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Bergen County Department of Public Safety

Division of Public Safety Education

Law & Public Safety Institute



**Fall 2016  
Police Academy  
Training Catalog**

281 Campgaw Road, Mahwah, NJ 07430

Telephone: (201) 785-6000 Fax: (201) 785-6015

[www.bclpsi.net](http://www.bclpsi.net)



## **ASSOCIATION**

### **PROUD SUPPORTERS OF THE BERGEN COUNTY LAW AND PUBLIC SAFETY INSTITUTE**

2016 President – Chief Frank Regino, Westwood Police Department

1<sup>st</sup> Vice President – Chief Ed Kasper, Oakland Police Department

Mission of the Bergen County Police Chiefs Association

***To secure a closer official and personal relationship among police officials in the County of Bergen; to secure unity of action in police matters; to elevate the standards of police institutions; to strive for advancement among all lines that pertain to the prevention and to the detection of crime and the promotion of police efficiency in general.***

[www.bergencountypolicechiefs.org](http://www.bergencountypolicechiefs.org)

# BERGEN COUNTY LAW & PUBLIC SAFETY INSTITUTE

## Police, Fire & EMS Academies

### TELEPHONE DIRECTORY

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Robert Peacock, Asst. to Director of Public Safety.....	785-5703
Maria Toscano, Executive Assistant to Director.....	785-5704
Nathalie Mendola, Asst. to Director Blohm .....	785-5735

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Lynn St. Thomas, In-Service Police Training.....	785-5726
Basic Police FAX.....	785-6015
In-Service Police FAX.....	785-6015

If you would like the email notifications sent out by the academy regarding training, send an email to [policetraining@bclpsi.net](mailto:policetraining@bclpsi.net). You must send it from your work email account.

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# BASIC POLICE TRAINING CLASSES

\* \* \* \* \*

## BASIC POLICE TRAINING CLASS 118

22 Weeks      Orientation –              Friday, January 20, 2017  
First Day of Class –      Monday, January 23, 2017  
Graduation –              Friday June 16, 2016\*\*

We offer a training course designed for the newly appointed police officer in accordance with the Police Training Act (52:17B-66 et seq.) and approved by the Police Training Commission, Department of Law and Public Safety and The State of New Jersey. Contents include the subjects of Professional Development, Criminal Justice System, Police Community Relations, Criminal Law, Legal requirements of Arrest – Search and Seizure, Evidence and Use of Force, Communications, Vehicle Operations, Emergency Medical Care, Unarmed Defense, Patrol Concepts, Traffic Control, Criminal Investigations and Physical Conditioning.

Prerequisite: Pursuant to P.T.C. Rule N.J.A.C. 13:1-8.1, a background investigation, a medical evaluation with clearance and the requisite agency training prior to graduation for all trainees enrolled.

- Occupational Medical Center doctor's medical certification, including a Bruce Protocol Stress Test, is required of all applicants. Contact Occupational Medical Center in Hackensack at (551)996-8670 for a medical examination/stress test appointment. Last day of appointments is January 10, 2017
- **The mandatory pre-assessment physical fitness tests will be Tuesday January 3<sup>rd</sup> at 9am. This is an all day event.**
- Periodic drug screening of all recruit officers is conducted during the program. Confirmation of substance abuse will result in immediate dismissal.
- Valid New Jersey Driver's License is required.
- The following link will take you to a video posted on You Tube to fully describe the Pre-Academy Entry Physical Agility Testing <https://www.youtube.com/watch?v=QajrRGIBIPk>

**Any agencies interested in hiring may send an e-mail to Lt. Devine at [policetraining@bclpsi.net](mailto:policetraining@bclpsi.net) to receive a recruit information packet.**

PROGRAM COST:    \$1,350.00 + \$45 for each Drug Test administered  
                                 \$400 for Out of County Class 2 SLEO Waivers

### **Basic Police Training Class # 119 - tentative**

**Orientation Day –      Friday July , 2017**  
**Graduation -              Friday December 2017 \*\***

# **\*PLEASE NOTE NEW NIGHTS FOR THIS CLASS**

## **#130 CLASS 1B SPECIAL LAW ENFORCEMENT OFFICER**

31 Days      September 7 – December 8, 2016  
**Monday & Wednesday Nights**

No Class Limit  
Class Minimum 20

Attire: Uniform / Professional

All classes will be held on Tuesdays and Thursdays in the evening from 7:00 P.M. to 11:00 P.M. at the Academy. This course is designed for Special Law Enforcement Officers (SLEO), 1B. This course will only be held with a minimum of 20 students. Enrollment can only be accepted if the following conditions have been met:

- \*Local ordinance establishing the position of Special Officer.
- \*Appointment of the individual by local resolution / Appointment Letter (Faulkner town)
- \*Residence within the state during term.
- \*Possession of High School diploma or equivalent.
- \*Good knowledge of English, both spoken and written.
- \*Completion of background investigation and filing of fingerprints with F.B.I. and N.J.S.P.
- \*Medical release and psychological evaluation, as required by N.J. SLEO Act.
- \*Complete and send the PTC a Notice of New Appointment form (NONA).

The above requirements were established by ACT concerning appointments of SLEO 40A: 14-118, and effective as of October 1, 1986. Upon completion of course, graduates are certified SLEO Class 1B and are authorized to perform traffic and spectator control or similar duties, and are authorized to issue summonses for disorderly persons offenses, local ordinances, and Title 39 violations.

### **All students must bring to class:**

- Copy of the Local Ordinance showing appointment of the individual to the position of Special Officer. The appointment date must be prior to the start of the class. The appointment may be for a period of 4 months or 1 year (40A:14-146.14(a)).

**A copy of the Council Resolution / Appointment Letter must be brought to the first night of class.**

- Title 2C New Jersey Criminal Code Book (years 2013-2014-2015 are acceptable)
- Title 39 New Jersey Motor Vehicle Traffic Law Book (2013 -14 or 15 are acceptable)
- ASP Tactical Baton (will be told when to bring to class)
- Notebook for note-taking in class, and at least two #2 pencils and a black ink pen
- Agency training is scheduled for Wednesday, November 25<sup>th</sup>.

PROGRAM COST:    Bergen County \$0.00      Out-of-County \$450.00

# IN-SERVICE POLICE TRAINING COURSES

\* \* \* \* \*

## #911 9-1-1 TRAINING

**NOTE: BOTH THE 40-HOUR BASIC TELECOMMUNICATOR COURSE AND THE EMERGENCY MEDICAL DISPATCHER COURSE ARE REQUIRED OF ALL CALL TAKERS.**

### APCO PUBLIC SAFETY TELECOMMUNICATOR (40-HOURS)

(8:30 AM – 4:30 PM)

5 Days

September 12 - 16, 2016  
October 17 - 21, 2016  
December 5 – 9, 2016

Class Limit 20

Attire: Uniform / Professional

\* PLEASE NOTE: There is an \$80.00 text fee for every student. A check/voucher in the amount of \$75.00 is required on the first day of class for Bergen County students. Out-of-County and civilian students must also bring a check/voucher on the first day of the course for the \$175.00 fee, as well as the \$80.00 book fee. **PLEASE BRING CHECK OR MONEY ORDER – NO CASH OR CREDIT CARDS.**

PROGRAM COST: Bergen County \$0.00 Out-of-County & Civilians \$175.00

(The Bergen County charge of \$0 refers to students who are registered by a Police Department in Bergen County. Students registering themselves, even if they live in Bergen County, are considered "Out-of-County".

Register online at:

<http://policeregistration.bergen.org/>

**EMERGENCY MEDICAL DISPATCH/NHTSA (32 HOURS)**  
**PLUS ONE-DAY CPR**

**(8:30 AM – 4:30 PM)**

4 or 5 Days    September 19 - 22, 2016 (CPR September 23, 2016)    Class Limit 20  
October 24 - 27, 2016 (CPR October 28, 2016)  
December 12 – 15, 2016 (CPR December 16, 2016)

Attire: Uniform / Professional

This course is the state mandated 32-Hour Emergency Medical Dispatch Program. The course is designed to provide police officers and dispatchers with the necessary information to function as an EMD.

