

**COUNTY OF BERGEN**  
**DEPARTMENT OF PARKS**  
DIVISION OF PARKS AND RECREATION  
ONE BERGEN COUNTY PLAZA - 4TH FLOOR - HUDSON STREET - HACKENSACK, N.J. 07601  
(201) 336-7275 FAX (201) 336-7262

**RULES AND REGULATIONS**

1. **NO ALCOHOLIC BEVERAGES IN ANY B.C. PARK !**
2. Bring your own grills and fuel. **(Electric Grills and Table-top Grills are NOT permitted.)**
3. Build no fires, except in fireplaces or designated areas.
4. Drench all fires, stir up and drench again before leaving the area.
5. **GARBAGE MUST BE BAGGED AND TIED AND PLACED AT A CONVENIENT LOCATION NEAR ROADSIDE FOR PICKUP. CLEANUP DEPOSIT WILL NOT BE REFUNDED IF THIS IS NOT DONE.**
6. When permitted, keep loud speakers low in volume and confined to your group's area.
7. The sale of any articles or food within the parks **IS STRICTLY FORBIDDEN.**
8. Outside amusement rides **may not** be brought in. This includes the blow-up type.
9. Bring your permit to the park on the date of your picnic. If you received a **GREEN** voucher with your permit, take it to the park also. A ranger will collect it and sign-off on the condition of the site at the end of your picnic and submit it to this office for processing of your refund. If no one collects the voucher, send it immediately to this office for refund. Failure to return this voucher **immediately after your event** (signed under "Claimant" and Fed. ID or Soc. Sec. # indicated) may result in the forfeiture of the refund. **Refunds may take 6-8 weeks after receipt of signed voucher.**
10. **Rained Out Picnics** - If your outing has been rained out and you wish to reschedule return the **original** permit and green voucher, together with a list of alternate dates. If one of those dates is available, a new permit will be issued. If you do not wish to reschedule, return the original permit and green voucher (signed under "Claimant" and Fed. ID or Soc. Sec. # indicated) and request refund of paid fees.
11. **Cancelled Picnics** – With exception of "rain-outs", refunds for cancellations will be made **ONLY** upon receipt of **TWO (2) WEEKS PRIOR WRITTEN NOTICE** to this office with the return of the permit and the voucher for clean up (signed as above). There will be a 10% or \$5.00 minimum administrative charge deducted from the permit fee on all such cancellations.
12. Any change made to a permit, after it has been booked, is subject to a 10% or \$5.00 minimum administrative charge based on the permit fee. **All change requests must be in writing and received at least 2 weeks before the original picnic date.** Return **original** permit and green voucher with requested change. If a change is possible, a new permit will be issued. Please state if you wish to retain original permit if a change is not possible. **Charge also applies to request for lost permits or vouchers.**
13. Facilities must be used cooperatively with other permit holders.
14. The **use of fields** is subject to ground and weather conditions and the park supervisor's or the security guard's word shall be final.
15. Unruly behavior or the use of profane language will be cause for the revocation of this and succeeding permits.
16. **PERMITS ARE NON-TRANSFERABLE.**