
- (b) Grounds on which the authority may deny or terminate assistance because of family action or failure thereof.
- (c) Assist applicant in completing the required forms, and obtain the applicant's authorization to verify the information provided.
- (d) Determine on a preliminary basis whether the applicant is eligible.
- (e) Collect the documentation the applicant brings to the interview and give clear instructions and deadlines for additional information needed to complete the application process.
- (f) Inform the applicant that a final eligibility determination will be made when the information provided is verified.  
The LHA will provide the participant family information on how to request an informal hearing; if applicable.

- The verification and selection process may take up to 90 calendar days to complete; therefore LHA will schedule applicant interviews well in advance of when a voucher will be available.
- LHA will provide applicants with sufficient notice in order for them to gather any preliminary documentation requested and to arrange their schedule to attend the interview.
- Materials will be provide (when applicable) for sight-impaired and hearing-impaired persons in accordance with 24 CFR 8.6

2. Denial of assistance for an applicant may include:

- Denying listing on waiting list
- Denying or withdrawing a Voucher
- Refusing to enter into a HAP contract or to approve a lease

- Refusing to process or provide portability.
3. LHA may deny assistance to a family for reasons including:
    - If family violates any family obligation
    - If any member of the family has ever been evicted from public housing.
    - If the LHA has ever terminated assistance under the Voucher program for any member of the family.
    - If any family member commits fraud, bribery, or another corrupt or criminal act regarding any federal housing program.
    - If the family currently owes rent or other amounts to the LHA or to another Housing Authority in connection with Section 8 or public Housing Programs.
    - Note: the LHA may offer a family the opportunity for a repayment agreement. The LHA may prescribe the terms of agreement.
    - If the family breaches an agreement with the LHA to pay amounts owed to the LHA, or amounts paid to an owner by a Housing Authority.
  4. When deciding to deny, the LHA has discretion of considering circumstances regarding the family's action or failure to act, including the seriousness of the case and the effects on family members who were not involved in the action or failure to act.
  5. The LHA may permit assistance for the family if the family member(s) who were involved in the action or failure to act will not reside in the unit.

#### **P. Mandatory Denials**

- The family must submit evidence of citizenship or eligible immigration status, and the LHA must deny assistance based on non-citizen rule regulations and applicable informal hearing procedures.
- The L.H.A must deny assistance to a family if any member of the family fails to sign and submit consent forms for obtaining continuing eligibility factor verifications.
- The LHA must deny admission to a family prior to the verification of U.S. citizenship or the eligible immigration status of at least one member of the family.

#### **Denial for Previous Eviction From Assisted Housing**

1. In accordance with Notice PH 96-27 and 97-29, individuals evicted from Public Housing, Indian Housing, Section 23, or any Section 8 program resulting from drug-related criminal activity are ineligible for admission to Section 8 Program for a three-year period beginning on the date of such evictions.

# 1C-7. Centralized or Coordinated Assessment Tool

## Training Emergency Shelter Sparky Plug VI-SPDAT 2.0

General Info	
<i>The VI-SPDAT is a product of OrgCode Consulting, Inc. and Community Solutions</i>	
<b>Vulnerability Index &amp; Service Prioritization Decision Assistance Tool (VI-SPDAT)</b>	
<b>Prescreen Triage Tool for Single Adults</b>	
<b>Interviewer's Name</b> Su Nottingham	<b>Client Name Code (first 3 letters of first name, no space, first 3 letters of last name)</b> <input type="text"/>
<b>Agency: (Edit and put your Agency Name Here)</b> <input type="text"/>	
<b>Agency</b> <input type="text"/>	<b>Date</b> 09/17/2018
<b>Time</b> <input type="text"/>	<b>Survey Location</b> <input type="text"/>
<p><b>Opening Script</b>  <i>Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:</i></p> <ul style="list-style-type: none"> <li>• <i>the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)</i></li> <li>• <i>the purpose of the VI-SPDAT being completed</i></li> <li>• <i>that it usually takes less than 7 minutes to complete</i></li> <li>• <i>that only "Yes," "No," or one-word answers are being sought</i></li> <li>• <i>that any question can be skipped or refused</i></li> <li>• <i>where the information is going to be stored</i></li> <li>• <i>that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided</i></li> <li>• <i>the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal</i></li> </ul>	
<b>In what language do you feel best able to express yourself?</b> <input type="text"/>	



*• that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided*  
*• the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal*

**In what language do you feel best able to express yourself?**

**Name (First Last)**

Sparky Plug

<b>Nickname</b>	<b>Social Security Number</b>	<b>How old are you?</b>
-----------------	-------------------------------	-------------------------

	999-99-9999	58
--	-------------	----

<b>What's your date of birth?</b>	<b>Has Consented to Participate</b>	<b>60 years or older?</b>
-----------------------------------	-------------------------------------	---------------------------

01/01/1960		
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**Paperwork for Signing Lease**

**Chronic Homelessness Documentation (If "Not Chronically Homeless" is checked, also check "Other" and provide date on which classification could take effect.)**

**Disability Certification**

**If the person is 60 years of age or older, score 1**

0

Update General Info

**Housing & Homelessness**

**A. HISTORY OF HOUSING & HOMELESSNESS**

**1. Where do you sleep most frequently?**

### Housing & Homelessness

#### A. HISTORY OF HOUSING & HOMELESSNESS

1. Where do you sleep most frequently?

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

0

2. How long has it been since you lived in permanent stable housing?

3. In the last three years, how many times have you been homeless?

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

#### B. Risks

4. In the past six months, how many times have you...

a) Received health care at an emergency department/room?

b) Taken an ambulance to the hospital?

c) Been hospitalized as an inpatient?

d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines?

e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along?

f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between?

**IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.**

0

5. Have you been attacked or beaten up since you've become homeless?

6. Have you threatened to or tried to harm yourself or anyone else in the last year?

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.**

0

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live?

**IF "YES," THEN SCORE 1 FOR LEGAL ISSUES.**

0

8. Does anybody force or trick you to do things that you do not want to do?

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that?

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION**

0

### C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?

IF "YES" TO QUESTION 10 OR "NO" TO QUESTION 11, THEN SCORE 1 FOR MONEY MANAGEMENT.

0

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.

0

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?

IF "NO," THEN SCORE 1 FOR SELF-CARE

0

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted?

IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.

0

Update Housing & Homelessness

### Wellness

Update Housing & Homelessness

**Wellness**

**D. Wellness**

**15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health?**

**16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart?**

**17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you?**

**18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help?**

**19. When you are sick or not feeling well, do you avoid getting help?**

**20. FOR FEMALE RESPONDENTS ONLY: Are you currently pregnant?**

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH**

0

**21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past?**

**22. Will drinking or drug use make it difficult for you to stay housed or afford your housing?**

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR SUBSTANCE USE.**

0

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

a) A mental health issue or concern?

b) A past head injury?

c) A learning disability, developmental disability, or other impairment?

24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help?

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR MENTAL HEALTH.

0

IF THE RESPONENT SCORED 1 FOR PHYSICAL HEALTH AND 1 FOR SUBSTANCE USE AND 1 FOR MENTAL HEALTH, SCORE 1 FOR TRI-MORBIDITY.

0

25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?

26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication?

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.

0

27. YES OR NO: Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced?

IF "YES", SCORE 1 FOR ABUSE AND TRAUMA.

0

### Scoring Summary

#### Domain

<b>PRE-SURVEY ( _/1)</b>
0
<b>A. HISTORY OF HOUSING &amp; HOMELESSNESS ( _/2)</b>
0
<b>B. RISKS ( _/4)</b>
0
<b>C. SOCIALIZATION &amp; DAILY FUNCTIONS ( _/4)</b>
0
<b>D. WELLNESS ( _/6)</b>
0
<b>GRAND TOTAL: ( _/17)</b>
0
<p><i>Score Recommendation:</i>            0-3: no housing intervention            4-7: an assessment for Rapid Re-Housing            8+: an assessment for Permanent Supportive Housing/Housing First</p>

### Follow-Up Questions

*On a regular day, where is it easiest to find you and what time of day is easiest to do so?*

**Place**

**Time or Morning/Afternoon/Evening/Night**

### Follow-Up Questions

*On a regular day, where is it easiest to find you and what time of day is easiest to do so?*

**Place**

**Time or Morning/Afternoon/Evening/Night**

*Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?*

**Phone**

**Email**

**Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?**

Update Follow-Up Questions

### Computations Only

<b>A1-1</b>	<b>A1-2</b>	<b>B4-1</b>	<b>B4-2</b>	<b>B5/6-1</b>	<b>B5/6-2</b>
o	o	o	o	o	o
<b>B5/6-3</b>	<b>B8/9-1</b>	<b>B8/9-2</b>	<b>B8/9-3</b>	<b>C10/11-1</b>	<b>C10/11-2</b>
	o	o		o	o
<b>C10/11-3</b>	<b>D15/20-1</b>	<b>D15/20-2</b>	<b>D15/20-3</b>	<b>D15/20-4</b>	<b>D21/22-1</b>
	o	o		o	o
<b>D21/22-2</b>	<b>D21/22-3</b>	<b>D23/24-1</b>	<b>D23/24-2</b>	<b>D23/24-3</b>	<b>TRI-M-1</b>



**Time or Morning/Afternoon/Evening/Night**

*Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?*

**Phone**

**Email**

**Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?**

Update Follow-Up Questions

**Computations Only**

<b>A1-1</b> 0	<b>A1-2</b> 0	<b>B4-1</b> 0	<b>B4-2</b> 0	<b>B5/6-1</b> 0	<b>B5/6-2</b> 0
<b>B5/6-3</b>	<b>B8/9-1</b> 0	<b>B8/9-2</b> 0	<b>B8/9-3</b>	<b>C10/11-1</b> 0	<b>C10/11-2</b> 0
<b>C10/11-3</b>	<b>D15/20-1</b> 0	<b>D15/20-2</b> 0	<b>D15/20-3</b>	<b>D15/20-4</b> 0	<b>D21/22-1</b> 0
<b>D21/22-2</b> 0	<b>D21/22-3</b>	<b>D23/24-1</b> 0	<b>D23/24-2</b> 0	<b>D23/24-3</b>	<b>TRI-M-1</b> 0
<b>D25/26-1</b> 0	<b>D25/26-2</b> 0	<b>D25/26-3</b>			

Printable Form Face Sheet

1E-1. Notifications Outside  
esnaps-  
Projects Accepted and  
Ranked



**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4<sup>th</sup> Floor ■ Hackensack, NJ 07601-7076  
(201) 336-7200 ■ Fax (201) 336-7247

**James J. Tedesco III**  
*County Executive*

**Robert G. Esposito**  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

Alison Dubois, LCSW, LCADC  
GBCA  
392 Main Street  
Hackensack, NJ 07601

Dear Ms. DuBois:

This letter is serving as notification that your projects have been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your projects.

Project	Concept Paper		Monitoring		Performance		Final Percentage
	Scored	Possible	Scored	Possible	Scored	Possible	
Ladder	8.5	17	32	42	29	40	70.2%

The final budget that has been approved for your project is as follows:

Rank	Project Name	Supportive Services	Admin	Total
16	Ladder	\$83,915	\$4,195	\$ 88,110.00

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you

have received confirmation from Taiisa or me. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Drakes', written over the word 'Sincerely,'.

Angela Drakes

Deputy Director/Bergen County Continuum of Care Lead



**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4<sup>th</sup> Floor ■ Hackensack, NJ 07601-7076  
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**James J. Tedesco III**  
*County Executive*

**Robert G. Esposito**  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

Carolyn Jaime, President & CEO  
Advance Housing, Inc.  
100 Hollister Road  
Teterboro, NJ 07608

Dear Ms. Jaime:

This letter is serving as notification that your projects have been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your projects.