**One day is being added for those individuals who do not have their CPR certification, which is a pre-requisite for passing this course. Those who have a valid CPR card do not have to attend day 5 of the course. *THERE IS A \$6.00 FEE FOR THE CPR CARD WHICH MUST BE PAID THE DAY OF THE CLASS. THIS FEE IS FOR THE AMERICAN HEART ASSOCIATION BLS FOR THE HEALTHCARE PROVIDER.***

**Requirements:** Successful completion of a 40-Hour Basic Telecommunicator Course. *All students are required to bring with them on the first day of class: a copy of their 40-hour Basic Telecommunicator Certificate and a valid CPR Card issued by the American Heart Association or American Red Cross.*

Out-of-County and civilian students must bring a check/voucher on the first day of the course for the \$140.00 fee. **PLEASE BRING CHECK OR MONEY ORDER – NO CASH OR CREDIT CARDS.**

**PROGRAM COST:**    Bergen County \$0.00                      Out-of-County & Civilians \$140.00

The Bergen County charge of \$0 refers to students who are employed and registered by a Police Department in Bergen County. Students registering themselves, even if they live in Bergen County, are considered "Out-of-County".

Register online at:

<http://policeregistration.bergen.org/>

## **"21st Century Policing: America's Ethical Guardians"**

**Conference: Tuesday, Oct. 4, 2016**

**Bergen County Law and Public Safety Institute**

**281 Campgaw Road, Mahway, NJ 07430**

**Time: 9:00am - 1:00pm**

**Registration:** <http://policeregistration.bergen.org/>

### **Limited Seating - 250 seats only / Registration Confirmation Required**

This local conference with national significance is highly recommended for all law enforcement. Law enforcement from outside Bergen County and New Jersey are also encouraged to attend. The event is a partnership of the Bergen County Police Chiefs Association, Bergen County Prosecutor, Bergen County Sheriff's Office, and Bergen County Law and Public Safety Institute. In an age of continual scandals, violence, crisis, and terror concerns throughout America, this conference serves as a clarion call to renew the heart of the nation.

Through leadership, vigilance and collaboration, the concerns of the nation will be addressed with an emphasis on law enforcement, and their vital role to protect and serve.

*Speaker:* "Vincent J. Bove is considered one of the foremost national experts on school and workplace violence prevention, specializing in facility protection, evacuations, terrorism prevention and leadership training for law enforcement personnel, bringing him the support, respect and energy of his peers in the law enforcement community." United States Senate Vincent is an FBI Director's Community Leadership Award Recipient and author of 3 books including "Listen To Their Cries." He has served as confidant for the New York Yankees, Virginia Tech families, authored 185 articles on issues critical to America, and has trained law enforcement nationwide.

*Speaker:* Jack Hoban is an international speaker and a subject matter expert for the U.S. Marine Corps Martial Arts Program. Jack has led over 500 workshops and seminars around the world. He has addressed the FBI, NYPD, Chicago PD, universities, and government as well as private organizations on ethics and martial arts over the last two decades.

Jack is President of Resolution Group International, known for book titled "The Ethical Protector," which is also a certification program. The program assists with understanding human nature, moral values, ethics, dealing with cultural differences, and maintaining a moral compass.

*Moderator:* Chief Louis M. Ghione, ret. has more than 35 years of law enforcement experience. His stellar career includes numerous promotions culminating in his appointment as chief of the North Arlington Police Department. Chief Ghione served in this position for 10 years until his retirement in 2015. He is currently serving as chairman of the Bergen County Police Chiefs Association "Training, Education & Advisory Committee" and his leadership helped to make this conference possible.



### **#318 BICYCLE PATROL**

3 Days

September 12 - 14, 2016

Class Limit 15

This in-depth, 40-hour course will provide training to officers involved or who would like to become involved in a Bicycle Patrol Unit. Students will learn riding skills and defensive techniques, and will become familiar with basic bicycle maintenance. The course provides emphasis on public relations, crime prevention, intelligence gathering, and selective enforcement.

**REQUIRED EQUIPMENT:** Appropriate mountain bicycle, approved (ANSI and/or SNELL) bicycle helmet, shatter-resistant eye protection, bicycle gloves, water bottle.

**PLEASE NOTE:** There is a \$25.00 certification and manual fee **for all students**. A check or voucher must be submitted with application in order to receive confirmation.

PROGRAM COST: Bergen County \$ 0.00

Out-Of-County \$105.00

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**#502 CELL BLOCK MANAGEMENT AND SUICIDE AWARENESS**

1/2 Day      October 12, 2016 (9:00 AM – 12:00 PM)

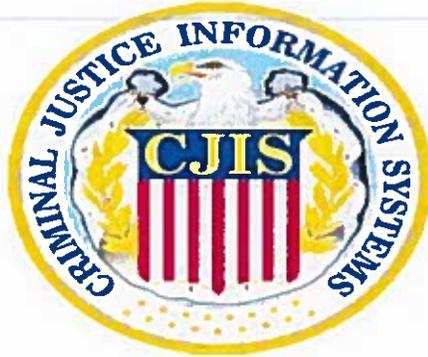
Attire: Uniform / Professional

This two-hour course will be devoted to the requirements for operating and maintaining a safe and secure detention facility, as set forth in Chapter 34 of the New Jersey Administration Code. The "Cell Block Management" segment will review sound security practices and the minimum requirements for supervising detainees will be stressed. The "Suicide Awareness" segment will focus on such topics as the profiling of suicidal detainees, the screening and supervision of such detainees, the various ways in which detainees may attempt suicide, the liability factor and appropriate policy and procedures for handling suicide attempts.

Conducted by New Jersey Department of Corrections

PROGRAM COST:    Bergen County \$ 0.00      Out-of-County \$35.00





### #260 CRIMINAL JUSTICE INFORMATION SYSTEM (CIIS)

2 Days

October 17 - 18, 2016  
November 21 - 22, 2016  
December 12 - 13, 2016

Class Limit 22

Attire: Uniform / Professional

A comprehensive 2-day training course covering various aspects of the Criminal Justice Information System involved in Federal, State and Bergen County law enforcement. This "hands-on" course is geared to police officers, supervisors and dispatchers that require a familiarity with the function of the criminal justice information systems. Training areas include the Bergen County AMARS@ system and Bergen County E-mail system, as well as, National Crime Information Computer (NCIC) files, New Jersey DMV files, NJ Automated Traffic and Complaint Systems, (A.T.S. / A.C.S.), National Law Enforcement Teletype Systems (NLETS), NJ Law Enforcement Teletype System (NJLETS), NJ Wanted Persons System (NJWPS), NJ Criminal Case History (CCH) and the Interstate Identification Index (I.I.I.). Course includes basic applications of how and when to enter, modify, clear, cancel, and locate records applicable to each system as well as the laws and regulations for the use and dissemination of the information obtained.

**REQUIREMENT: Each student must have working individual logons/passwords for the above systems assigned by their department TAC officer prior to attendance in the class.**

**PROGRAM COST:** Bergen County \$ 0.00      Out-of-County \$105.00



## #334 DOCUMENT FRAUD FOR LAW ENFORCEMENT

1 Day            September 7, 2016

Attire: Uniform / Professional

The Motor Vehicle Commission provides training seminars for various federal, state and local law enforcement agencies. This one day is designed to provide law enforcement with the training that will enhance their ability to detect and identify various identity-related documents issued by the NJ MVC and many other state and federal entities.

With emerging technology, it has become increasingly difficult to identify fraudulent documents. Students will learn what tools are available to assist them in identifying counterfeit documents by providing "hands on" training and experience in the recognition of fraud as it pertains to documents such as: driver licenses, green cards, passports, birth certificates and social security cards. Officers will learn the newest trends in counterfeiting of drivers licenses by "on-line" manufacturers, which has become increasingly common due to the ease in obtaining access to technologies. This course will also review counterfeit as well as genuine NJ inspection stickers, temporary registrations and certificates of title. The course will also discuss the prosecution of the individuals as well as facial recognition technology used by the MVC.

This training is conducted by Marc Cushing of the New Jersey Motor Vehicle Commission.

PROGRAM COST:    Bergen County \$0.00            Out-of-County \$0.00





## **#042 DRIVER SAFETY (CUMULATIVE SKILLS DRIVING COURSE)**

1 Day

September 29, 2016  
October 6, 2016  
October 13, 2016

Class Limit 10

**(THESE CLASSES WILL BE HELD "RAIN OR SHINE")**

Today's officers are driving in more highly congested areas, where they experience more challenges than ever before, thus increasing the likelihood of involvement in an on-duty crash. The Cumulative Skills Driving Course, a hybrid of the Police Training Commission's mandated recruit training, has been designed to provide both the veteran and new police officer with practical, behind-the-wheel driver training.

