

COUNTY OF BERGEN
DEPARTMENT OF PARKS
DIVISION OF PARKS AND RECREATION
ONE BERGEN COUNTY PLAZA – 4TH FLOOR – HUDSON STREET – HACKENSACK, NJ 07601
(201) 336-7275 FAX (201) 336-7262

Kathleen A. Donovan
County Executive

Ron Kistner
Director

**REQUIREMENTS FOR
OBTAINING A PERMIT FOR
COMMERCIAL VIDEO SHOOTS
AND STILL PHOTOS**

- I. Letter of application must be received in this office a minimum of 2 weeks before requested date - **NO EXCEPTIONS !!** - giving the following information:
 - A. Location/Park
 - B. Date
 - C. Time
 - D. Number of people involved - crew, actors, etc.
 - E. Equipment (type) and number of vehicles on site
 - F. Brief synopsis of shoot
 - G. Any other pertinent information regarding the shoot

- II. Certificate of Insurance
 - A. \$1,000,000 per occurrence, \$2,000,000 General Aggregate, \$10,000 Medical Expense or Accident Insurance covering all participants involved.
 - B. County of Bergen, its officials, employees and agents must be included as Additional insured@ and County of Bergen must be named as Certificate Holder.

- III. Fee: \$1,250.00 per diem

Shoots and stills may not include or refer to alcoholic beverages or cruelty to animals.

Send requests to:

Bergen County Dept. of Parks
One Bergen County Plaza
Hackensack, NJ 07601
Attention: Permit Dept.

For further information, please call (201) 336-7275.