Agency	Project	Concept Paper		Monitoring		Performance		Final Percentage
		Scored	Possible	Scored	Possible	Scored	Possible	
Advance Housing	Advance Supportive Living	19.5	20	42.5	45	30	40	87.62%
Advance Housing	Fairview McKinney	16.5	20	44.5	45	35	35	96.00%

The final budget that has been approved for your project is as follows:

Rank	Project Name	Leasing	Supportive Services	Operating Costs	Admin	Total
7	Advance Supportive Living Program (HoST)	\$255,424	\$131,460	\$0	\$16,677	\$ 403,561.00
1	Fairview McKinney	\$0	\$84,347	\$90,050	\$7,987	\$ 182,384.00


At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you

have received confirmation from Taiisa or me. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'Angela Drakes', written in a cursive style.

Angela Drakes

Bergen County Continuum of Care Lead



**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

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**James J. Tedesco III**  
*County Executive*

**Robert G. Esposito**  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

Lynn Bartlett, Executive Director  
HABC  
One Bergen County Plaza, 2<sup>nd</sup> Floor  
Hackensack, NJ 07601

Dear Ms. Bartlett:

This letter is serving as notification that your projects have been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your projects.

Project	Concept Paper		Monitoring		Performance		Final Percentage
	Scored	Possible	Scored	Possible	Scored	Possible	
Family Guidance	14.5	20	40	45	28	31	85.94%
Links 2	19.5	20	37.5	45	23	23	90.91%
Housing Works II	19.5	20	40	45	32	37	89.71%
Housing Works IV Consolidation	17.5	20	38.5	45	38	40	89.52%
Van Sciver	19.5	20	38	45	28	28	91.94%

The final budget that has been approved for your project is as follows:

Rank	Project Name	Rental Assistance	Admin	Total
4	Links 2 2017-18 Renewal	\$61,728	\$3,972	\$ 65,700.00*
6	Housing Works 4 Grant Consolidation 2017-18	\$1,186,092	\$76,176	\$ 1,262,268.00*
5	Housing Works 2 2017-18 Renewal	\$123,552	\$7,943	\$ 131,495.00*
3	Vantage Van Sciver 2017-18 Renewal	\$107,040	\$6,333	\$ 113,373.00*
10	Family Guidance 2017-18 Renewal	\$114,744	\$6,122	\$ 120,866.00

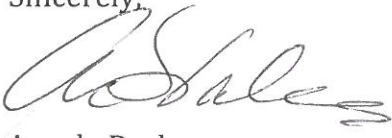
\*Decreases in budget are due to underutilizing funds awarded in the past three years

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Taiisa or me. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,



Angela Drakes  
Deputy Director/Bergen County Continuum of Care Lead





**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

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**James J. Tedesco III**  
*County Executive*

**Robert G. Esposito**  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

Julye Myner, Executive Director  
Center for Hope & Safety  
12 Overlook Avenue  
Rochelle Park, NJ 07662

Dear Ms. Myner:

This letter is serving as notification that 3 out of 4 of your project applications have been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your projects.

Project	Concept Paper		Monitoring		Performance		Final Percentage
	Scored	Possible	Scored	Possible	Scored	Possible	
B2 Transitional	13	17	33	42	23	38	<b>71.13%</b>
E1 Transitional	13	17	33.5	42	14	38	<b>62.37%</b>
TH/RRH DV Bonus	10	17	n/a	n/a	n/a	n/a	<b>58.82%</b>
CHS Housing Search & Placement (new)	5	17	n/a	n/a	n/a	n/a	<b>29.41%</b>

The final budget that has been approved for your project is as follows:

Rank	Project Name	Leasing	Rental Assistance	Supportive Services	Operating Costs	Admin	Total
15	B2T Renewal 2017 for FY2019	\$16,140	\$0	\$4,148	\$1,226	\$1,506	\$23,020.00
17	E1 Renewal 2017 for FY2019	\$0	\$0	\$8,955	\$5,812	\$1,034	\$15,801.00
22	TH/RRH DV Bonus	\$101,052	\$101,052	\$179,994	\$44,990	\$29,500	\$456,588.00*
--	CHS Housing Search & Placement	n/a	n/a	n/a	n/a	n/a	Not Funded**

\*The TH/RRH DV Bonus proposal was awarded less funding that requested in the project application. The Bergen CoC Performance and Evaluation Committee determined the project will be funded at an amount less than requested as this

is a new program for the agency and the committee would like to ensure capacity to administer the program in compliance with program regulations. If awarded funding by HUD for this new project, your agency will be required to participate in technical assistance provided by the CoC to ensure proper program implementation.

\*\*The Bergen CoC Performance and Evaluation Committee determined the Housing Search and Placement program requested by Center for Hope and Safety will not receive funding in the FY2019 CoC application process. Given the poor program score and minimal demonstration of experience and capacity to provide the services identified in the application, the committee has determined this project will not be supported for funding.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Taiisa or me. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,



Angela Drakes  
Deputy Director/Bergen County Continuum of Care Lead



**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

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**James J. Tedesco III**  
*County Executive*

**Robert G. Esposito**  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

Gina Plotino, Acting Executive Director  
AAH Inc.  
100 Hollister Road, Suite #7  
Teterboro, NJ 07608

Dear Ms. Plotino:

This letter is serving as notification that your project, AAH Bergen Supportive Housing, has been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your project.

**Project Scoring**

	<b>Total Scored</b>	<b>Total Possible</b>	
<b>Concept Paper</b>	<u>17</u>	<u>20</u>	
<b>Monitoring</b>	<u>38</u>	<u>45</u>	
<b>Performance Review</b>	<u>31</u>	<u>40</u>	
<b>Final Score</b>	<u>86</u>	<u>105</u>	
			<b>Final Percentage Used for Ranking</b>
			<u>81.9%</u>

**Based on this percentage, your project was ranked: 12**

The final budget that has been approved for your project is as follows:

<b>Supportive Services</b>	<b>Operating Costs</b>	<b>Admin</b>	<b>Total</b>
\$169,076	\$91,326	\$5,261	\$ 265,663.00

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>. This submission should be a pdf copy of your application from esnaps and it should be sent over

**BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Taiisa or me. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in blue ink, appearing to read 'A. Drakes', written over a light blue horizontal line.

Angela Drakes

Deputy Director/Bergen County Continuum of Care Lead



**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4<sup>th</sup> Floor ■ Hackensack, NJ 07601-7076  
(201) 336-7200 ■ Fax (201) 336-7247

**James J. Tedesco III**  
*County Executive*

**Robert G. Esposito**  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

Teresa McMahon, Vice President  
Vantage Health System  
93 west Palisades Avenue  
Englewood, NJ 07631

Dear Ms. McMahon:

This letter is serving as notification that your projects have been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your projects.

Project	Concept Paper		Monitoring		Performance		Final Percentage
	Scored	Possible	Scored	Possible	Scored	Possible	
Knickerbocker	15	20	34.5	45	23	32	<b>74.74%</b>
Links	15	20	38	45	39	40	<b>87.62%</b>
Opening Doors	15	20	36	45	40	40	<b>86.67%</b>

The final budget that has been approved for your project is as follows:

Rank	Project Name	Leasing	Supportive Services	Operating Costs	Admin	Total
8	Links 2017	\$0	\$0	\$50,607	\$649	\$ 51,256
9	Opening Doors 2017	\$935,794	\$205,256	\$48,893	\$71,593	\$ 1,261,536*
13	Knickerbocker Residence 2017	\$0	\$123,315	\$94,333	\$13,769	\$ 231,417

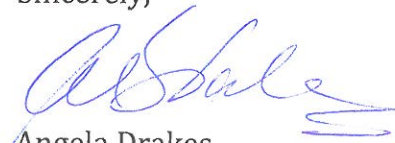
\*Decreases in budget are due to underutilizing funds awarded in the past three years

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Taiisa or me. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:

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Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

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Angela Drakes

Deputy Director/Bergen County Continuum of Care Lead



**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4th Floor ■ Hackensack, NJ 07601-7076  
(201) 336-7200 ■ Fax (201) 336-7247

James J. Tedesco III  
*County Executive*

Robert G. Esposito  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

James Nono, Division Director, Transition and Community Services  
Care Plus Inc.  
610 Valley Health Plaza  
Paramus, NJ 07652

Dear Mr. Nono:

This letter is serving as notification that your projects have been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your projects.

Project	Concept Paper		Monitoring		Performance		Final Percentage
	Scored	Possible	Scored	Possible	Scored	Possible	
Care Plus RRH for Individuals and Families	16	20	34.25	42	34	38.5	83.83%
Care Plus Housing Search & Placement (new)	12	17	n/a	n/a	n/a	n/a	70.59%

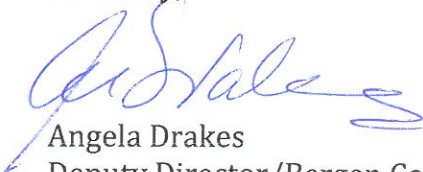
The final budget that has been approved for your project is as follows:

Rank	Project Name	Rental Assistance	Supportive Services	Admin	Total
11	Rapid Rehousing for Individuals & Families	\$418,392	\$127,840	\$33,291	\$579,523.00
19	Housing Search and Placement (new)	\$0	\$279,000	\$21,000	\$300,000.00
20	RRH Expansion (new)	\$182,932.92	\$56,683.44	\$18,035.64	\$257,652.00
21	Housing Search and Placement- DV Program (new)	\$0	\$195,423	\$14,709	\$210,132.00

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Taiisa or myself. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:  
<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,



Angela Drakes

Deputy Director/Bergen County Continuum of Care Lead





**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4<sup>th</sup> Floor ■ Hackensack, NJ 07601-7076  
(201) 336-7200 ■ Fax (201) 336-7247

**James J. Tedesco III**  
*County Executive*

**Robert G. Esposito**  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

Sue Nottingham  
BCDHS  
One Bergen County Plaza, 2<sup>nd</sup> Floor  
Hackensack, NJ 07601

Dear Ms. Nottingham:

This letter is serving as notification that your projects have been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your projects.

Project	Concept Paper		Monitoring		Performance		Final Percentage
	Scored	Possible	Scored	Possible	Scored	Possible	
Alfred J Home for Vets	10.5	17	37.5	42	25	40	73.74%
Bergen HMIS	12	14	19	19	N/A	N/A	93.94%
Bergen HMIS Expansion	12	14	N/A	N/A	N/A	N/A	85.71%

The final budget that has been approved for your project is as follows:

Rank	Project Name	Supportive Services	Operating Costs	HMIS	Total
2	Bergen County Homeless Management Information System (HMIS)	\$0	\$0	\$82,893	\$ 82,893.00
14	Alfred J Thomas Home For Veterans	\$73,835	\$14,580	\$0	\$ 88,415.00
18	Bergen HMIS Expansion	\$0	\$0	\$17,800	\$ 17,800.00

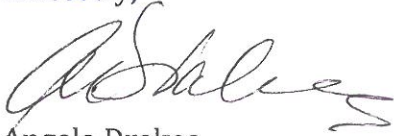
At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>.

This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Taiisa or me. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:

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Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Drakes', written in a cursive style.

Angela Drakes

Bergen County Continuum of Care Lead

## 1E-1. Notifications Outside e-snaps- Projects Rejected or Reduced

### Notifications to Reduced Projects



**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4<sup>th</sup> Floor ■ Hackensack, NJ 07601-7076  
(201) 336-7200 ■ Fax (201) 336-7247

**James J. Tedesco III**  
*County Executive*

**Robert G. Esposito**  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

Teresa McMahon, Vice President  
Vantage Health System  
93 west Palisades Avenue  
Englewood, NJ 07631

Dear Ms. McMahon:

This letter is serving as notification that your projects have been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your projects.