Officers who attend this training will:

- Learn, through practical driving exercises, some personal, physical, mental and vehicular limitations regarding the operation of fleet police vehicles.
- Drive a cumulative skills course designed to gauge their understanding of the driving task.
- Understand the operational aspects of occupational restraint systems and advanced braking systems.
- Acquire new driving strategies which will help the officer survive an impending crash through conscious maneuvering of his or her vehicle.

This course is taught by a retired Bergen County municipal police officer, who is a certified Senior Vehicle Operations Instructor for the Police Training Commission, and has over 20 years of experience instructing police officers.

**ALL STUDENTS MUST BRING A DEPARTMENT POLICE VEHICLE AND NO MORE THAN TWO STUDENTS PER VEHICLE.**

**PROGRAM COST: Bergen County \$0.00 Out-of-County \$35.00**



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**#321 FIELD TRAINING OFFICER (FTO) PROGRAM**

2 Days          November 1 – 2, 2016

Attire: Uniform / Professional

The future of your police department can be significantly impacted by your Field Training Officer Program. The field training officer is a vital link to a new officer's successful career. Set a good example early for your new officers to emulate. A properly trained FTO can help avoid future performance and legal issues.

PROGRAM COST:    Bergen County \$0.00          Out-of-County \$70.00

**#412 FINGERPRINT BASIC**

5 Days          December 5 - 9, 2015          Class Limit 20

Attire: Uniform / Professional

This course provides the officer with a complete knowledge of the entire Henry Fingerprinting Classification System. The officer develops a skill level that will enable the officer to take, identify and completely classify according to the Henry and NCIC Systems and AFIS blocking.

For a certificate, the student must pass both a written and practical examination.

PROGRAM COST:    Bergen County \$0.00          Out-of-County \$175.00



## #335 ICS-400

2 Days      October 13 - 14, 2016

Attire: Uniform / Professional

This course provides training on and resources for personnel who require advanced application of the Incident Command System (ICS).

**WHO SHOULD ATTEND:** The target audience for this course includes **CHIEFS AND DEPUTY CHIEFS** who are expected to perform in a management capacity at an incident or event. This includes individuals who may serve as Incident Commanders or as members of the Command or General Staff, Area Command, or multi-agency coordination entity/Emergency Operations Center (EOC) management.

**PREREQUISITE:** Completion of ICS-300

PROGRAM COST:    Bergen County \$0.00      Out-of-County 70.00

## #408 INTERVIEW & INTERROGATION

5 Days      October 17 - 21, 2016

Attire: Uniform / Professional

This 5-day course, offered by the Bergen County Prosecutor's Office, is designed for newly assigned detectives or police officers or as a refresher course for the more experienced officer who will be assigned to conduct interviews and interrogations. The course will focus on various areas, including some of the following:

- The fundamentals of interview and interrogation in the electronically recorded environment and some of the challenges faced
- How to prepare for the interview and/or interrogation and the methods that may be employed in each
- Miranda and Juvenile Miranda Issues
- Proper room setting and staging
- The development and use of themes in order to elicit the truth from subjects
- Interpreting verbal and non-verbal behavioral
- The use of Polygraph in an investigation

This course will include numerous videos of actual interrogations as examples and will also require the students to engage in practical examination scenarios.

**INSTRUCTORS:** Sergeant John Frazer – Computer Crime / Polygraph Unit  
Detective James Brazofsky – Homicide / Polygraph Unit

PROGRAM COST:    Bergen County \$0.00      Out-of-County \$175.00



**#823 MARYLAND STATE POLICE**  
**BASIC POLICE MOTORCYCLE OPERATIONS/RECERTIFICATION**

2 Days

Class Limit 8

Wednesday, September 7, 2016 & Thursday, September 8, 2016  
Wednesday, October 5, 2016 & Thursday, October 6, 2016

**Wednesday class: 8:00 A.M. – 4:00 P.M. \*\*\* Thursday class: 1:00 P.M. until complete**

This program is structured for officers currently holding, and intending to maintain MSP Basic MC Operations certification. Must be taken annually and requires attendance for 16 hours (two days). Any new program developed skills are passed along to the students.

PROGRAM COST: Bergen County \$0.00 Out-Of-County \$0.00

**#305 MATRON TRAINING**

1 Day

November 18, 2016

Class Limit 20

Conducted by members of the Bergen County Sheriff's Department, this program includes training in ethics and conduct, report writing, body searches, use of force, signs of drug abuse and handling the mentally disturbed. Recommended for municipal matrons.

PROGRAM COST: Bergen County \$0.00 Out-of-County \$35.00



## #151 METHODS OF INSTRUCTION

6 Days      October 18 - 25, 2016 (Tues. - Tues.)

Class Limit 15

Attire: Uniform / Professional

This five-day course will prepare the student for instructor certification by the New Jersey Police Training Commission. Successful completion of a Methods of Instruction Course is ONE of the requirements necessary to provide instruction in a Basic Police Class, Basic Corrections, and Special Law Enforcement Officer Class. Attendees and their agencies should be desirous of becoming a certified Academy instructor, and willing to participate in two basic classes per year. This is an ambitious course requiring research, preparation of lesson plans for a 15 minute presentation, as well as impromptu presentations. Computer skills are extremely helpful for this class. Access to a computer is a must.

This class is designed to assist officers in preparing successful presentations for many different settings, including the classroom, as well as department in-service training and public presentations. This class will assist officers with some or no knowledge in preparing a lesson plan, developing a PowerPoint presentation and deciding on teaching strategies.

Each student MUST bring the following on the first day of class:

- \* USB Flash drive, memory stick, 128MB minimum
- \* Updated Resume
- \* Three law-enforcement or criminal justice topics that the student may wish to present during the course.

Upon completion of MOI and after the class has been approved by the PTC, the student MUST fill out a "BLUE CARD". This card, along with a copy of MOI course completion certificate and agency approval, is sent to the Police Training Commission for certification. As an instructor you must maintain your certification by teaching in one of the basic classes (police, corrections, SLEO) at least once every three years. The Academy prefers you teach more often so you can keep up on your presentations and skills. Please see Lt. Devine for the blue cards.

PROGRAM COST:    Bergen County \$0.00      Out-of-County \$250.00

**\*\*\*LIMIT OF TWO PER AGENCY\*\*\***



# BERGEN COUNTY POLICE CHIEFS JUVENILE OFFICERS ASSOCIATION Seminar Announcement:



**Missing & Exploited Children  
National Expert Allan J. Robinson**  
Date: November 15, 2016  
10am to 1pm  
Bergen County Law & Public Safety Institute  
281 Campgaw Rd  
Mahwah, NJ 07430

***In 35  
seconds,  
your child  
could be  
abducted by  
an experienced  
pedophile...***



Help protect your child from becoming a part of these alarming statistics by attending this program on child safety.

Parents and caregivers will be provided with the tools to prevent child abduction, kidnapping and sexual exploitation as well as the safe use of technology (PCs and cell phones). Mr. Robinson will dispel common safety myths, while providing skills parents, educators and police can teach children to help prevent them from becoming a victim.

All participants will receive an education packet with valuable safety references, including an age-appropriate skills chart.

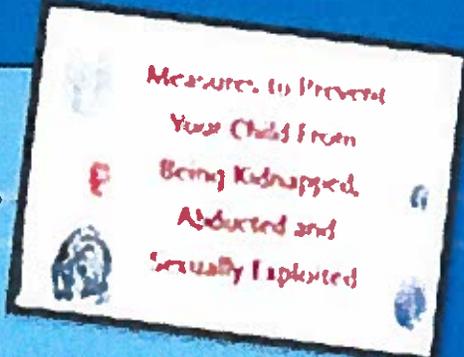
**ABOUT THE SPEAKER...Allan J. Robinson**

Allan Robinson is a representative of Project ALERT (America's Law Enforcement Response Team), a Division of the National Center for Missing and Exploited Children, funded by the Department of Justice and the Adam Walsh Foundation.

He is a national speaker on "Measures to Prevent your Child from Being Kidnapped, Abducted, or Sexually Exploited".

