

COUNTY OF BERGEN
Kathleen A. Donovan
County Executive

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Kathleen A. Donovan
Presents the

2012 BERGEN COUNTY HISTORY GRANT PROGRAM for General Operating Support & Special Projects



**Bergen County Department of Parks
Division of Cultural & Historic Affairs**

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To request a grant application form, please contact:

Division of Cultural and Historic Affairs
One Bergen County Plaza - 4th Floor; Hackensack, NJ 07601
201-336-7267; Fax: 201-336-7262; jstrom@co.bergen.nj.us



The Division of Cultural and Historic Affairs is the county's official history and arts agency. Its overriding vision is to grow recognition for Bergen County as a major NJ cultural destination by strengthening the influence of its exceptional arts, history and preservation community, celebrating its diversity, and providing opportunities and support for its individuals and organizations.

Recognizing that persons with disabilities are eager to participate in cultural activities, the Division works to accommodate their needs and remove barriers to participation by seeking appropriate and reasonable ways to assure that its programs are accessible, as well as those offered by its Regrantee Organizations.

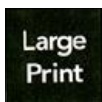
It disseminates information on heritage and cultural events to the residents of Bergen County through its publications, mailings, county press releases and the Department of Parks website:
www.co.bergen.nj.us/parks.

STATEMENT OF PURPOSE

The 2012 Bergen County History Grant Program was created by Bergen County's Department of Parks, Division of Cultural & Historic Affairs to nurture and support Bergen County history programs, projects and organizations; assist and encourage the preservation of historic Bergen County; directly serve the local community by increasing the body of knowledge of Bergen County history and making this historic record available to a broad audience.

This 2012 Bergen County History Grant Program is made possible in part by a General Operating Support Grant from the New Jersey Historical Commission, a division of Cultural Affairs in the Department of State, and the Bergen County Department of Parks, Division of Cultural and Historic Affairs.

DECLARATION OF INTENT FORM ENCLOSED



GENERAL OPERATING SUPPORT

Purpose: To assist established historical organizations with operating funds. The expense area for which you are requesting funding is your *Focus Area*. The Focus Area is declared in the application to let us know what your important initiatives & needs are, or which area you are developing.

SPECIAL PROJECTS

Purpose: To assist funding requests for specific history projects that contribute to the Bergen County historical record; promote local history and make it available to a wider audience; and assist and encourage the preservation of historic Bergen County.

Americans with Disabilities Act (ADA): All funded programs *must* be held in ADA compliant sites. GOS applicants must submit ADA plans for their organizations. For information contact the Cultural Access Network of NJ: <http://culturalaccessnetwork.org>.

ELIGIBLE APPLICANTS

A 2012 History Grant applicant must be a non-profit organization based in Bergen County. For GOS funding it must have been in existence for at least four years; SP funding, at least two years. GOS applicants must have an operating budget of at least \$4000. Applicants include but are not limited to: *Museums, Local Historic Societies, Historic Preservation Commissions, Schools, Libraries, Religious Institutions*. Local Municipalities and Municipal Libraries can not apply for GOS Grants; only organizations whose sole mission is dedicated to history may apply. Organizations receiving a *NJ Historical Commission GOS Grant* for the same fiscal year may not apply for a Bergen County GOS Grant. No individuals may apply.

INELIGIBLE APPLICANTS

Those who would not qualify as a grant applicant include individuals, agencies of the Federal or State Government and local businesses.

Cultural Diversity: The DCHA actively seeks the participation of *all* persons and communities in its programs and services. Organizations that serve *African American, American Indian, Asian and Pacific Islander, or Hispanic or Latino* communities are urged to apply. All applicants are encouraged to provide marketing and outreach to diverse communities.

ELIGIBLE GOS EXPENSES

Expenses include but are not limited to: *Salaries, contracted services, marketing & fund-raising fees, utilities, staff training, maintenance of collections; long-term planning*.

ELIGIBLE SPECIAL PROJECTS

Eligible Projects include, but are not limited to: *Museum exhibitions; Publication production (brochures, pamphlets, walking tours); Conservation of collections, archives & historic cemeteries; Preparation of National Register nominations for Bergen County historic properties; Oral history projects; Production of history films or videos*.

INELIGIBLE GOS AND SP FUNDING

Ineligible Projects include, but are not limited to: *Projects or that do not deal with Bergen County history; Restoration or maintenance; Projects not accessible to the general public; Signs for historic properties, districts & history museums; Purchase of collections; Construction or other capital improvement costs; Hospitality; Endowment; Expenses incurred before the grant award date*.

GRANT PERIOD

The fiscal year for the grant awards is July 1, 2011 - June 30, 2012. All expenses must be expended within this time.

DEADLINES

Declaration of Intent to Apply: October 7, 2011

Grant Applications: November 4, 2011

Declarations of Intent and complete applications must be in the Division of Cultural and Historic Affairs office, One Bergen County Plaza, 4th Floor, Hackensack, NJ 07601, 4:30 pm on deadline dates. Declarations of Intent may be faxed: 201-336-7274.

SELECTION PROCESS:

All grant applications will be reviewed by independent members of the Bergen County history community. Funding is extremely limited and highly competitive.

GRANT AMOUNTS:

GOS: Up to \$4000 SP: Up to \$2,000.

All grants must be matched on a 1:1 basis by the recipient. In-kind match may be applied only to SP and may not exceed 50% of the match.

GRANT WORKSHOP FOR FIRST-TIME APPLICANTS

There will be a Grant Workshop *only for first-time applicants* at 7 pm, Tuesday, September 20, 2011 in the County Administration Building, One Bergen County Plaza, Rm. 4B, Hackensack, NJ. Assistive listening devices must be requested by Sept. 9th. Call 201-336-7267/7274.