Project	Concept Paper		Monitoring		Performance		Final Percentage
	Scored	Possible	Scored	Possible	Scored	Possible	
Knickerbocker	15	20	34.5	45	23	32	<b>74.74%</b>
Links	15	20	38	45	39	40	<b>87.62%</b>
Opening Doors	15	20	36	45	40	40	<b>86.67%</b>

The final budget that has been approved for your project is as follows:

Rank	Project Name	Leasing	Supportive Services	Operating Costs	Admin	Total
8	Links 2017	\$0	\$0	\$50,607	\$649	\$ 51,256
9	Opening Doors 2017	\$935,794	\$205,256	\$48,893	\$71,593	\$ 1,261,536*
13	Knickerbocker Residence 2017	\$0	\$123,315	\$94,333	\$13,769	\$ 231,417

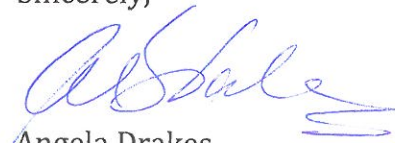
\*Decreases in budget are due to underutilizing funds awarded in the past three years

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Taiisa or me. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:

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Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in blue ink, appearing to read 'A. Drakes', with a horizontal line underneath.

Angela Drakes

Deputy Director/Bergen County Continuum of Care Lead



**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4<sup>th</sup> Floor ■ Hackensack, NJ 07601-7076  
(201) 336-7200 ■ Fax (201) 336-7247

**James J. Tedesco III**  
*County Executive*

**Robert G. Esposito**  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

Lynn Bartlett, Executive Director  
HABC  
One Bergen County Plaza, 2<sup>nd</sup> Floor  
Hackensack, NJ 07601

Dear Ms. Bartlett:

This letter is serving as notification that your projects have been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your projects.

Project	Concept Paper		Monitoring		Performance		Final Percentage
	Scored	Possible	Scored	Possible	Scored	Possible	
Family Guidance	14.5	20	40	45	28	31	85.94%
Links 2	19.5	20	37.5	45	23	23	90.91%
Housing Works II	19.5	20	40	45	32	37	89.71%
Housing Works IV Consolidation	17.5	20	38.5	45	38	40	89.52%
Van Sciver	19.5	20	38	45	28	28	91.94%

The final budget that has been approved for your project is as follows:

Rank	Project Name	Rental Assistance	Admin	Total
4	Links 2 2017-18 Renewal	\$61,728	\$3,972	\$ 65,700.00*
6	Housing Works 4 Grant Consolidation 2017-18	\$1,186,092	\$76,176	\$ 1,262,268.00*
5	Housing Works 2 2017-18 Renewal	\$123,552	\$7,943	\$ 131,495.00*
3	Vantage Van Sciver 2017-18 Renewal	\$107,040	\$6,333	\$ 113,373.00*
10	Family Guidance 2017-18 Renewal	\$114,744	\$6,122	\$ 120,866.00

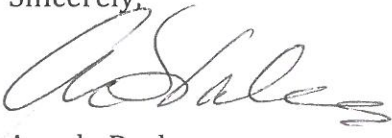
\*Decreases in budget are due to underutilizing funds awarded in the past three years

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Taiisa or me. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,



Angela Drakes  
Deputy Director/Bergen County Continuum of Care Lead

# 1E-1. Notifications Outside e-snaps- Projects Rejected or Reduced

## Notifications to Rejected Projects





**COUNTY OF BERGEN  
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4<sup>th</sup> Floor ■ Hackensack, NJ 07601-7076  
(201) 336-7200 ■ Fax (201) 336-7247

**James J. Tedesco III**  
*County Executive*

**Robert G. Esposito**  
*Director*

**Bergen County Continuum of Care  
Final Scoring/Ranking Notification**

August 26, 2019

Julye Myner, Executive Director  
Center for Hope & Safety  
12 Overlook Avenue  
Rochelle Park, NJ 07662

Dear Ms. Myner:

This letter is serving as notification that 3 out of 4 of your project applications have been approved for inclusion in the FY2019 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Below please find your final application, monitoring and performance scores as approved by the Committee as well as the final ranking of your projects.

Project	Concept Paper		Monitoring		Performance		Final Percentage
	Scored	Possible	Scored	Possible	Scored	Possible	
B2 Transitional	13	17	33	42	23	38	<b>71.13%</b>
E1 Transitional	13	17	33.5	42	14	38	<b>62.37%</b>
TH/RRH DV Bonus	10	17	n/a	n/a	n/a	n/a	<b>58.82%</b>
CHS Housing Search & Placement (new)	5	17	n/a	n/a	n/a	n/a	<b>29.41%</b>

The final budget that has been approved for your project is as follows:

Rank	Project Name	Leasing	Rental Assistance	Supportive Services	Operating Costs	Admin	Total
15	B2T Renewal 2017 for FY2019	\$16,140	\$0	\$4,148	\$1,226	\$1,506	\$23,020.00
17	E1 Renewal 2017 for FY2019	\$0	\$0	\$8,955	\$5,812	\$1,034	\$15,801.00
22	TH/RRH DV Bonus	\$101,052	\$101,052	\$179,994	\$44,990	\$29,500	\$456,588.00*
--	CHS Housing Search & Placement	n/a	n/a	n/a	n/a	n/a	Not Funded**

\*The TH/RRH DV Bonus proposal was awarded less funding that requested in the project application. The Bergen CoC Performance and Evaluation Committee determined the project will be funded at an amount less than requested as this

is a new program for the agency and the committee would like to ensure capacity to administer the program in compliance with program regulations. If awarded funding by HUD for this new project, your agency will be required to participate in technical assistance provided by the CoC to ensure proper program implementation.

\*\*The Bergen CoC Performance and Evaluation Committee determined the Housing Search and Placement program requested by Center for Hope and Safety will not receive funding in the FY2019 CoC application process. Given the poor program score and minimal demonstration of experience and capacity to provide the services identified in the application, the committee has determined this project will not be supported for funding.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Taiisa Kelly at [adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) and [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org) no later than Wednesday, September 11<sup>th</sup>. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Taiisa or me. If there are questions on completing the application, the link to the detailed instructions released by HUD are in the link below:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,



Angela Drakes  
Deputy Director/Bergen County Continuum of Care Lead

# 1E-1. Public Posting-Local Competition 30-Day Local Competition Deadline

Email of Announcement  
including Deadline

**Subject:** RE: BC COC FY2019 CONCEPT PAPER FOR BOTH RENEWALS AND NEW APPLICATIONS

**Date:** Thursday, April 18, 2019 at 1:06:23 PM Eastern Daylight Time

**From:** Drakes, Angela <ADrakes@co.bergen.nj.us>

**To:** diader@bergen.org <diader@bergen.org>, JSimon@communityhope-NJ.org <JSimon@communityhope-NJ.org>, Grace Gawryluk <ggawryluk@advancehousing.org>, tiglio@bergenfamilypromise.org <tiglio@bergenfamilypromise.org>, info@shelterourpets.org <info@shelterourpets.org>, rejan@bergen.org <rejan@bergen.org>, Mazza, Rocco <RMazza@co.bergen.nj.us>, Nottingham, Susan <SNottingham@co.bergen.nj.us>, Orlando, Julia <JOrlando@co.bergen.nj.us>, Pendy, Kristine (KPendy@bergenregional.com) <KPendy@bergenregional.com>, verylefty@aol.com <verylefty@aol.com>, arizzo@ccannj.org <arizzo@ccannj.org>, CCCDCexdir@gmail.com <CCDCexdir@gmail.com>, mwelsh@lsnj.org <mwelsh@lsnj.org>, Zellars, John <JZellars@co.bergen.nj.us>, harchontou@ywcabergencounty.org <harchontou@ywcabergencounty.org>, Loughlin, Michele <Mloughlin@co.bergen.nj.us>, kkreitz@communityhope-nj.org <kkreitz@communityhope-nj.org>, sopkristine@gmail.com <sopkristine@gmail.com>, mschaber@ccannj.org <mschaber@ccannj.org>, beatriz@shelteroursisters.org <beatriz@shelteroursisters.org>, vilma@shelteroursisters.org <vilma@shelteroursisters.org>, linda.dandridge@Greaterbergen.org <linda.dandridge@Greaterbergen.org>, Camisha.Burchett@DHS.State.nj.us <Camisha.Burchett@DHS.State.nj.us>, agoldenkranz@ccannj.org <agoldenkranz@ccannj.org>, Gema Diaz (GDiaz@communityhope-nj.org) <GDiaz@communityhope-nj.org>, Kate Duggan (kduggan@bergenfamilypromise.org) <kduggan@bergenfamilypromise.org>, Julye Myner (julye@hopeandsafetynj.org) <julye@hopeandsafetynj.org>, Christian, Anita <Anita.Christian@va.gov>, Lisa Shaber (lisas@hopeandsafetynj.org) <lisas@hopeandsafetynj.org>, Judy Banes (jbanes@cspnj.org) <jbanes@cspnj.org>, Cynthia.Edmond@dhs.state.nj.us <Cynthia.Edmond@dhs.state.nj.us>, agoldenkranz@ccannj.org <agoldenkranz@ccannj.org>, lhernandez@nhcac.org <lhernandez@nhcac.org>, Kate Duggan (kduggan@bergenfamilypromise.org) <kduggan@bergenfamilypromise.org>, Natalie Ramey (ramey@habcnj.org) <ramey@habcnj.org>, Carl Phipps (cphipp\_hope@yahoo.com) (cphipp\_hope@yahoo.com) <cphipp\_hope@yahoo.com>, rmcknight@bergen.edu <rmcknight@bergen.edu>, lcorcoran@womensrights.org <lcorcoran@womensrights.org>, Domingo Senande (DSenande@ehahousing.org) <DSenande@ehahousing.org>, kkezengwa@wesoldieron.org <kkezengwa@wesoldieron.org>, terri.quinn@va.gov <terri.quinn@va.gov>, Gineen Brady (brady@habcnj.org) <brady@habcnj.org>, cjaime@advancehousing.org <cjaime@advancehousing.org>, Kate Duggan (kduggan@bergenfamilypromise.org) <kduggan@bergenfamilypromise.org>, James Nono (JamesN@careplusnj.org) <JamesN@careplusnj.org>, cjaime@advancehousing.org <cjaime@advancehousing.org>, Alison.DuBois@greaterbergen.org <Alison.DuBois@greaterbergen.org>, debbie@njbuddies.org <debbie@njbuddies.org>, Olivares, Eva <eolivares@co.bergen.nj.us>, Epstein, Ilana <IEpstein@co.bergen.nj.us>, elawrence@njleg.org <elawrence@njleg.org>, tmcMahon@vantagenj.org <tmcMahon@vantagenj.org>, SiobhanO@careplusnj.org <SiobhanO@careplusnj.org>, Bmclaughlin821@gmail.com <Bmclaughlin821@gmail.com>, cbaluja@stclaresservices.org <cbaluja@stclaresservices.org>, scott reddin <scotreddin2003@hotmail.com>, Kristina Portella (kportella@cbhcare.com) <kportella@cbhcare.com>, Zellars, John <JZellars@co.bergen.nj.us>, Marisa Tugultschinow (marisat@hopeandsafetynj.org) <marisat@hopeandsafetynj.org>, jwarren@vantagenj.org <jwarren@vantagenj.org>, tmcMahon@vantagenj.org <tmcMahon@vantagenj.org>

**CC:** Kelly, Taiisa <tkelly@monarchhousing.org>, Drakes, Angela <ADrakes@co.bergen.nj.us>

**Attachments:** FY2019 Continuum of Care Concept Paper.pdf, FY2019 Continuum of Care Concept paper Scoring Criteria.pdf

**TO: BERGEN COUNTY COC GENERAL / LEADERSHIP COMMITTEE MEMBERS**

**FROM: ANGELA DRAKES, COC LEAD**

**RE: BC COC Concept Paper Instructions for FY2019 & Scoring Criteria**

**Please find attached Bergen County's COC Concept paper release for both Renewals and New applications with the Scoring criteria. All applications are due no later than May 17, 2019.**

**Please submit all COC FY2019 applications to Angela Drakes at [cdapp@co.bergen.nj.us](mailto:cdapp@co.bergen.nj.us) and Taiisa Kelly at [TKelly@monarchhousing.org](mailto:TKelly@monarchhousing.org)**

**1E-1. Public Posting - Local Competition  
30-Day Local Competition Deadline**

**Web Posting of Funding Notification  
including deadline**



- Administration & Finance
- Purchasing +
- Treasury +
- Risk Management
- Central Municipal Court
- Community Development -**
  - About
  - Community Development Block Grant (CDBG)
  - Home Investment Partnership Grant (HOME)
  - Emergency Solutions Grant (ESG)
  - Continuum of Care Grant (COC)**
  - American Dream Program

## Continuum of Care

The Continuum of Care (CoC) system is an array of homeless and homeless prevention programs that serves people from their immediate needs for services (food, clothing, shelter, financial assistance and supportive services) through permanent affordable housing.