Mr. Robinson is an expert in the field and has authored numerous articles on the subject; he is a certified police academy instructor and provides training workshops for the U.S. Attorney's Office for the District of New Jersey, FBI, corporations, J.O.A.'s and school systems. He has made several TV appearances, been the subject of many news articles, as well as the recipient of many awards for his work in the field from state governors, prosecutors, and law enforcement as well as many grateful parents and educators.

He is the 2005 recipient of the FBI Director's Community Leadership Award, from FBI Director Robert Mueller, as well as the 2012 recipient of a New Jersey Senate Resolution, from Senator Joe Kyriacs, for his work in educating the public about child abductions and pedophiles.





**#313 SCHOOL CROSSING GUARD**

2 Hours      Friday, August 12, 2016      (9:30 AM – 11:30 AM)  
Wednesday, September 7, 2016

Training for adult school crossing guard will include information on methods of traffic control and the duties and responsibilities of adult guards.

PROGRAM COST:    Bergen County \$0.00      Out-of-County \$35.00

# TASER USER Training for Bergen County Agencies

## **Course size:**

The course will be limited at twenty five (25) students.

## **Course Requirements:**

To attend the course the following prerequisites **MUST** be met **PRIOR** to class:

1. Your agency must have previously sent personnel, who successfully completed the TASER Instructor training, conducted by the Bergen County Prosecutor's Office in conjunction with TASER International.
2. A letter of request to attend must be sent to Acting Prosecutor Grewal requesting User training and listing the names of the officers to be trained. This should be sent by no later than 10 business days before the class start date.  
**\*Please use the above attached request letter format on registration website\***
3. All students attending the User training must complete the CED online training contained on **NJ Learn** prior to the class and present the certificate upon successful completion on day 1 of the course or before.
4. All attending users are required to bring an agency issued **TASER X2, holster and three (3) live twenty-five (25) foot cartridges** to the class.

## **Course Date(s):**

Thursday, September 22 and Friday, September 23, 2016

Thursday, October 6 and Friday, October 7, 2016

Monday, December 12 and Tuesday, December 13, 2016

**Start Time:** 9:00 AM

The online registration link is: <http://policeregistration.bergen.org/>

*All questions should be directed to Detective William Valentine, BCPO.*

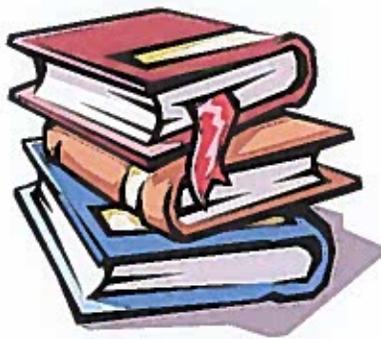
Office 001 201.226.5772

Fax 201.845.1524

Email: [wvalentine@bcpo.net](mailto:wvalentine@bcpo.net)

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ON-SITE  
EXTENDED  
LEARNING  
COURSES



**PLEASE NOTE REGISTRATIONS FOR  
THESE COURSES ARE TO BE MADE  
DIRECTLY THROUGH THE TRAINING  
VENDOR OFFERING THE COURSE!**

# **New Jersey State Police**

## **Alcohol Drug Testing Unit Courses**

*To Register or obtain information regarding the Alcohol Drug Testing Unit classes, go to:*

[www.njsp.org](http://www.njsp.org)

**Under the SERVICES dropdown– select Alcohol/Drug Testing Unit**

**You will find information regarding class schedules, replacement cards, DRE, updates and Court Decisions pertaining to this topic.**

**Fax the application to (609) 584-9359 or email to [ADTU@GW.NJSP.ORG](mailto:ADTU@GW.NJSP.ORG)**

**Once the scheduling has been completed, the course lists, training locations, dates and the number of reservations your agency will be posted on the NJSP Alcohol/Drug Testing Unit website, viewable for all year.**

**Attire: Uniform / Professional**

**\*\* BRING YOUR ALCO TEST CARD TO CLASS\*\***

**Any questions or scheduling issues, please contact:**

**Trp. I Craig Roushinko at [lpp6046@gw.njsp.org](mailto:lpp6046@gw.njsp.org)**

# 2016

## Scheduled Course at Bergen County

Check the NJSP website for information regarding other classes at other training facilities

### August thru September 2016

#### ALCO Test Operator Course – 4 Day Course

**August 15 – 18, 2016**

**August 29 – Oct 1, 2016**

**October 13 – 16, 2016**

**Morning Start: 8:00 AM**

**Location: Bergen County Law and Public Safety Institute**

#### ALCO Test Recertification – 4 hour recertification course

**September 7, 8, 9**

**Class Times: 8:00 AM and 12:00 PM**

#### DWI Detection & Standardized Field Sobriety Testing – Five Day Course

**September 19 – 23, 2016**

**Class Times: 8:00 AM – 4:00 PM**

**Location: Bergen County Law and Public Safety Institute**

**BRING YOUR CURRENT ALCO TEST CARD TO CLASS WITH YOU**

**\*\* Verify all dates with the NJSP website\*\***

## PREP: Police Response Enhancement Program (North)

PREP is a workshop series designed by APFC to help law enforcement personnel effectively identify and respond to victims of domestic violence. **PREP is NOT a technical legal training**; it **IS** a program that addresses the issue from a victim's perspective and provides resources and practical information for effective intervention.

<b>COST</b>	<b>FREE</b> of charge. Materials, certificate and light refreshments provided.
<b>LOCATION</b>	<b>Bergen County Law &amp; Public Safety Institute (BCLPSI)</b> , 281 Campgaw Rd., Mahwah, NJ <i>Upon arrival, please check the board in the lobby for classroom location.</i>

### REGISTRATION REQUIRED

RSVP via Email with date you prefer: [PREP@APartnershipForChange.org](mailto:PREP@APartnershipForChange.org)

**Note:** Each four (4) hour class fulfills the mandatory AG requirement for domestic violence training.

### 2016 Class Schedule (July – November)

Date	Time	Topics
Monday, July 18 , 2016	10:00AM – 2:00PM	Effects of Domestic Violence on Children
Wednesday, August 17, 2016	10:00AM – 2:00PM	Teen Dating Abuse
Thursday, September 8, 2016	10:00AM – 2:00PM	Understanding the Victim of Domestic Violence
Monday, September 19, 2016	10:00AM – 2:00PM	Insights on Batterer Behavior
Thursday, October 6, 2016	10:00AM – 2:00PM	Effects of Domestic Violence on Children
Thursday, October 20, 2016	10:00AM – 2:00PM	Teen Dating Abuse
Tuesday, November 1, 2016	10:00AM – 2:00PM	Insights on Batterer Behavior
Thursday, November 17, 2016	10:00AM – 2:00PM	Understanding the Victim of Domestic Violence

### Brief Overview of Topics:

**Effects of Domestic Violence on Children:** Discussion of the impact of domestic violence on children; appropriate intervention techniques with children; supporting the non-offending parent; safety planning; and resources for referral.

**Understanding the Victim:** Focus is on the emotional and behavioral impact of abuse on victims; issues that prevent victims from leaving; risk assessments; safety planning; and a review of local resources for referral and support.

**Teen Dating Abuse:** We'll review the warning signs that a teen may be a victim or an abuser; unique barriers teen face concerning disclosure; effective intervention techniques to help teens (victims and abusers); and resources for teens.

**Insights on Batterer Behavior:** Discussion of how battering is used to maintain power and control over a victim; characteristics of the batterer; current intervention techniques used to work with batterers; and resources.

1,011 police officers in NJ have participated in PREP; 98% report on confidential evaluations that they'd recommend PREP to colleagues.

Comments from PREP participants include:

- ✓ *This class gave a different perspective to the routine training normally offered, relating very much to law enforcement duties.*
- ✓ *The topic and instructor were excellent; this is a great class for all officers, especially new recruits.*
- ✓ *Didn't think that after 25 years of service someone could change my perspective, but this instructor really did!*
- ✓ *The information was provided in a frank, thought provoking manner that allowed dialogue with the audience.*
- ✓ *Great information; program clear and concise; materials were very useful in doing my job.*

## Pro-Active Patrol / Becoming a Street Smart Cop

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Date- September 14<sup>th</sup> and 15<sup>th</sup> 2016 9am – 4pm (2 Day Course)

Location- Bergen County Police Academy 281 Campgaw Rd. Mahwah, NJ 07430

Cost: \$175.00 per student

**SPECIAL OFFER: Any agency that has never had any personnel attend this course before is entitled to one FREE spot for any supervisor to attend! Over 150 Agencies have attended this course with great results!**

**If you haven't been to the training you are missing out on the course that is described as "The class that should be a mandatory for every cop after the Academy."**

This course is designed to make the Police Officer CONFIDENT in their every day duties as well as become proficient and open their eyes to Criminal and Narcotic Interdiction. This training will teach a police officer how to detect when a crime is about to be committed, is being committed, and has been committed. Dept's should know that this training is more than "Drug Interdiction." **Crime is broad, and this training may very well be able to prevent acts of terrorism and mass casualty. Give your police officers the "know how" to detect and prevent such occurrences. Police officers are being trained on what to do when a catastrophic event occurs but not how to stop one before it happens.**

In the class the student will learn Patrol Tactics, identifying criminal behaviors and reactions to police presence, Case Law that all cops need to know, Search and Seizure, Drug Trends, the laws that we don't use in Title 39, Consent Searches, and HOW TO NEVER LOSE WHEN SOMEBODY IS LYING ABOUT WHO THEY ARE! These methods have been proven to be efficient and are COMPLETELY LEGAL derived from

law manuals. We will show you legal and effective methods for conducting Re-Active and Pro-Active patrol functions in NJ. Training our officers with knowledge and legal tactics will prevent embarrassment and lawsuits from misinterpretations of the law. **This is the course your friends have been telling you about!** **THIS COURSE BENEFITS ALL DIVISIONS OF A POLICE DEPT, NOT JUST PATROL!**

**Class size is limited as always. To register for class please send an email to [NJCriminalinterdiction@gmail.com](mailto:NJCriminalinterdiction@gmail.com) with agency name, student name, phone number, and method of payment. Also Stay posted for upcoming courses and what former students had to say at [NJCriminalinterdiction.com](http://NJCriminalinterdiction.com) and our Facebook Page.**



Box 1794 · Appleton, WI 54912 · (920) 735-6242 · Fax (920) 735-6245 · asp-usa.com

## ASP Instructor Certification PARTICIPANT APPLICATION

Registration for each Instructor Training Seminar is limited to the first 50 participants. To assure your enrollment in the program, please return this registration form as soon as possible to:

Justin Porter **ON OR BEFORE 11 November 2016**  
Send by e-mail to [mdevine@bcsd.us](mailto:mdevine@bcsd.us)  
Send by US Mail to LT Michael Devine, 281 Campgaw RD, Mahwah, NJ 07430

Please register me for the following ASP Instructor Certification:

Integrated Training – December 13-15, 2016

Name \_\_\_\_\_

E-mail \_\_\_\_\_

Rank or Title \_\_\_\_\_ Agency \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Agency Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Training Position \_\_\_\_\_

Do you hold ASP Basic Certification (ABC)? \_\_\_\_\_  Baton  Handcuff  Flashlight

Are you currently a Baton, Handcuff or Flashlight Instructor? \_\_\_\_\_ *(Enclose a copy of your certificate.)*

\_\_\_\_\_ My \$50.00 Registration deposit check is enclosed. I understand that it will be refunded at the completion of my training.

\_\_\_\_\_ My credit card information is provided for billing if I am a "no-show" for this training.

Visa  MC  AmEx  Discover # \_\_\_\_\_ Exp \_\_\_\_\_  
Security Code \_\_\_\_\_

Bring a photocopy of your official credentials or a letter of recommendation from an authorized agency. Previous instructional experience is a prerequisite for AIC Training.



Box 1794 · Appleton, WI 54912 · (920) 735-6242 · Fax (920) 735-6245 · asp-usa.com

## ASP Instructor Certification PARTICIPANT OVERVIEW

ASP Instructor Certification Seminars are conducted without charge to the participants, agencies or distributors. You will need to provide your own duty equipment (16, 21 or 26 ASP Tactical Baton, ASP SideBreak Scabbard, ASP Tactical Handcuff Case). Feel free to call Armament Systems for a listing of ASP Distributors in your area who stock ASP products. In addition to an ASP Baton and Scabbard, you will need the following training material:

- Pants that will accommodate a belt and duty gear, such as BDUs
- Shoes with Linear and Lateral Support
- Duty Belt for the ASP Scabbard (No functional firearms are allowed in class.)

AIC Integrated Training Program is 24 hours in length. The Integrated Training Program covers Tactical Batons, Tactical Handcuffs and Performance Lights. Classes are conducted from 8:00A-12:00P and 1:00P-5:00P each day. This program is being conducted at:

**December 13-15, 2016**  
Bergen County Police Academy  
281 Campgaw RD  
Mahwah, NJ 07430

The Seminar Coordinator is: LT Michael Devine

Phone: (201) 785-5720  
E-mail: [mdevine@bcpsd.us](mailto:mdevine@bcpsd.us)

The following equipment will be provided for the training session:

- ASP Training Bag
- ASP Foam Training Baton
- Training Baton Carrier
- Talon Baton
- Envoy Scabbard
- LockWrite Pen Key
- Chain Handcuffs
- Hinge Handcuffs
- Rigid Handcuffs
- Training Handcuffs
- Double Handcuff Case
- Duty Handcuff Case
- Tactical Handcuff Case
- Handcuff Clip Key
- Tri-Folds
- Tri-Fold Case
- Tri-Fold Pulls (2)
- Tri-Fold Rings (6)
- Scarab Cutter
- Poly Triad CR
- Scribe AAA
- Tactical Light Case (TLC)

Used equipment will be available for purchase during the Instructor Certification. This discount is only available at the training program. The following equipment will be available at 50% off:

- ASP Training Bag
- ASP Foam Training Baton & Carrier
- Talon Baton
- Envoy Scabbard
- Chain or Hinge Handcuffs
- Rigid Handcuffs
- Red Chain or Hinge Training Handcuffs
- Double Handcuff Case
- Tactical Handcuff Case
- Scarab Cutter

As a participant in the Instructor Certification program, you will receive the following equipment:

- Chain or Hinge Restraints
- Duty Handcuff Case
- LockWrite Pen Key
- Handcuff Clip Key
- Tri-Folds
- Tri-Fold Case
- Tri-Fold Pulls (2)
- Tri-Fold Rings (6)
- Poly Triad CR
- Scribe AAA
- Tactical Light Case (TLC)

# Investigative Tools and Strategies in Arson and Explosives Prosecution

This 2-day course in October is essential for all fire investigators, officers and detectives who respond to or investigate cases involving arson and explosives.

The following topics will be covered:

- What Does a Fire Investigation Professional Need to Know?
- Arson, Related Crimes and Legal Landmines
- Financial Investigations
- We Eat Violence for Breakfast: Identifying and Employing Investigative Strategies with Youth Firesetters and Bomb-Makers

## Arson, Related Crimes & Legal Landmines

Presented by Michael A. Paulhus

Executive Assistant Prosecutor

Ocean County Prosecutor's Office

Mike Paulhus is the Executive Assistant Prosecutor for the Ocean County Prosecutor's Office. Hired in 1993 as an Assistant Ocean County Prosecutor, Mike was assigned to the Trial Section and the Arson Unit among his numerous positions in his long career in the Ocean County Prosecutor's Office.

## Financial Investigations

Presented by Richard A. Vera, II

Sr. Forensic Auditor, Financial Services Division

Bureau of Alcohol, Tobacco, Firearms & Explosives

Sr. Auditor Vera began his ATF career in 2002 as part of the Financial Investigative Services Division. Rich is a NY/NJ licensed CPA, certified in financial forensics, and fraud examination and is an active member of the New Jersey Society of Certified Public Accountants Financial Literacy committee. Rich's latest accomplishments include becoming a Certified Computer Forensic Examiner (CFCE) in 2015, through the International Association of Computer Investigative Specialists (IACIS).

## We Eat Violence for Breakfast: Identifying and Employing Investigative Strategies with Youth Firesetters and Bomb-Makers

Presented by Jessica F. Gotthold

President, Critical Elements, Inc.