The Bergen County Division of Community Development is the Lead in the Continuum of Care system within the jurisdiction and is also responsible for the coordination of the CoC annual application on behalf of the Bergen County COC Committee. Prior to June 2014, the COC Planning Committee and the Housing & Emergency Assistance Committee (H&EAC) a sub-committee of the HSAC, met monthly as joint committees. This process began in 1994, when HUD developed the Homeless Continuum of Care section of the Bergen County Five Year Consolidated Plan and the Division was charged with the responsibility for the development of a plan, for the delivery of shelter and support services for the County's homeless population.

This coordinated effort has enabled the County to maximize benefits from collective problem solving and coordinated activities. The Division is also responsible for coordinating the COC committee meetings, which are held alternating months of the year, with the COC Leadership and General committees. All recommendations and strategies for the annual Continuum of Care and Emergency Solutions Grant applications are derived from the work of these committees. The Continuum of Care system includes the entire spectrum of support services and housing options for the at risk of homelessness, homeless and chronically homeless populations.

### Bergen County Continuum of Care FY2019

- [FY 2019 Continuum of Care Concept paper](#)
- [FY 2019 Continuum of Care Concept paper Scoring Criteria](#)

### Bergen County Continuum of Care FY2018

- [FY2018 Continuum of Care Project Priority Listing](#)

**Bergen County Continuum of Care  
FY2019 Continuum of Care Concept Paper**

**FY2019 Concept Paper general specifications:**

- The Bergen County Continuum of Care is accepting Concept Papers for agencies seeking new or renewal Continuum of Care funding for any of the following program types: permanent housing, transitional housing, HMIS and support service only programs. While concept papers will be accepted for all program types, funding decisions will be based on the project evaluation criteria, performance standards, local monitoring findings, as well as any restrictions placed on funding by HUD in the FY2019 NOFA.
- Completed Concept Papers should be submitted by **May 17, 2019** via email to Angela Drakes at [cdapp@co.bergen.nj.us](mailto:cdapp@co.bergen.nj.us) and Taiisa Kelly at [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org).
- **Late submissions will receive an automatic deduction of 5 points from the total application score**
- The Review Committee will review the concept papers upon the release of the FY2019 NOFA. The Committee, which will be made up of entities not applying for FY2019 funding, will determine the ranking of the projects based on the factors mentioned above.
- All agencies that submit a concept paper should be prepared to provide additional information or make a brief presentation to the Review Committee if the Committee feels there is not enough information to make a ranking determination.
- All agencies interested in serving people experiencing homelessness are encouraged to apply. No prior experience in operating CoC funded programs required. All agencies, those not previously funded as well as those previously funded are encouraged to apply.

**FY2019 New Funding Concept Paper specifications:**

- The Bergen County Continuum of Care will consider applications for new projects. The Review Committee will determine funding levels for...



# 1E-1. Public Posting- Local Competition Announcement

Email of Announcement  
including  
Concept Paper Criteria

**Subject:** RE: BC COC FY2019 CONCEPT PAPER FOR BOTH RENEWALS AND NEW APPLICATIONS  
**Date:** Thursday, April 18, 2019 at 1:06:23 PM Eastern Daylight Time  
**From:** Drakes, Angela <ADrakes@co.bergen.nj.us>  
**To:** diader@bergen.org <diader@bergen.org>, JSimon@communityhope-NJ.org <JSimon@communityhope-NJ.org>, Grace Gawryluk <ggawryluk@advancehousing.org>, tiglio@bergenfamilypromise.org <tiglio@bergenfamilypromise.org>, info@shelterourpets.org <info@shelterourpets.org>, rejan@bergen.org <rejan@bergen.org>, Mazza, Rocco <RMazza@co.bergen.nj.us>, Nottingham, Susan <SNottingham@co.bergen.nj.us>, Orlando, Julia <JOrlando@co.bergen.nj.us>, Pendy, Kristine (KPendy@bergenregional.com) <KPendy@bergenregional.com>, verylefty@aol.com <verylefty@aol.com>, arizzo@ccannj.org <arizzo@ccannj.org>, CCCDCexdir@gmail.com <CCDCexdir@gmail.com>, mwelsh@lsnj.org <mwelsh@lsnj.org>, Zellars, John <JZellars@co.bergen.nj.us>, harchontou@ywcabergencounty.org <harchontou@ywcabergencounty.org>, Loughlin, Michele <MLoughlin@co.bergen.nj.us>, kkreitz@communityhope-nj.org <kkreitz@communityhope-nj.org>, sopkristine@gmail.com <sopkristine@gmail.com>, mschaber@ccannj.org <mschaber@ccannj.org>, beatriz@shelteroursisters.org <beatriz@shelteroursisters.org>, vilma@shelteroursisters.org <vilma@shelteroursisters.org>, linda.dandridge@Greaterbergen.org <linda.dandridge@Greaterbergen.org>, Camisha.Burchett@DHS.State.nj.us <Camisha.Burchett@DHS.State.nj.us>, agoldenkranz@ccannj.org <agoldenkranz@ccannj.org>, Gema Diaz (GDiaz@communityhope-nj.org) <GDiaz@communityhope-nj.org>, Kate Duggan (kduggan@bergenfamilypromise.org) <kduggan@bergenfamilypromise.org>, Julye Myner (julye@hopeandsafetynj.org) <julye@hopeandsafetynj.org>, Christian, Anita <Anita.Christian@va.gov>, Lisa Shaber (lisas@hopeandsafetynj.org) <lisas@hopeandsafetynj.org>, Judy Banes (jbanes@cspnj.org) <jbanes@cspnj.org>, Cynthia.Edmond@dhs.state.nj.us <Cynthia.Edmond@dhs.state.nj.us>, agoldenkranz@ccannj.org <agoldenkranz@ccannj.org>, lhernandez@nhcac.org <lhernandez@nhcac.org>, Kate Duggan (kduggan@bergenfamilypromise.org) <kduggan@bergenfamilypromise.org>, Natalie Ramey (ramey@habcnj.org) <ramey@habcnj.org>, Carl Phipps (cphipps\_hope@yahoo.com) (cphipps\_hope@yahoo.com) <cphipps\_hope@yahoo.com>, rmcknight@bergen.edu <rmcknight@bergen.edu>, lcorcoran@womensrights.org <lcorcoran@womensrights.org>, Domingo Senande (DSenande@ehahousing.org) <DSenande@ehahousing.org>, kkezengwa@wesoldieron.org <kkezengwa@wesoldieron.org>, terri.quinn@va.gov <terri.quinn@va.gov>, Gineen Brady (brady@habcnj.org) <brady@habcnj.org>, cjaime@advancehousing.org <cjaime@advancehousing.org>, Kate Duggan (kduggan@bergenfamilypromise.org) <kduggan@bergenfamilypromise.org>, James Nono (JamesN@careplusnj.org) <JamesN@careplusnj.org>, cjaime@advancehousing.org <cjaime@advancehousing.org>, Alison.DuBois@greaterbergen.org <Alison.DuBois@greaterbergen.org>, debbie@njbuddies.org <debbie@njbuddies.org>, Olivares, Eva <eolivares@co.bergen.nj.us>, Epstein, Ilana <IEpstein@co.bergen.nj.us>, elawrence@njleg.org <elawrence@njleg.org>, tmcMahon@vantagenj.org <tmcMahon@vantagenj.org>, SiobhanO@careplusnj.org <SiobhanO@careplusnj.org>, Bmclaughlin821@gmail.com <Bmclaughlin821@gmail.com>, cbaluja@stclaresservices.org <cbaluja@stclaresservices.org>, scott reddin <scotreddin2003@hotmail.com>, Kristina Portella (kportella@cbhcare.com) <kportella@cbhcare.com>, Zellars, John <JZellars@co.bergen.nj.us>, Marisa Tugultschinow (marisat@hopeandsafetynj.org) <marisat@hopeandsafetynj.org>, jwarren@vantagenj.org <jwarren@vantagenj.org>, tmcMahon@vantagenj.org <tmcMahon@vantagenj.org>  
**CC:** Kelly, Taiisa <tkelly@monarchhousing.org>, Drakes, Angela <ADrakes@co.bergen.nj.us>

**Attachments:** FY2019 Continuum of Care Concept Paper.pdf, FY2019 Continuum of Care Concept paper Scoring Criteria.pdf

**TO: BERGEN COUNTY COC GENERAL / LEADERSHIP COMMITTEE MEMBERS**

**FROM: ANGELA DRAKES, COC LEAD**

**RE: BC COC Concept Paper Instructions for FY2019 & Scoring Criteria**

**Please find attached Bergen County's COC Concept paper release for both Renewals and New applications with the Scoring criteria. All applications are due no later than May 17, 2019.**

**Please submit all COC FY2019 applications to Angela Drakes at [cdapp@co.bergen.nj.us](mailto:cdapp@co.bergen.nj.us) and Taiisa Kelly at [TKelly@monarchhousing.org](mailto:TKelly@monarchhousing.org)**

# 1E-1. Public Posting- Local Competition Announcement

Web Posting of Announcement  
including Criteria



- Administration & Finance
- Purchasing +
- Treasury +
- Risk Management
- Central Municipal Court
- Community Development -**
  - About
  - Community Development Block Grant (CDBG)
  - Home Investment Partnership Grant (HOME)
  - Emergency Solutions Grant (ESG)
  - Continuum of Care Grant (COC)**
  - American Dream Program

## Continuum of Care

The Continuum of Care (CoC) system is an array of homeless and homeless prevention programs that serves people from their immediate needs for services (food, clothing, shelter, financial assistance and supportive services) through permanent affordable housing.

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### Bergen County Continuum of Care FY2019

- [FY 2019 Continuum of Care Concept paper](#)
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**Bergen County Continuum of Care  
FY2019 Continuum of Care Concept Paper**

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**FY2019 New Funding Concept Paper specifications:**

- The Bergen County Continuum of Care will consider applications for new projects. The Review Committee will determine funding levels for...

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Continuum of Care Grant (COC) x FY2019\_Continuum\_of\_Care\_Co x +

co.bergen.nj.us/images/Departments\_\_Services/Administration\_\_Finance/Community\_Development/Continuum\_of\_Care/2019/4/18/FY2019\_Co

FY2019\_Continuum\_of\_Care\_Concept\_paper\_Scoring\_Criteria.pdf 1 / 4

Wednesday, September 25, 2019

View as Analog  
✓ View as Digital  
Open Date & Time Preferences...