ATF Sr. Special Agent CFI, CES, Retired

**Jessica Gotthold** recently retired as a Sr. Special Agent, Certified Fire Investigator and Certified Explosives Specialist with the Bureau of Alcohol, Tobacco, Firearms and Explosives. Her 28.5-year career began in 1987, when she was assigned to the Newark office of the New York Field Division. Jessica worked for three years investigating illegal firearms trafficking and then transferred to the Arson/Explosives group. Between 1990 and 2000 she served on ATF's National Response Team, responding to large-scale bombings and fire scenes throughout the country. Ms. Gotthold has been an ATF Certified Explosives Specialist since 1994, an ATF Certified Fire Investigator since 1996 and has been a member of the NFPA 1035 Technical Committee since 2002. Ms. Gotthold has developed and presented instruction for the IAAI, the ICAC, and the FBI National Academy at Quantico, VA.

## **What Does a Fire Investigation Professional Need to Know?**

Presented by **Joseph P. Toscano**

**Sr. Fire Consultant/Director of Business Development**

**Jack Ward Fire Consultants, LLC**

**Joseph P. Toscano, IAAI – CFI & CI**, has over forty years of experience in all aspects of the field of fire investigation and case management. He is an internationally known lecturer and pioneered the development of numerous innovative investigation and educational programs on effective investigative techniques and solutions for the insurance industry, law enforcement, fire service and legal professions. His professional experience includes a twenty-year career in law enforcement retiring in 1993 from the Connecticut Division of Criminal Justice assigned to the States Attorney's Office, New Haven as a Senior Police Inspector, Arson Control & Assistance Program. In 1993 he joined the American Re-Insurance Company Claims Division, retiring in 2003 as Vice President, Fire Investigation Specialist. Mr. Toscano was a member/alternate of the NFPA 921 Technical Committee for fifteen years and a two-year member of NFPA 1033 Standard for Professional Qualifications for Fire Investigator Committee.

**Date:**                      **October 25 & 26, 2016**

**Time:**                      **8:00 am – 4:00 pm**

**Cost:**                      **\$175.00.**

Payment must be in the form of a check and payable to:

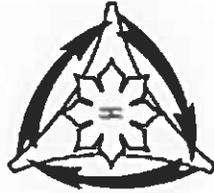
Critical Elements, Inc.  
P.O. Box 565  
Saddle River, NJ 07458

All inquiries, feel free to contact Jessica Gotthold at [Jessica.gotthold@criticalelementsinc.com](mailto:Jessica.gotthold@criticalelementsinc.com)  
or phone (201)819-4135

[www.criticalelementsinc.com](http://www.criticalelementsinc.com)

Law Enforcement Services  
Edged/Impact Weapon Close Quarter Control Dynamics II

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**Course Description:**

The Pekiti Tirsia Kali System is a highly effective close quarters, in-fighting system of combat from the Philippines. Based on Tactics and Strategies derived from edged weapons, Pekiti Tirsia is a complete system incorporating weapons and empty hands. This system has proven effective in law enforcement, and elite special forces around the world. This course is a comprehensive hands on training program designed to provide officers comprehensive skills in controlling encounters involving edged weapons. There is no pre-requisite for this course.

**Course Topics:**

- Close Quarter Control Dynamics
- Tactical Edged Weapon Survival
- Weapon Disarming
- Baton Tactics
- Weapon Retention

Skills from each topic are organized in a cohesive system with techniques easy to train, and have broad range of applicability.

**Objectives:**

At the end of the course, the trainee shall be able to:

1. Demonstrate skill for surviving edged weapon attack.
2. Demonstrate skills for retaining his or her weapon, while disarming suspect.
3. Demonstrate skills for controlling a suspect with Baton and Empty Hands Tactics
4. Understand the dynamics of edged weapons.

**Recommended Equipment:**

- Training Gun, Holster, Duty Belt
- Expandable Baton
- Eye Protection
- Appropriate Training Wear
- Water

\*If unavailable to you, essential training gear available for use during seminar

**Cost:** \$150

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**Dates:** October 27th and 28th, 2016  
9 am to 4 pm

**Location:** Bergen County Law & Public Safety Institute  
281 Campgaw Road, Mahwah NJ 07430

**Instructor:** Tuhon Rommel Tortal

Tuhon Rommel Tortal is the nephew of Grand Tuhon Leo Tortal Gaje Jr. He has had a lifelong immersion in the combat system of Pekiti-Tirsia Kali that his family evolved over a century of trial and error. Tuhon Rommel has been Chief Tactical Instructor for the Philippine Marine Force Recon Battalion, the Philippine National Police Academy, Philippine Special Action Force Commandos, and the Presidential Security Group of the Philippines amongst other elite units. Internationally, he has trained Special Operations Units in The U.S, India, and Russia among other countries. Currently, he is the International Representative for the Asia Pacific for the International Bodyguard and Security Services Association.

For more information or, to register for this course, visit:  
<http://ptkali.com/lawenforcement.html>

**Contact:** Mandala Jeanette Ladores, RN, LMT, TCCC, Director New Jersey, PTK World Federation, Co-Director PTTA Northeast email: [ptkalinj@gmail.com](mailto:ptkalinj@gmail.com)



**Critical Concepts  
& Strategies**

[www.ccstest.com](http://www.ccstest.com)

email: [info@ccstest.com](mailto:info@ccstest.com)

 [@CCSTESTPREP](https://twitter.com/CCSTESTPREP)

# **2016 Entry-Level Law Enforcement Exam (LEE) Preparation Seminar**

**Register NOW! Online registration is available at [www.ccstest.com](http://www.ccstest.com)**

## **Let Your Friends & Family Know!**

The staff at CCS Test Prep is excited about our 2016 New Jersey Civil Service Commission Law Enforcement Examination (LEE) Preparation Seminar schedule. The seminars include two full days of instruction or candidates may choose three evening sessions.

### Available Courses

#### **Totowa - Passaic County (Hudson County Area)**

Holiday Inn - 1 Route 46 W, Totowa, NJ  
Sunday, August 21<sup>st</sup> & Sunday, August 28<sup>th</sup>  
8:30 a.m. to 4:30 p.m. (2 Full-day Sessions)

#### **Toms River (Ocean County)**

TR Hotel - 290 Rt. 37 East, Toms River, NJ  
Tuesday, Aug. 23<sup>rd</sup>; Thursday, Aug. 25<sup>th</sup> & Tuesday, Aug. 30<sup>th</sup>  
5:00 p.m. to 9:30 p.m. (3 Evening Sessions)

#### **Manahawkin - Ocean County (Atlantic County Area)**

Holiday Inn - 151 Rt. 72 East, Manahawkin, NJ  
Thursday, Sept. 8<sup>th</sup>; Tuesday, Sept. 13<sup>th</sup> & Thursday, Sept. 15<sup>th</sup>  
5:00 p.m. to 9:30 p.m. (3 Evening Sessions)

#### **Mahwah - Bergen County**

Bergen County Police Acad. - 281 Campgaw Rd, Mahwah, NJ  
Saturday - September 17<sup>th</sup> & Sunday, September 18<sup>th</sup>  
8:30 a.m. to 4:30 p.m. (2 Full-day Sessions)

#### **Clark - Union County (Essex & Middlesex County Area)**

Holiday Inn - 36 Valley Road, Clark, NJ  
Monday, Sept. 19<sup>th</sup>; Monday, Sept. 26<sup>th</sup> & Monday, Oct. 3<sup>rd</sup>  
5:00 p.m. to 9:30 p.m. (3 Evening Sessions)

#### **Tinton Falls (Monmouth County)**

Double Tree by Hilton - 700 Hope Rd., Tinton Falls, NJ  
Tuesday, Sept. 20<sup>th</sup>; Thurs. Sept. 22<sup>nd</sup>; and Tuesday, Sept. 27<sup>th</sup>  
5:00 p.m. to 9:30 p.m. (3 Evening Sessions)

#### **Totowa - Passaic County (Hudson County Area)**

Holiday Inn - 1 Route 46 W, Totowa, NJ  
Sunday, September 25<sup>th</sup> & Sunday, October 2<sup>nd</sup>  
8:30 a.m. to 4:30 p.m. (2 Full-day Sessions)

#### **Princeton - Mercer County (Trenton Area)**

Double Tree Hotel by Hilton - 4355 Rt. 1, Princeton, NJ  
Friday, September 30<sup>th</sup> & Saturday, October 1<sup>st</sup>  
8:30 a.m. to 4:30 p.m. (2 Full-day Sessions)

#### **Toms River (Ocean County)**

TR Hotel - 290 Rt. 37 East, Toms River, NJ  
Tuesday, Oct. 4<sup>th</sup>; Thursday, Oct. 6<sup>th</sup> & Monday, Oct. 10<sup>th</sup>  
5:00 p.m. to 9:30 p.m. (3 Evening Sessions)

#### **Parsippany - Morris County**

Holiday Inn - 707 Rt. 46 East, Parsippany, NJ  
Saturday, October 8<sup>th</sup> & Sunday, October 9<sup>th</sup>  
8:30 a.m. to 4:30 p.m. (2 Full-day Sessions)

#### **Mount Laurel - Camden County**

Wyndham Hotel - 1111 Rt. 73, Mount Laurel, NJ  
Thursday, Oct. 13<sup>th</sup>; Tuesday, Oct. 18<sup>th</sup> & Thurs., Oct. 20<sup>th</sup>  
5:00 p.m. to 9:30 p.m. (3 Evening Sessions)

#### **Mahwah - Bergen County**

Bergen County Police Acad. - 281 Campgaw Rd, Mahwah, NJ  
Saturday - October 15<sup>th</sup> & Sunday, October 16<sup>th</sup>  
8:30 a.m. to 4:30 p.m. (2 Full-day Sessions)

## ***Critical Concepts & Strategies (CCS Test Prep) – Instructors***



***Dr. David A. Paprota, Ed.D.  
Chief of Police***

Dr. David A. Paprota is recognized as the foremost authority in entry-level exam preparation in the State of New Jersey. He has the distinction of having trained over 15,000 law enforcement candidates and incumbents for their respective civil service exams over the past 24 years. Dr. Paprota possesses not only the formal educational credentials but also the experience beyond anyone else currently in the field. His educational research has centered on three-factor psychometric testing, which is the type of examination administered for the New Jersey Entry-Level Law Enforcement Exam (LEE). Dr. Paprota has served as an adjunct professor at Seton Hall University; developed a graduate-level course currently utilized as part of the curriculum for a Master's of Arts degree at Seton Hall University; and currently serves as a decorated Chief of Police in New Jersey. Candidates who strive to achieve the highest score possible on their examination have been seeking out and traveling to Dr. David Paprota for over two decades.

The New Jersey Civil Service Commission (NJ CSC) utilizes the most contemporary and competitive examination available for the LEE. This is the exact form of examination that has served as the foundation for much of Dr. Paprota's research over the past 15 years.

***Registration is available now online at: [www.ccstest.com](http://www.ccstest.com)!***



***Troy E. Oswald, M.A.  
Captain of Police***

Troy E. Oswald has over 25 years of police experience and currently serves as the Detective Captain leading the Narcotics Division of the Paterson Police Department. Mr. Oswald holds a Bachelor's Degree from Rutgers University and a Master's of Arts Degree in Education from Seton Hall University. Mr. Oswald has taught in several colleges and universities, including Seton Hall University, Passaic County Community College, and Fairleigh Dickinson University.

Captain Oswald is currently a PTC certified instructor. He has been teaching New Jersey criminal law, constitutional law, and other specialized law enforcement topics to experienced law enforcement officers as well as academy recruits since 1994. He is known for being a dynamic presenter with an extensive knowledge of the topics he teaches.

Captain Oswald is a respected expert in New Jersey standardized promotional and entry-level testing. He holds the distinction of achieving a perfect score on a promotional examination which is a testament to his practical and advanced knowledge of New Jersey law enforcement testing.

***Course Tuition: \$495.00***

[www.ccstest.com](http://www.ccstest.com)

email: [info@ccstest.com](mailto:info@ccstest.com)

 @CCSTESTPREP



The Bergen County Law and Public Safety Institute will now be utilizing an online format to register for all classes. Paper/fax registrations will no longer be accepted. The registration website can be found at:

<http://policeregistration.bergen.org/>

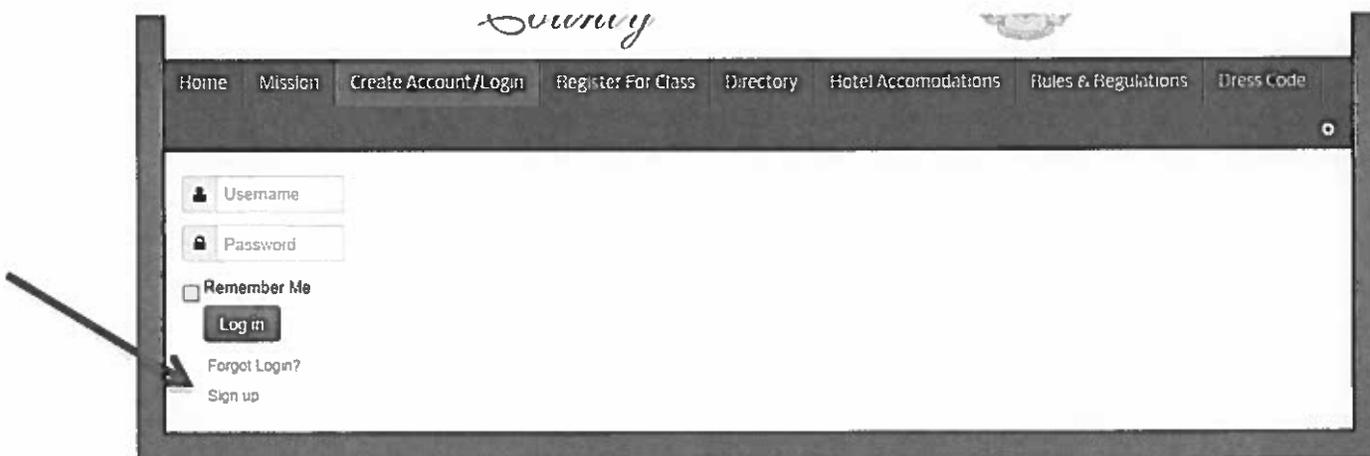
Directions for registering for a class are listed below:

First time users will be required to register on the site. Training officers will also be required to register themselves prior to enrolling their personnel in a class.

1. Click on the **Create Account/ Login** Tab

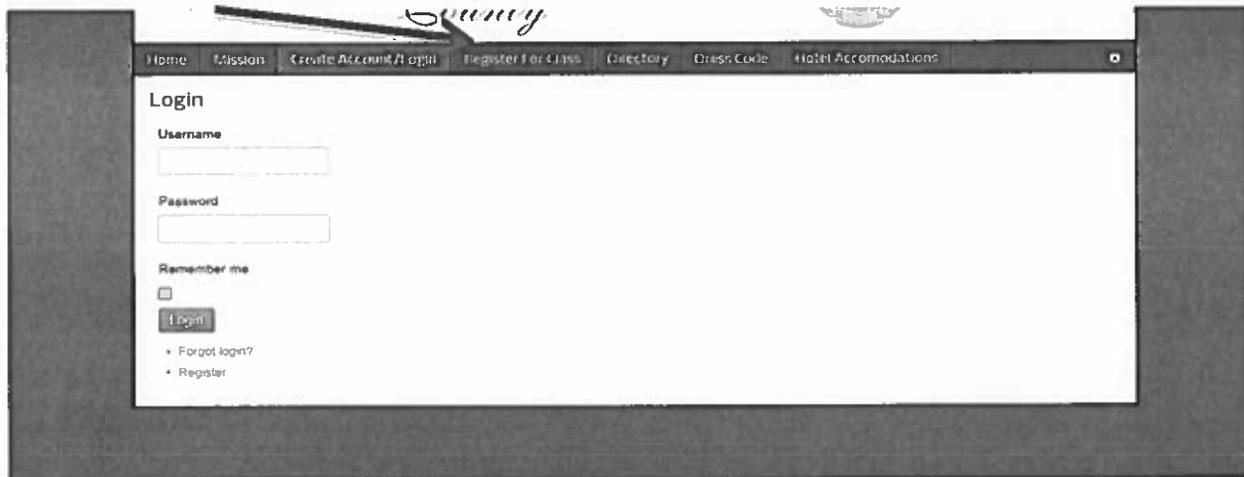


2. Click on the **Signup** on the bottom of the window.



3. Fill in the registration form. All fields are required. Once all fields have been entered, click the **Register** button.