**Continuum of Care FY2019**  
**Project Evaluation Criteria**  
**Concept Paper Scoring Criteria**

Maximum points available – 20 points

**1. Sponsor Capacity/Project Value (5 points)**

A maximum of 5 points will be awarded if:

- The agency has been effectively implementing the project under review or has implemented similar projects in a timely fashion
- The project under review provides a valuable service/housing opportunity to the homeless in Bergen County
- The agency has attended at least 6 of the Continuum of Care meetings held in the last year

**2. Project Type (5 points)**

Because of the focus and priority of both HUD and the local Continuum on providing the homeless with permanent housing the following points will be awarded based on program type:

- 5 points will be awarded to permanent housing projects
- 5 points will be awarded to rapid rehousing projects
- 3 points will be awarded for HMIS projects
- 1 points will be awarded for transitional housing projects
- 0 points will be awarded for Supportive Service Only projects

**3. HUD Priority (Permanent Housing Providers Only) – Chronic Homelessness (3 points)**

As seen in the past few Continuum of Care funding cycles, HUD is placing a large emphasis on the ability to house the chronically homeless to keep in line with the Opening Doors Plan. For this reason, the following points will be awarded based on the percentage of chronically homeless being specifically served by the project:

1E-1. Public Posting -  
Local Competition Announcement  
2019 Funding Announcement &  
Concept Paper



**Bergen County Continuum of Care  
FY2019 Continuum of Care Concept Paper**

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- All agencies that submit a concept paper should be prepared to provide additional information or make a brief presentation to the Review Committee if the Committee feels there is not enough information to make a ranking determination.
- All agencies interested in serving people experiencing homelessness are encouraged to apply. No prior experience in operating CoC funded programs required. All agencies, those not previously funded as well as those previously funded are encouraged to apply.

**FY2019 New Funding Concept Paper specifications:**

- The Bergen County Continuum of Care will consider applications for new projects. The Review Committee will determine funding levels for new projects awarded funding based on Reallocation from renewal projects and/or Bonus funding available through the FY2019 NOFA.
- Requests for this funding can be for the following project types:
  - Permanent supportive housing projects that will primarily serve chronically homeless individuals and families, including unaccompanied youth;
  - Rapid rehousing projects for homeless individuals and families, including unaccompanied youth;
  - Joint Transitional Housing (TH) and Permanent Housing-Rapid Rehousing (PH-RRH) component projects, that will combine TH and PH-RRH into a single project to serve individuals and families experiencing homelessness;
  - Dedicated Homeless Management Information System (HMIS) projects; or

### 2019 Continuum of Care Budget Worksheet

1. Please complete each tab as it relates to your individual project. If there is no funding being requested for a specific budget line item please leave this tab blank.

2. Only enter information in the light green shaded boxes.

3. DO NOT enter any information in the light gray shaded cells, as these contain formulas that will automatically calculate totals and percentages.

4. All projects must complete the Project Information and Match & Leveraging tab.

5. Before submission with the concept paper ensure the Summary Budget tab matches the amount of funds you are looking to request.

<b>Acquisition/Rehabilitation/New Construction Budget</b>	
<b>Budget Item</b>	<b>Total CoC Request</b>
<b>Total Acquisition</b>	
<b>Total Rehabilitation</b>	
<b>Total New Construction:</b>	
<b>Total</b>	\$ -

**Leasing Units Budget**

Unit Size	# of Units	Total CoC Request
SRO		
0 bedroom		
1 Bedroom		
2 Bedroom		
3 Bedroom		
4 Bedroom		
	<b>Total</b>	\$ -

\*For leasing program - the amount you are requesting should not exceed the amount awarded in the previous round of funding. If this is a new leasing project you may request up to the Fair Market Rent for the Unit Size (see FMRs for 2016 below).

**Rental Assistance Budget**

Unit Size	# Units	2016 FMR	Rental Assistance Requested	Months	Total CoC Request
SRO		\$ 883.00		12	\$ -
0 bedroom		\$ 1,178.00		12	\$ -
1 bedroom		\$ 1,328.00		12	\$ -
2 bedroom		\$ 1,557.00		12	\$ -
3 bedroom		\$ 2,001.00		12	\$ -
4 bedroom		\$ 2,362.00		12	\$ -
				<b>Total</b>	\$ -

\*For rental assistance programs - the amount you are requesting should not exceed the amount awarded in the previous round of funding. Rental Assistance programs may request less than the FMR if they choose too, if not please use the 2016 FMRs listed.

<b>Supportive Services Budget</b>	
<b>Eligible Costs</b>	<b>CoC Funds Requesting</b>
1. Assessment of Service Needs	
2. Assistance with Moving Costs	
3. Case Management	
4. Child Care	
5. Education Services	
6. Employment Assistance	
7. Food	
8. Housing/Counseling Services	
9. Legal Services	
10. Life Skills	
11. Mental Health Services	
12. Outpatient Health Services	
13. Outreach Services	
14. Substance Abuse Treatment Services	
15. Transportation	
16. Utility Deposits	
<b>Total</b>	<b>\$ -</b>

<b>Operating Budget</b>	
<b>Eligible Costs</b>	<b>CoC Funds Requested</b>
1. Maintenance/Repair	
2. Property Taxes and Insurance	
3. Replacement Reserve	
4. Building Security	
5. Electricity, Gas, and Water	
6. Furniture	
7. Equipment (lease/buy)	
<b>Total</b>	<b>\$ -</b>

<b>HMIS Budget</b>	
<b>Eligible Costs</b>	<b>CoC Funds Requested</b>
1. Equipment	
2. Software	
3. Services	
4. Personnel	
5. Space & Operations	
<b>Total</b>	<b>\$ -</b>

<b>Summary Budget</b>	
Total Acquisition	\$ -
Total Rehabilitation	\$ -
Total New Construction	\$ -
Total Leasing	\$ -
Total Rental Assistance	\$ -
Total Supportive Services	\$ -
Total Operating	\$ -
Total HMIS	\$ -
Subtotal Funding Requested:	\$ -
Admin Costs	
Total CoC Funding Requested	\$ -
Total Budget for Match Requirement	\$ -

**\*Admin costs should not exceed 7% of the Subtotal of budget line items or the amount awarded during the previous round of funding (whichever is lower)**



**Match and Leveraging**

<b>Match</b>		
<b>Total Match Required</b>		<b>\$ -</b>
<b>Total Match Percentage</b>		<b>#DIV/0!</b>
<b>Contributer</b>	<b>Cash or In-Kind?</b>	<b>Value of Commitment</b>
<b>Total Match</b>		<b>\$ -</b>

<b>Leveraging</b>		
<b>Total Leveraging Percentage</b>		<b>#DIV/0!</b>
<b>Contributer</b>	<b>Cash or In-Kind?</b>	<b>Value of Commitment</b>
<b>Total Leveraging</b>		<b>\$ -</b>

**1E-1. Public Posting-  
Local Competition Announcement  
Concept Paper Scoring Criteria**

## **Continuum of Care FY2019**

### **Project Evaluation Criteria Concept Paper Scoring Criteria**

Maximum points available – 20 points

#### **1. Sponsor Capacity/Project Value (5 points)**

A maximum of 5 points will be awarded if:

- The agency has been effectively implementing the project under review or has implemented similar projects in a timely fashion
- The project under review provides a valuable service/housing opportunity to the homeless in Bergen County
- The agency has attended at least 6 of the Continuum of Care meetings held in the last year

#### **2. Project Type (5 points)**

Because of the focus and priority of both HUD and the local Continuum on providing the homeless with permanent housing the following points will be awarded based on program type:

- 5 points will be awarded to permanent housing projects
- 5 points will be awarded to rapid rehousing projects
- 3 points will be awarded for HMIS projects
- 1 points will be awarded for transitional housing projects
- 0 points will be awarded for Supportive Service Only projects

#### **3. HUD Priority (Permanent Housing Providers Only) – Chronic Homelessness (3 points)**

As seen in the past few Continuum of Care funding cycles, HUD is placing a large emphasis on the ability to house the chronically homeless to keep in line with the Opening Doors Plan. For this reason, the following points will be awarded based on the percentage of chronically homeless being specifically served by the project:

- 3 points will be awarded to any project that has dedicated 100% of their beds to the chronically homeless
- 2 points will be awarded to any project that has dedicated or prioritized at least 75% of their beds to the chronically homeless
- 1 points will be awarded to any project that has dedicated or prioritized at least 50% of their beds to the chronically homeless

#### **4. Housing First Model (3 points)**

The CoC has been successful in utilizing best practices to work towards ending homelessness. One of the most effective best practices and HUD policy priorities has been for projects to utilize a housing first approach to housing. To receive the 3 points associated with being a housing first project, the project must both:

- Demonstrate that they are a low barrier program by showing that participants are not screened out of their program due to the reasons stated in question 6 of the concept paper narrative

- Demonstrate that clients are not terminated from the program for the reasons outlined in question 7 of the concept paper

### **5. Budget Appropriateness (2 points)**

Due to recent budget constraints and reductions in funding, it is essential for the local Continuum process to ensure all projects are requesting appropriate funds for projects as well as utilizing any funding they are currently receiving. For these reasons maximum points will be awarded to projects in which:

- The budget is reasonable and appropriate for the number of households/persons that are expected to serve
- Administration funds requested do not exceed 7% of the total of the budget line items
- Project budget demonstrates match funding available of 25% of the total budget requested (this includes admin and excludes any leasing dollars).

### **6. Participation in Local Priorities (2 points)**

HUD has continued put an emphasis on collaboration and participation in local priorities, such as ending veterans and chronic homelessness, as well as the requirement of participating in the coordinated assessment system of the community. Full points will be awarded for agencies that fully participates in all local homelessness initiatives.

# 1E-1. Public Posting- Local Competition Announcement

Email of Announcement including  
Desk Monitoring Criteria

**Subject:** FW: 2019 CoC Desk Monitoring Questionnaire due by July 12, 2019  
**Date:** Friday, June 21, 2019 at 3:57:17 PM Eastern Daylight Time  
**From:** Drakes, Angela <ADrakes@co.bergen.nj.us>  
**To:** Natalie Ramey (ramey@habcnj.org) <ramey@habcnj.org>, linda.dandridge@Greaterbergen.org <linda.dandridge@Greaterbergen.org>, Alison.DuBois@greaterbergen.org <Alison.DuBois@greaterbergen.org>, SiobhanO@careplusnj.org <SiobhanO@careplusnj.org>, James Nono (JamesN@careplusnj.org) <JamesN@careplusnj.org>, cjaime@advancehousing.org <cjaime@advancehousing.org>, Grace Gawryluk <ggawryluk@advancehousing.org>, Nottingham, Susan <SNottingham@co.bergen.nj.us>, tmcmahon@vantagenj.org <tmcmahon@vantagenj.org>, Julye Myner (julye@hopeandsafetynj.org) <julye@hopeandsafetynj.org>, verylefty@aol.com <verylefty@aol.com>  
**CC:** Kelly, Taiisa <tkelly@monarchhousing.org>, Drakes, Angela <ADrakes@co.bergen.nj.us>  
**Priority:** High  
**Attachments:** Bergen Desk Monitoring Questinnaire-Doc Request.docx

**TO: Bergen County COC Grantees (RENEWALS ONLY)**

**FROM: Angela Drakes, COC Lead**

Attached please find the Desk monitoring documents for all renewal projects applying for 2019 COC funds.

Deadline for return of the Desk Monitoring Questionnaire form is **July 12, 2019.**

If you should have any questions, please feel free to contact me or Taiisa Kelly of Monarch Housing.

[adrakes@co.bergen.nj.us](mailto:adrakes@co.bergen.nj.us) or [tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org)

**1E-1. Public Posting-  
Local Competition Announcement  
Desk Monitoring Guidelines**

**Bergen County Continuum of Care  
Desk Monitoring Questionnaire/Document Request**

In order to assist the Performance and Evaluation Committee, in addition to maintaining compliance with Continuum of Care Regulations, the Performance and Evaluation Committee will be requesting the following information to complete a Monitoring of the following Continuum of Care Project:

**Agency Name:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

The monitoring being completed will assist the Continuum as well as the agencies to ensure all projects are in compliance with HUD regulations and will provide the Committee with additional information to base funding decisions on. After the monitoring has been completed, all agencies will receive a formal monitoring report identifying any issues that may need to be addressed.

In addition to completing the questionnaire below, please provide the Performance and Evaluation Committee with the following documents by July 12, 2019 by sending them to Angela Drakes at [cdapp@co.bergen.nj.us](mailto:cdapp@co.bergen.nj.us) and Taiisa Kelly ([tkelly@monarchhousing.org](mailto:tkelly@monarchhousing.org)) :

**Documents to be submitted:**

- Blank copy of your agency’s client satisfaction survey if used for this project
- Copies of any MOUs currently in place with other agencies that provide services of any kind to this project (especially those whose services are used as match or leveraging for the project)
- Copies of eligibility criteria, intake process and termination process from program policies and procedures manual.
- A copy of the LOCCS request or a LOCCS print out showing the last 4 drawdowns that were completed for this project
- Any back up documentation required by HUD to justify the services, operating or administrative funds requested in the last 4 drawdowns (this includes timesheets, service logs, etc.)
- Copy of the most recent grant agreement with HUD
- A copy of the most recently completed audit for your agency

**Please complete the following questions:**

**Client Feedback:**

1. Does your agency administer a client satisfaction survey to the participants in this project? If so, how often is the survey conducted? If no, does the agency have other means for collecting consumer feedback?

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2. Does this project provide clients with the rules and regulations of the project? If yes, how and when do they receive this information?

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3. Does the agency provide clients with a means of expressing and resolving a complaint or appeal? If yes, what is the process?

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1E-1. Public Posting-  
Local Competition Announcement  
Desk Monitoring Scoring Criteria

**Bergen County Continuum of Care  
Desk Monitoring Questionnaire**

**Agency Name:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

<b>CLIENT REVIEW (9 possible points)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Score</b>
1. Are clients eligible based on homeless status?				
2. Are clients eligible based on disabling conditions?				
3. Do the clients served in the project match the subpopulations the project has applied for?				
Notes:				

<b>HMIS COMPLIANCE (8 possible points)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Score</b>
1. Does the project's HMIS data have less than 10% of responses for Universal Data Elements listed as "don't know" or "refused"?				
2. Does the project's HMIS data have less than 10% of responses for Universal Data Elements as null or missing values?				
3. Does the project intake clients within the required 48 hour window?				
4. Does the project input the required annual updates within the 60 day window?				
Notes:				

<b>CLIENT FEEDBACK/STAFF TRAINING (5 possible points)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Score</b>
1. Does the agency administer a client satisfaction survey for this project?				
2. Does the agency provide clients with the rules and regulations for the project?				
3. Does the agency provide clients with a means of expressing and resolving a complaint or appeal?				
4. Is there a grievance procedure for the project?				
5. Does project staff have appropriate training for the level of services required for the grant?				
Notes:				

<b>FINANCIAL REVIEW (12 possible points)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Score</b>
1. Is the project sufficiently utilizing the funds awarded?				
2. Is the project drawing down funds from LOCCS on at least a quarterly basis?				
3. Does the agency have current/signed MOUs with any agency that is providing any service or administrative activity for the project?				
4. Is the adequate match being provided by the project for all funds requested?				
Notes:				

<b>PROJECT ADMINISTRATION (6 points)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Score</b>
1. Did the project submit the most recent Annual Performance Report to HUD within the 90 day window?				
2. Does the agency have a copy of the most recently signed grant agreement with HUD for this project?				
3. Does the project have any outstanding audit/monitoring findings with HUD?				
Notes:				

<b>Coordination &amp; Housing First (5 points)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Score</b>
1. Does the agency fill vacancies through the coordinated assessment process?				
2. Do program policies reflect use of coordinated assessment process?				
3. Does program eligibility and termination criteria support Housing First framework?				
Notes:				

**Total Score:** \_\_\_\_\_

**Additional Notes/Comments:**

**Completed by:** \_\_\_\_\_

**Date completed:** \_\_\_\_\_

1E-1. Public Posting-  
Local Competition Announcement  
Renewal Project Performance Review

Agency:

Project:

Year Performance was based on: 5/1/18-4/30/19

Permanent Housing Program Performance				
Goals	Required Performance Standards		%	Points Awarded
Project maintains an appropriate utilization rate for the year	At least an 85% utilization average for the year	≥85%=5	#DIV/0!	#DIV/0!
		70%-84%= 3		
		50%-69%= 1		
Households receive some form of earned or unearned income	54% of households have some form of income	≥54%= 5	#DIV/0!	#DIV/0!
		40%-53%= 3		
		25%-39%= 1		
Adults that are not enrolled in SSDI/SSI process will have some level of earned income	20% of adults not enrolled will have earned income	≥20%= 5	#DIV/0!	#DIV/0!
		15%-19%= 3		
		10%-14%= 1		
Households have increased their level of income from project entry to exit (or update)	54% of households have increased their income	≥54%= 3	#DIV/0!	#DIV/0!
		40%-53%= 2		
		25%-39%= 1		
Households are connected to mainstream non-cash benefits	56% of households are connected to noncash benefits	≥56%= 5	#DIV/0!	#DIV/0!
		45%-55%= 3		
		35%-44%= 1		
Households obtained mainstream non-cash benefits from project entry to exit (or update)	56% of households obtained noncash benefits	≥56%= 3	#DIV/0!	#DIV/0!
		45%-55%= 2		
		35%-44%= 1		
Households remain in or are being discharged to a permanent destination	80% of households remain/discharged to permanent housing	≥80%= 5	#DIV/0!	#DIV/0!
		75%-79%= 3		
		70%-74%= 1		
Households being discharged from projects due to noncompliance or a disagreement with the project rules or persons	Less than 10% of households are discharged due to negative causes	<10%= 4	#DIV/0!	#DIV/0!
		10%-15%= 2		
Households being discharged are not discharged to another transitional housing project, emergency shelter or place not meant for habitation	Less than 10% of households are discharged to identified locations	<10%= 5	#DIV/0!	#DIV/0!
		10%-15%= 3		
		15%-20%= 1		
			<b>Total Score</b>	<b>#DIV/0!</b>
			<b>Total Possible</b>	<b>40</b>

Agency:

Project:

Year Performance was based on: 5/1/18 - 4/30/19

Transitional Housing Program Performance				
Goals	Required Performance Standards		%	Points Awarded
Project maintains an appropriate utilization rate for the year	At least an 85% utilization average for the year	≥85%=5	#DIV/0!	#DIV/0!
		70%-84%= 3		
		50%-69%= 1		
Project has successfully reduced the average length of project stay	Average length of stay has been reduced by 10% from the previous year	≥10%= 5	#DIV/0!	#DIV/0!
		7%-9%= 4		
		4%-6%= 3		
		1%-3%= 1		
Households receive some form of earned or unearned income	54% of households have some form of income	≥54%= 5	#DIV/0!	#DIV/0!
		40%-53%= 3		
		25%-39%= 1		
Adults that are not enrolled in SSDI/SSI process will have some level of earned income	20% of adults not enrolled will have earned income	≥20%= 3	#DIV/0!	#DIV/0!
		15%-19%= 2		
		10%-14%= 1		
Households have increased their level of income from project entry to exit (or update)	54% of households have increased their income	≥54%= 3	#DIV/0!	#DIV/0!
		40%-53%= 2		
		25%-39%= 1		
Households are connected to mainstream non-cash benefits	56% of households are connected to noncash benefits	≥56%= 5	#DIV/0!	#DIV/0!
		45%-55%= 3		
		35%-44%= 1		
Households obtained mainstream non-cash benefits from project entry to exit (or update)	56% of households obtained noncash benefits	≥56%= 2	#DIV/0!	#DIV/0!
		40%-55%= 1		
Households being discharged move on to a permanent destination	65% of households are discharged to permanent housing	≥65%= 5	#DIV/0!	#DIV/0!
		55%-64%= 3		
		50%-54%= 1		
Households being discharged from projects due to noncompliance or a disagreement with the project rules or persons	Less than 10% of households are discharged due to negative causes	<10%= 2	#DIV/0!	#DIV/0!
		10%-15%= 1		
Households being discharged are not discharged to another transitional housing project, emergency shelter or place not meant for habitation	Less than 10% of households are discharged to identified locations	<10%= 5	#DIV/0!	#DIV/0!
		10%-15%= 3		
		15%-20%= 1		
			<b>Total Score</b>	<b>#DIV/0!</b>

**Total Possible**                      40

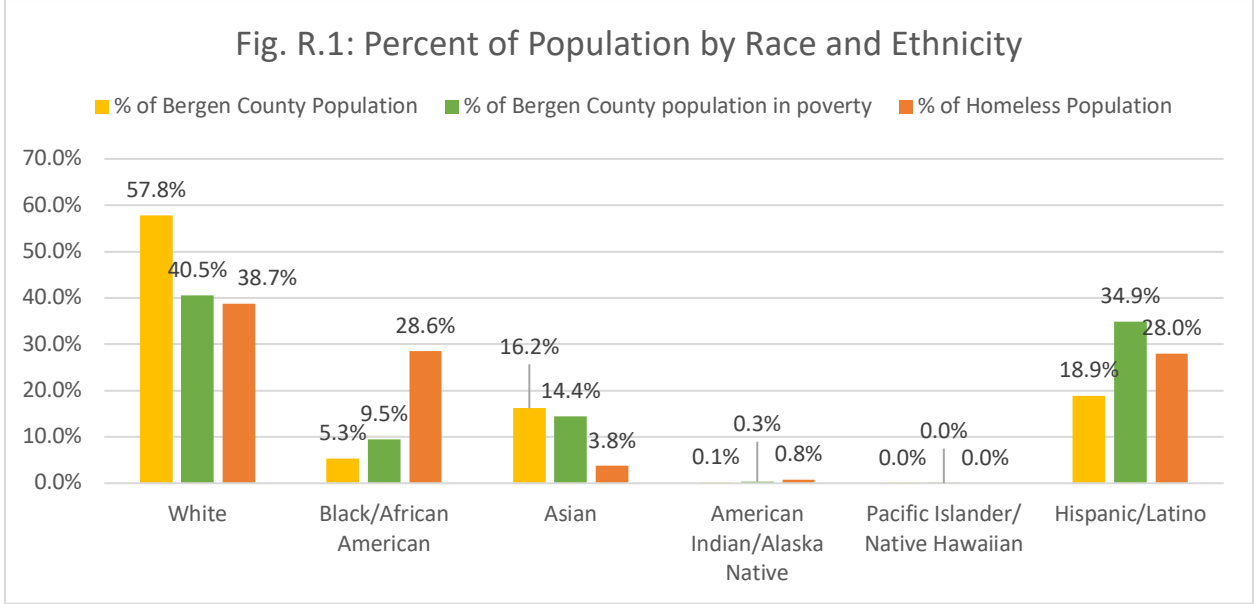
3B-3

Racial Disparity Assessment Summary

# Racial Disparities in Total Homeless Population- Bergen County

NJ Counts 2019 provides a snapshot of the population experiencing homelessness in the state of New Jersey on a single night. The results of this report are intended to assist communities in understanding the characteristics and needs of those experiencing homelessness to improve service delivery and resource targeting to effectively end homelessness. As communities work to expand their understanding of the root causes of homelessness it is important recognize the structural forces impacting trajectories into and out of homelessness. Disparities in who experiences homelessness highlight the impact of a pervasive structural force: Systemic Racism. Acknowledging and understanding the impact of systemic racism on those experiencing homelessness is key to developing an effective system responsive to the community and strengthened in cultural understanding and awareness.

On January 22, 2019 there were 271 persons experiencing homelessness on a single night in Bergen County. Figure R.1 illustrates the racial breakdown of the total population in Bergen County, those living below the poverty line, and those experiencing homelessness.