4. You will then be prompted back to the Login screen where you can login using your new Username and Password.
  - Click on the Create Account/ Login tab again.
5. Once you are logged in, click on the **Register For Class** tab to view all Academy classes



- Classes are listed on multiple pages
  - The **Details** tab lists all the specifics of the particular class
6. Select the course you wish to enroll in, by clicking the "Register" tab for that class.
    - If the "Register" tab is not present, and there is a "Closed" tab, the class is closed and no longer accepting registrations
  7. In the next window will be prompted to select the registration type (individual or as part of a group)
    - Training Officers/Supervisors that are registering their personnel should register them as part of a group (Group registration should also be used even if is the Training Officers/Supervisors is only registering one their personnel.)
    - Click on the applicable box and click the **Next Step** button

#### FOR INDIVIDUAL REGISTRATION

8. The First Name, Last Name, Email and Confirm Email of the officer attending the class should be entered. The Security Code must also be entered and the Terms and Conditions box must be checked.
  - click the **Next Step** button
  - Then GO To Step 10 of these instructions

**FOR GROUP REGISTRATION**

The First Name, Last Name, Email and Confirm Email of **EACH INDIVIDUAL** officer attending the class should be entered.

- This will need to be done each time if multiple officers are attending the same class.
- Additional officers can be added by clicking the **Add Member** button
- Once all officers are registered click to **Complete Group** button

9. The officer/s that are registered for the class are listed on the next screen.

- The First Name, Last Name, Email and Confirm Email of the **Training Officer/Supervisor completing the registration** should be entered. The Security Code must also be entered and the Terms and Conditions box must be checked
- Click the **Next Step** button

The screenshot shows a web registration interface. At the top is a navigation menu with links: Home, Mission, Create Account/Login, Register For Class, Directory, Hotel Accommodations, Rules & Regulations, and Dress Code. The main content area is titled "Registration: Honor Guard Camp (Apr 28, 2016 08:00 am - Apr 29, 2016 04:00 pm)" and includes a warning: "THIS COURSE IS NOT OPEN TO THE PUBLIC. SWORN LAW ENFORCEMENT ONLY". Below this is a table listing registered members:

#	MEMBER NAME	ACTION
Member 1	John Jay	
Member 2	Pete Jay	

Below the table is an "ADD MEMBER" button. The "BILLING INFORMATION" section shows "Your total Registration cost: \$ 200.00". There are input fields for "First Name:" (containing "Jay"), "Last Name:" (containing "Trig"), "Email:" (containing "[redacted]@cptonline.net"), and "Confirm Email:". A "Security Code" field contains "82k12" with a refresh icon. At the bottom, there is a checkbox for "I agree to the terms and conditions:" and a link for "Read Terms & Conditions". Finally, there are "Back" and "Next Step" buttons.

10. The next window display the officer/s who are registered for the class

- Confirm all the information is correct and click the **Next Step** button

The screenshot shows a web browser window with a navigation menu at the top: Home, Mission, Create Account/Login, Register For Class, Directory, Hotel Accommodations, Rules & Regulations, and Disc's Code. The main content area is titled "Registration: Honor Guard Camp (Apr 28, 2016 08:00 am - Apr 29, 2016 04:00 pm)". Below the title, it says "Please check the data below and confirm that everything is correct. If so, click the NEXT button. If not, click the BACK button below and make the necessary corrections." It then displays "Your total Registration cost: \$ 200.00" and "Registration Fee: 2 x \$ 100.00". There are three entries for registered officers:

First Name:	Jay
Last Name:	[REDACTED]
Email:	[REDACTED]@optonline.net
Member1	
First Name:	John
Last Name:	[REDACTED]
Email:	[REDACTED]@optonline.net
Member2	
First Name:	Pete
Last Name:	[REDACTED]
Email:	[REDACTED]@optonline.net

At the bottom left, there are two buttons: "Back" and "Next Step".

- You will next be given an option to print the confirmation
- A confirmation email will automatically be sent to your email.

Payment will be completed in the same way in has been previously been done. An invoice will be mailed to the department after the class is completed. Please contact Lynn St. Thomas with for payment questions. She can be reached at 201-785-5726 or [st\\_thomas@bclpsi.net](mailto:st_thomas@bclpsi.net)

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## **Driving Directions to BCPLSI**

281 Campgaw Road  
Mahwah, NJ. 07430

### **Via Route 4 West:**

Route 4 West to Route 208 North (bear right at the split). 208 North to the Ewing Ave exit (first exit in Franklin lakes). At the end of the ramp turn right onto Ewing Ave. At stoplight, turn left onto Franklin Ave. Go approximately 0.5 mile and turn right onto Pulis Ave (VFW is on the right at the intersection). Proceed on Pulis Ave for 1 mile and turn left onto Campgaw Road. Institute is about 1 mile North on the right.

Note: If you miss Ewing Avenue, the next exit is Summit Ave. Proceed East on Summit to the first light and turn left onto Franklin Ave. The next light on Franklin is at Pulis Ave. Turn Right onto Pulis Ave (VFW is on the right at the intersection). Proceed on Pulis Ave for 1 mile and turn left onto Campgaw Road. Institute is about 1 mile North on the right.

### **Via Route 17 from the South:**

Route 17 North to the MacArthur Blvd exit. Turn left at light onto MacArthur go to end. Turn right onto Darlington Ave and make first left onto Seminary Road. Seminary Road to Campgaw Road. Turn left onto Campgaw Road., the Institute is about 0.5 mile on the left.

### **Via Route 17 from the North:**

Route 17 South to Route 202/Ramapo Valley Road. Route 202 (Ramapo Valley Road) South to Darlington Ave. Darlington Ave North, Bear right at fork onto Campgaw Road. The institute is about 0.75 mile on the left . Garden State Parkway, North and South: Garden State Parkway to exit 160. Left onto Paramus Road. Travel 0.25 mile, take Rte.4W/208N exit. Follow the directions "Via Route 4 West", above

### **Alternate:**

Garden State Parkway to exit 163, Oradell Ave, West. Turn right at the end of the ramp onto Oradell Ave. Oradell Ave West to Route17 North. Follow the directions "Via

### **Route 17 from the South", above.From 287 North:**

Route 287 North to Route 208 South. Route 208 South to Summit Ave exit. At the end of the ramp turn left onto Summit Ave. Proceed East on Summit to the first light and turn left onto Franklin Ave. The next light on Franklin is at Pulis Ave. Turn Right onto Pulis Ave (VFW is on the right at the intersection). Proceed on Pulis Ave for 1 mile and turn left onto Campgaw Road. Institute is about 1 mile North on the right.

### **From 287 South and the New York State Thruway:**

Bear left onto Route 17 South. Route 17 South to Route 202/Ramapo Valley Road. Route 202 (Ramapo Valley Road) South to Darlington Ave. Darlington Ave North, Bear right at fork onto Campgaw Road. The institute is about 0.75 mile on the left .

# **HOTEL ACCOMMODATIONS**

## **AREA HOTELS WITHIN 5 MILES OF THE ACADEMY**

**(REQUEST GOVERNMENT RATES)**

**Government Rates are Non-Refundable**

**All listed hotels provide free breakfast and free Wi-Fi.**

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### **COMFORT SUITES**

**220 Route 17 South, Mahwah, NJ  
201-512-3800**

### **COURTYARD BY MARRIOTT**

**149 Route 17 South, Mahwah, NJ  
1-800-321-2211 \* 201-529-5200**

### **DOUBLE TREE HOTEL**

**180 Route 17 South, Mahwah, NJ  
(Restaurant on premises)  
201-529-5880**

### **FAIRFIELD INN & SUITES**

**225 Ramapo Valley Rd., Mahwah, NJ  
(Restaurant on premises)  
201-5294000**

### **HAMPTON INN & SUITES**

**290 Route 17 South & Corporate Drive  
Mahwah, NJ  
201-828-2013**

### **RESIDENCE INN SADDLE RIVER**

**7 Boroline Road  
Saddle River, NJ  
201-934-4144  
Ask for Joe or Lori**

### **HOLIDAY INN EXPRESS**

**946 Route 17 North, Ramsey, NJ  
(Next to Pizza Hut)  
877-654-0232**

### **HOMWOOD SUITES**

**375 Corporate Drive, Mahwah, NJ  
201-760-9994**

### **INN AT RAMSEY (BEST WESTERN)**

**1315 Route 17 South, Ramsey, NJ  
201-327-6700**

### **SHERATON CROSSROADS**

**Route 17 North, Mahwah, NJ  
(Restaurant on premises)  
201-529-1660**

### **SUPER 8**

**160 Route 17 South, Mahwah, NJ  
(Next to McDonalds)  
201-512-0800**