In looking at the racial breakdown of those experiencing homelessness in relation to the racial breakdown in the general population and those living in poverty, disparate impacts along racial lines become evident. According to the American Community Survey 2017 annual estimates prepared by the Census Bureau, about 937,920 people live in Bergen County, and 7.1% (66,918 persons) of Bergen County residents are living below the poverty line. There is a strong correlation between poverty and homelessness, however, the racial disparities evident in the counted homeless population indicate that poverty alone does not determine who will experience homelessness. Given the disparities present in the data, it is evident that systemic racism plays a significant role in factors contributing to homelessness. The data from Figure R.1 indicates the following:

- Persons identifying as Black or African American and Hispanic/Latino are overrepresented in the population experiencing homelessness. While 5.3% of the general population,



persons identifying as Black or African American are 9.5% of the population in poverty and 28.6% of the identified population experiencing homelessness. Persons identifying as Hispanic/Latino are 18.9% of the total population, 35% of the population in poverty and 28% of the population experiencing homelessness.

- Persons identifying as Asians have the lowest rates of homelessness making up 16.2% of the county population, 14.4% of the population living below the poverty level, and 3.8% of the population experiencing homelessness.
- Persons identifying as Black or African American represent 28.6% of the sheltered population (staying in emergency shelter, transitional housing or safe havens) and 25% of the unsheltered population. Persons identifying as White non-Hispanic/Latino represent 38.2% of the sheltered population and 75% of the unsheltered population. Persons identifying as Hispanic/Latino represent 28.6% of the sheltered population and 0% of the unsheltered population.

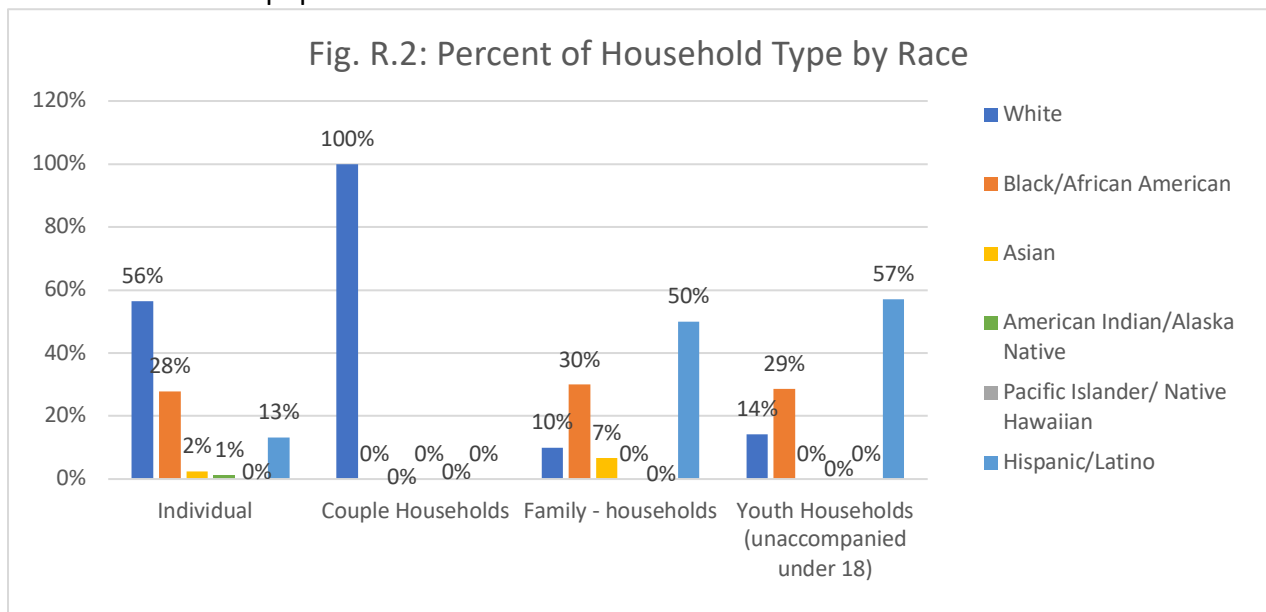


Figure R.2 illustrates the racial breakdown within each household type for those counted as experiencing homelessness.

- Persons identifying as White make up the majority of those counted as individual and couple households
- Among counted homeless families, 50% identified as Hispanic/Latino.

Disparities along racial and ethnic lines in the population experiencing homelessness are seen in a number of other areas including the following:

- 58% of persons between the ages of 18 and 24 identified as Black or African American.
- Amongst persons identifying as White, 49% reported receiving Medicaid as compared to 38% of persons identifying as Black or African American and 24% of persons identifying as Hispanic/Latino.
- Amongst persons identifying as White, the top reported cause of homelessness was drug/alcohol abuse, whereas for persons identifying as Black or African American the

top reported cause of homelessness was eviction or at risk of eviction and for persons identifying as Hispanic/Latino the top reported cause was Domestic Violence.

- 84% of persons identifying as White indicated a disabling condition as compared to 40%, 33% and 53% of person identifying as Asian, Hispanic/Latino and Black or African American, respectively.

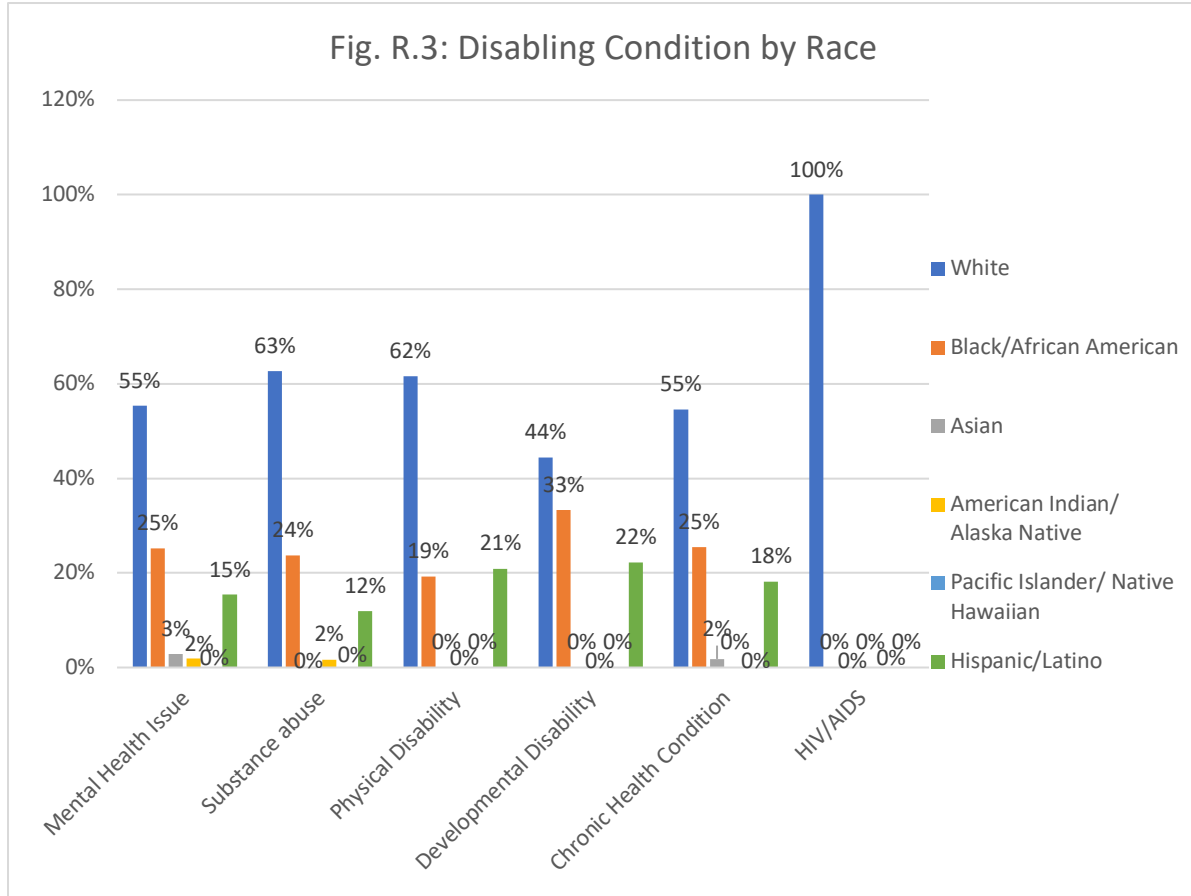


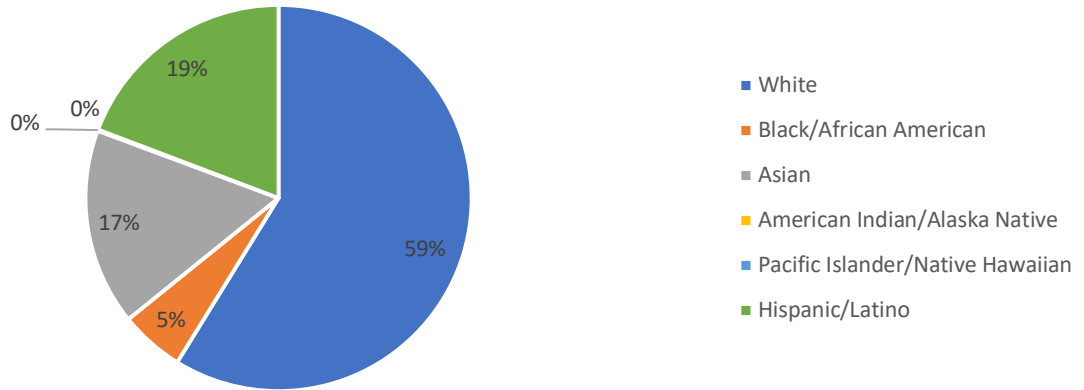
Figure R.3 illustrates the racial breakdown within each disabling condition reported.

- Persons identifying as White were in the majority for all disabilities identified.
- 55% of persons identifying as White, 34% of persons identifying as Black or African American, 30% of persons identifying as Asian, and 21% of persons identifying as Hispanic/Latino had a mental health issue.
- 36% of persons identifying as White as compared to 18% of persons identifying as Black or African American and 9% of persons identifying as Hispanic/Latino reported a substance abuse disorder.

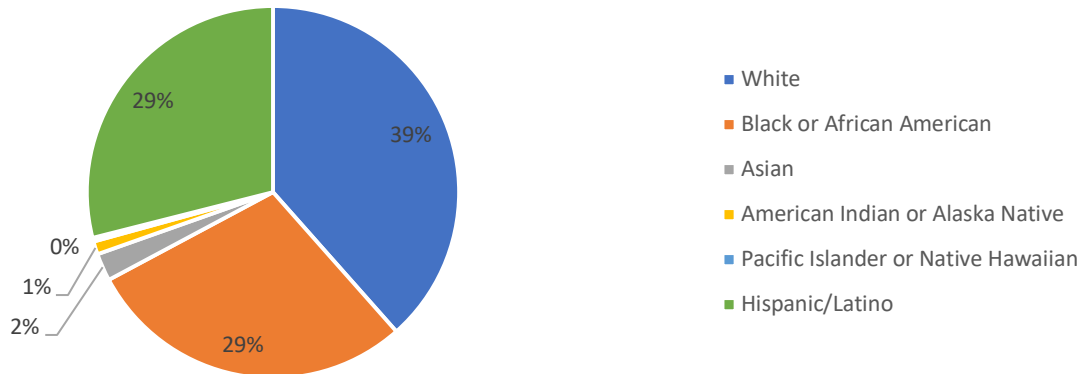
Disparities were seen in a number of other questions included in the PIT survey in addition to the ones reported here. Given this information, it is clear that more research is needed to fully understand the causes, correlations and impacts as it relates to racial disparities. In addition, this information highlights the need for homeless service systems to make deliberate efforts to understand and address racial disparities in order to better serve those experiencing homelessness and effectively end their homelessness.

HMIS Racial Disparity Assessment  
7/1/2018-6/30/2019

Breakdown of General Population by Race/Ethnicity  
Bergen County

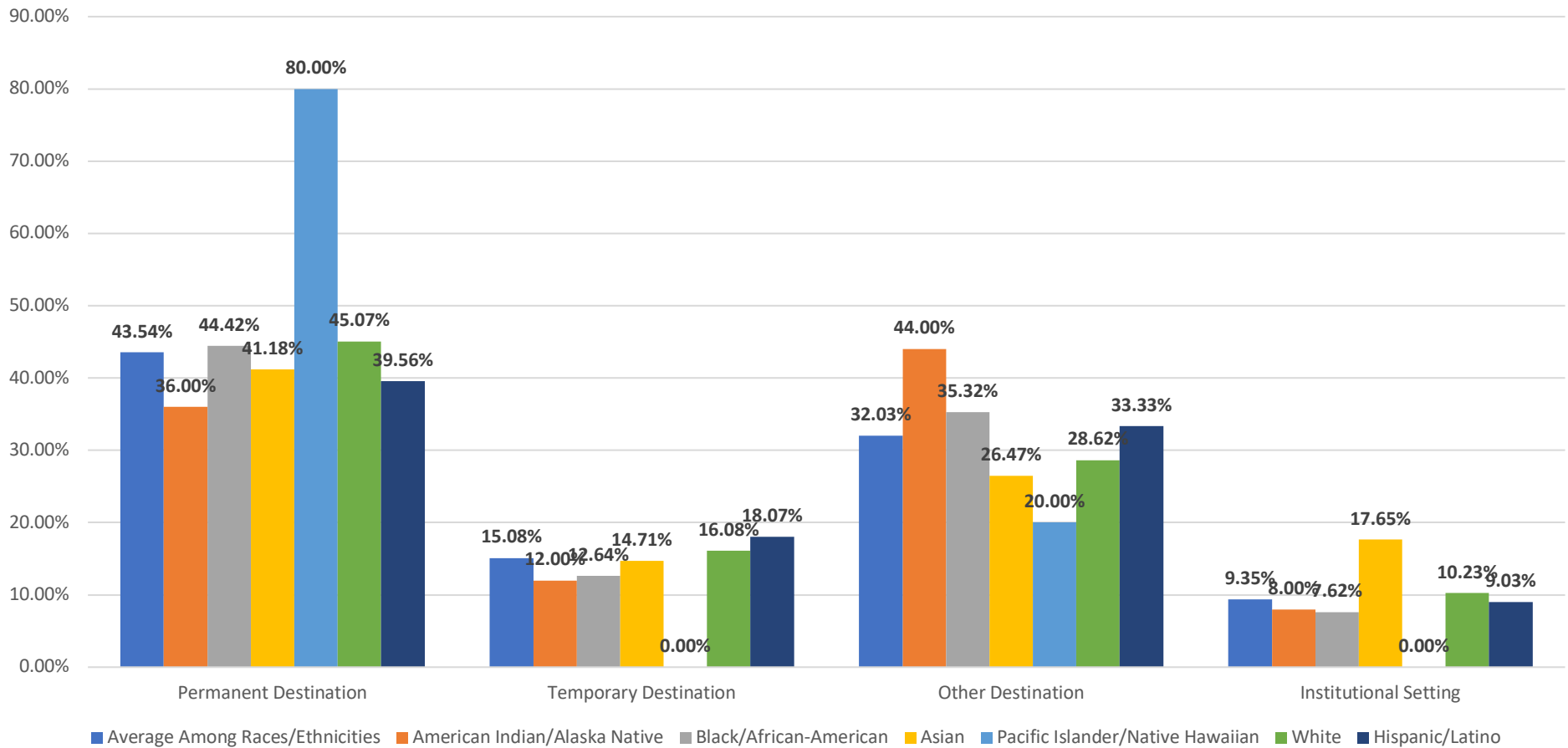


Breakdown of Homeless Population by Race/Ethnicity  
Bergen County



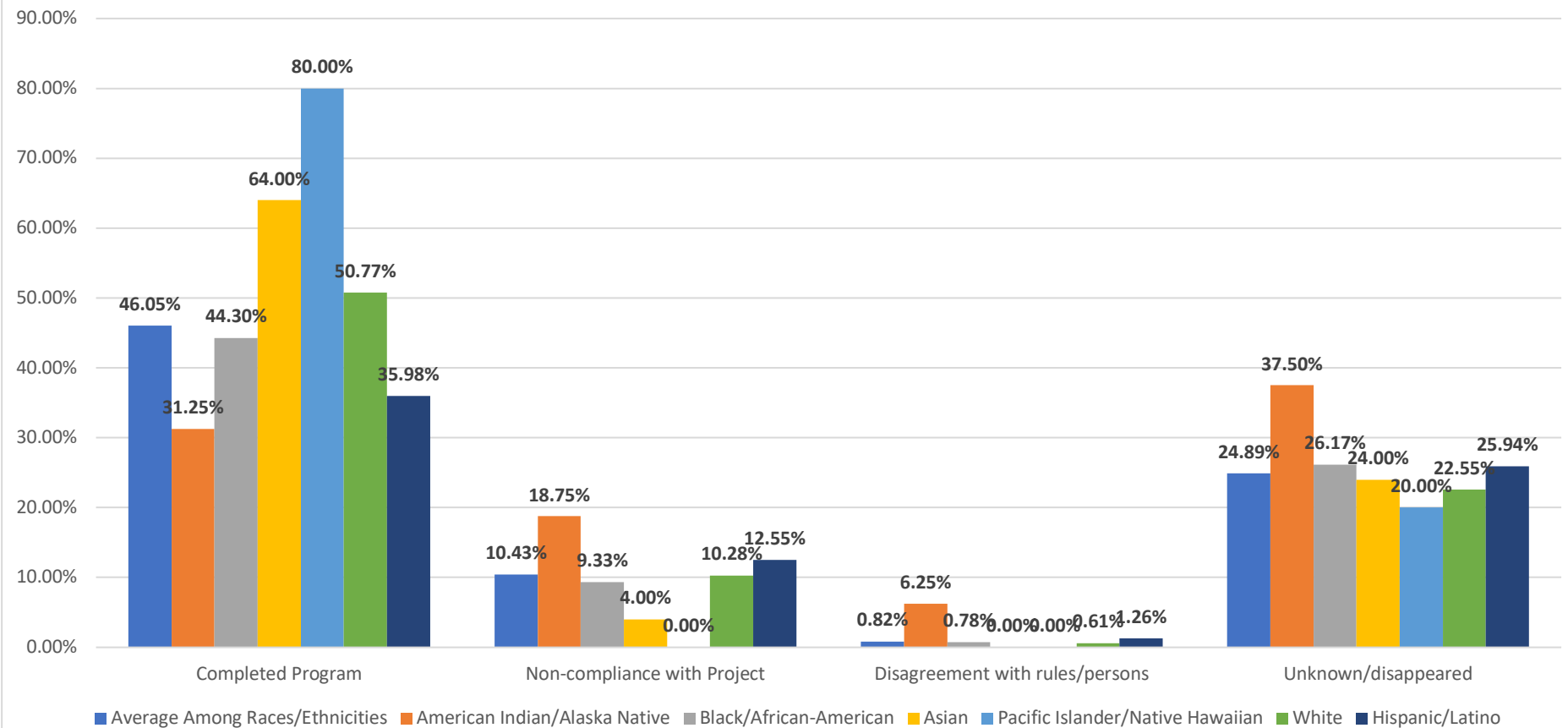
- Similar to the PIT findings, persons identifying as Black/African American and Hispanic/Latino are overrepresented in the population experiencing homelessness.

Destination Category within Race/Ethnicity



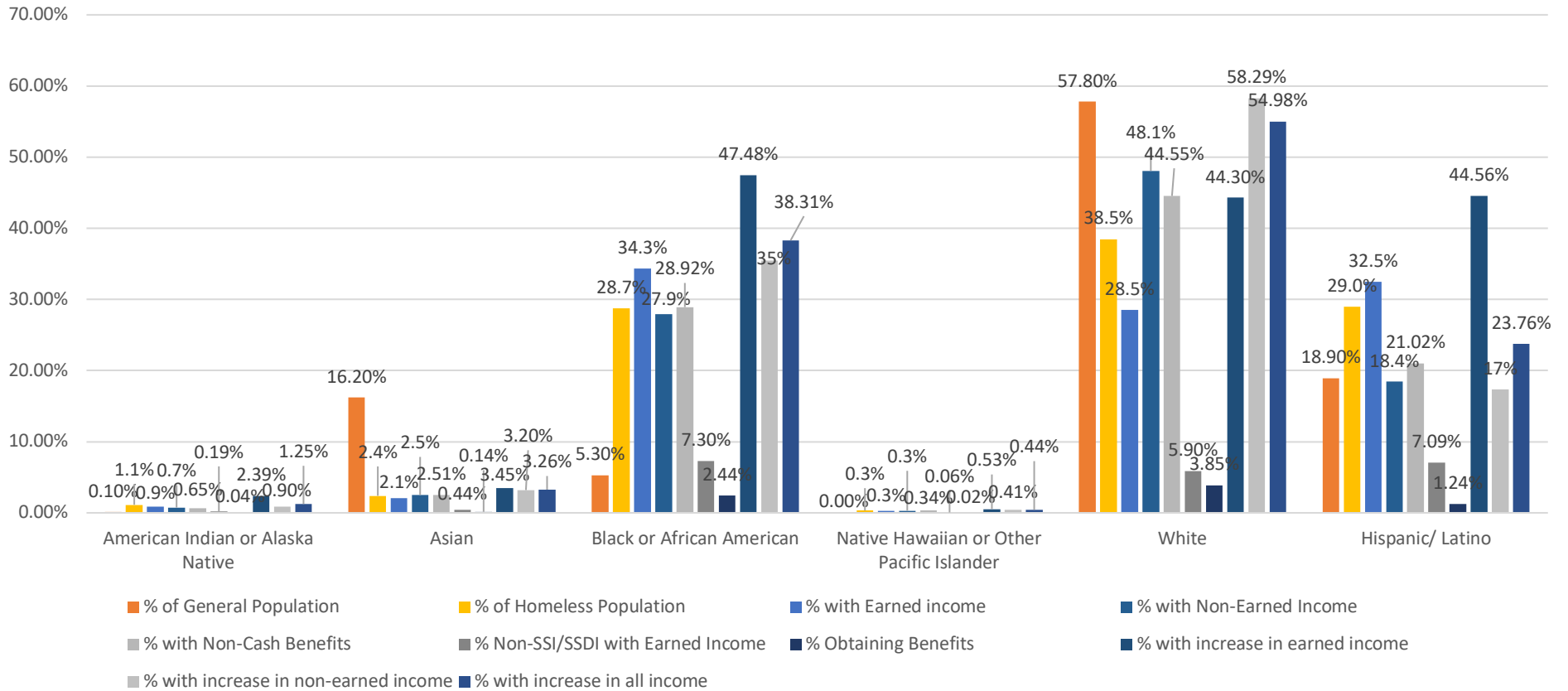
- Persons identifying as Asian, Hispanic/Latino and American Indian/Alaska Native have the lowest rates of entering a permanent destination.
- Persons identifying as Hispanic/Latino have the highest rates of entering a temporary destination.
- Persons identifying as Asian have the highest rates of entering an institutional setting – it is almost double the average among all races/ethnicities.

Reason for Discharge within Race/Ethnicity



- Persons identifying as American Indian/Alaska Native have the lowest rates of program completion. Further, they have the highest rates of being discharged for non-compliance with project and disagreement with rules/person.
- Persons identifying as Hispanic/Latino are discharged due to non-compliance with project above the average among all races/ethnicities at 10.43%.

Connection to Income and Benefits by Race/Ethnicity



- Persons identifying as Black or African made up the majority of the homeless population that was connected to earned income (34%) and had an increase in earned income (47.5%).
- Persons identifying as White made up the majority of the homeless population that was connected to non-earned income (48%) and had an increase in non-earned income (58%).
  - Persons identifying as White made up the majority of the homeless population connected to non-cash benefits at 44%.
  - Persons identifying as White made up the majority of the homeless population with an increase in all income (55%).